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OTHER CURRENT EXPENSE FUNDS

Fund 002 Contingency

The purpose of the Contingency Fund is to reserve resources to be used for emergencies and for one-time only (non-operational) fiscal opportunities for the City at the Council's discretion. Action must be taken by the City Council to use this money.

Per Monroe City Council Resolution No. 008/2015, the City has targeted eight percent (8%) of the General Fund operating expenditures as the balance to be maintained in this fund. RCW 35A.33.145 limits this amount to \$0.375 per \$1,000 of the City's assessed valuation each year. The 2019 Proposed Budget for this fund is estimated to reach the RCW ceiling based on the preliminary assessed values for the City.

There are no staff associated with this fund.

Revenues						
	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Projected 2018	Approved 2019
Beginning Fund Balance	\$ 414,658	\$ 327,604	\$ 275,762	\$ 964,428	\$ 964,429	\$ 856,077
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	2,945	1,945	6,420	7,680	14,000	17,121
Transfers In	176,000	-	772,247	-	-	102,562
Total	\$ 593,604	\$ 329,549	\$ 1,054,429	\$ 972,108	\$ 978,429	\$ 975,760
Expenditures						
	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Projected 2018	Approved 2019
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies (30)	-	8,348	-	-	-	-
Professional Svcs (40)	-	45,439	-	-	-	-
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	-	-	-	-	-	-
Debt Service (70-80)	-	-	-	-	-	-
Other (90)	266,000	-	90,000	122,351	122,351	-
Ending Fund Balance	327,604	275,762	964,429	849,757	856,078	975,760
Total	\$ 593,604	\$ 329,549	\$ 1,054,429	\$ 972,108	\$ 978,429	\$ 975,760

Fund 002 – Contingency

2018 Accomplishments

- Fully funded per RCW 35A.33.145 and City of Monroe Resolution No. 008/2015.

2019 Major Goals and Objectives

- Maintain full funding per Monroe Resolution No. 008/2015.

Fund 008 Donations

The purpose of the Donations Fund is to account for donations made by private parties and businesses to support specific activities of the City. Historically, donations have been received that support the City's Community Egg Hunt, flower basket program, police K-9 operations, and Movies Under the Moon. If you are interested in making a donation to the City, feel free to contact City Hall at 360-794-7400 and contact your tax advisor as your donation may be tax deductible.

There are no staff associated with this fund.

Revenues						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Beginning Fund Balance	\$ 6,570	\$ 5,325	\$ 5,194	\$ 4,733	\$ 4,733	\$ 14,130
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	3,621	4,465	4,050	4,050	13,950	4,050
Transfers In	-	-	-	-	-	-
Total	\$ 10,191	\$ 9,790	\$ 9,244	\$ 8,783	\$ 18,683	\$ 18,180
Expenditures						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies (30)	-	-	-	-	-	-
Professional Svcs (40)	4,865	4,596	4,511	6,361	4,552	3,520
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	-	-	-	-	-	-
Debt Service (70-80)	-	-	-	-	-	-
Other (90)	-	-	-	-	-	-
Ending Fund Balance	5,325	5,194	4,733	2,422	14,131	14,660
Total	\$ 10,191	\$ 9,790	\$ 9,244	\$ 8,783	\$ 18,683	\$ 18,180

Fund 008 – Donations

2018 Accomplishments

- Received \$1,550 for the Community Egg Hunt from the following organizations:
 - Monroe Police Officers Association
 - Rotary Club of Monroe
 - Friends of Monroe Library
 - Subway
 - Park Place Community Church
 - Camp Bow Wow
- Received in kind donations valued at \$1,160 for the Community Egg Hunt from:
 - Fred Meyers
 - Subway
 - Walmart
- Received \$1,600 from Republic Services for Movies Under the Moon.
- Received \$800 for the Community Flower Baskets from the following:
 - Republic Services
 - Monroe Garden Club
- Received \$10,000 from Rotary Club of Monroe for the City's K-9 program.

THANK YOU to all the organizations that donated to the City of Monroe.

2019 Major Goals and Objectives

If you are interested in making a donation to the City of Monroe, please contact City Hall at 360-794-7400 and contact your tax advisor as your donation may be tax deductible.



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SPECIAL REVENUE FUNDS

Fund 105 Streets O&M

This fund supports the maintenance and operation of the City's transportation system. This includes 50 miles of asphalt streets, concrete and asphalt sidewalks, traffic signals, street lighting, traffic signs, pavement markings, street trees, alleys, rights of way, snow and ice mitigation, and other activities.

The largest revenue source for this fund, exclusive of the beginning fund balance, is the state shared gas taxes. These taxes are distributed on a per capita basis. Because the state distributes these taxes in this manner, we account for them as an intergovernmental revenue source.

Street related capital is accounted for in Fund 318 Streets, thus this Fund has no capital considerations.

Revenues						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Beginning Fund Balance	\$ 281,168	\$ 287,548	\$ 323,762	\$ 344,107	\$ 344,107	\$ 293,246
Taxes	-	-	-	-	-	-
Licenses & Permits	176,755	178,817	199,141	190,875	200,000	202,520
Intergovernmental	372,131	404,578	432,214	435,782	420,824	439,627
Charges for Services	86,943	102,779	132,377	65,000	64,034	84,100
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	11,998	5,928	6,853	3,000	7,610	6,864
Transfers In	-	-	-	-	-	-
Total	\$ 928,995	\$ 979,650	\$ 1,094,347	\$ 1,038,764	\$ 1,036,575	\$ 1,026,357

Expenditures						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Personnel	\$ 242,086	\$ 289,091	\$ 312,809	\$ 329,780	\$ 320,036	\$ 339,068
Supplies (30)	5,126	14,754	5,537	12,741	51,732	92,760
Professional Svcs (40)	392,735	350,458	430,059	404,811	369,780	299,991
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	-	-	-	-	-	-
Debt Service (70-80)	-	-	-	-	-	-
Other (90)	1,500	1,586	1,728	1,782	1,782	1,737
Ending Fund Balance	287,548	323,762	344,215	289,650	293,246	292,801
Total	\$ 928,995	\$ 979,650	\$ 1,094,347	\$ 1,038,764	\$ 1,036,575	\$ 1,026,357

Full Time Equivalents History						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Director	0.15	0.15	0.15	0.15	0.15	0.15
Supervisor/Leads	0.73	0.59	0.64	0.74	0.74	0.74
Admin Support	0.10	0.10	0.10	0.10	0.10	0.10
O&M Employees	1.35	1.93	1.80	1.70	1.70	1.70
Total	2.33	2.77	2.69	2.69	2.69	2.69

Fund 105 – Streets O&M

2018 Accomplishments

- Repaired 10 sidewalk trip and fall hazards using sustainable methods which do not require permanently removing or purchasing new concrete.
- Completed 480 hours of asphalt patching. Patching crews repaired failed pavement in King St., Blueberry Lane, 177th AVE SE, and 153rd ST SE among others.
- Maintained crosswalk markings at 4 locations as well updating the markings at the N. Kelsey St. railroad crossing and at the intersection of N. Kelsey St. and U.S. Highway 2.
- Completed 240 hours of crack sealing maintenance work to extend the service life of existing asphalt

2019 Major Goals and Objectives

- Repair 10 sidewalk trip and fall hazards using sustainable methods which do not require permanently removing or purchasing new concrete.
- Completed 480 hours of asphalt patching.
- Maintained crosswalk markings at 4 locations
- Complete 240 hours of crack sealing maintenance work to extend the service life of existing asphalt

Fund 109 Lodging Tax

The purpose of this fund is to account for lodging tax receipts received and distributed by the City. The lodging tax is a consumer tax on lodging charges for periods of less than 30 consecutive days for hotels, motels, rooming houses, private campgrounds, RV parks, and similar facilities. These funds are restricted for use for tourism promotion, marketing and operations of special events designed to attract tourists, and operations of tourism related facilities owned or operated by nonprofit organizations. In limited circumstances, these taxes may also be used for tourism related capital owned or operated by the City or a public facilities district (RCW 67.28.080 & 67.28.1816).

Revenues						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Beginning Fund Balance	\$ 54,347	\$ 65,792	\$ 76,897	\$ 87,296	\$ 87,297	\$ 64,487
Taxes	70,274	83,512	83,861	80,000	80,000	80,000
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	363	408	737	450	1,000	750
Transfers In	-	-	-	-	-	-
Total	\$ 124,984	\$ 149,711	\$ 161,495	\$ 167,746	\$ 168,297	\$ 145,237
Expenditures						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies (30)	-	-	-	-	-	-
Professional Svcs (40)	65,334	72,814	74,198	106,150	103,810	117,426
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	-	-	-	-	-	-
Debt Service (70-80)	-	-	-	-	-	-
Other (90)	(6,143)	-	-	-	-	-
Ending Fund Balance	65,792	76,897	87,297	61,596	64,487	27,811
Total	\$ 124,984	\$ 149,711	\$ 161,495	\$ 167,746	\$ 168,297	\$ 145,237

This fund does not have assigned staff.

Fund 109 – Lodging Tax

2018 Accomplishments

- Continued outreach regarding Lodging Tax program to increase potential applicants and awards. Received 17 applications (an increase of 5 applications over the prior year).
- Hosted two open houses for potential applicants to answer questions and to educate regarding the Lodging Tax program.

2019 Major Goals and Objectives

- Work with the Lodging Tax Advisory Board to develop scoring criteria for rating applications.
- Continue the outreach program related to the Lodging Tax application process.
- Award \$72,754 to Monroe Chamber of Commerce for:
 - Tourism Promotion
 - www.ChooseMonroe.com
 - Monroe Fair Days Parade
 - Music in the Park
- Award \$3,000 to Sky Valley Trout Unlimited for Kid's Fishing Day at Lake Tye.
- Award \$14,000 to City of Monroe Parks & Recreation Department for:
 - Destination Event Brochure
 - Nautique WWA National Wakeboard
 - USA Triathlon TriMonroe
- Award \$11,000 to Downtown Monroe Association for:
 - Young Professional Week
 - Downtown Tourism Marketing
 - Merrily in Monroe
- Award \$16,672 to City of Monroe Administration for:
 - Choose Monroe Magazine
 - Tourism Print Advertising

Fund 114 Narcotics

The purpose of this fund is to account for revenues realized from the City's drug enforcement efforts and to ensure that these restricted funds are only used in support of these efforts. Staffing associated with drug enforcement is part of the General Fund Police cost center, so this fund has no staffing or 2019 goals/2018 accomplishments associated with its proposal.

Revenues						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Beginning Fund Balance	\$ 40,568	\$ 28,561	\$ 27,104	\$ 28,754	\$ 28,754	\$ 34,864
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	10,317	4,119	10,481	10,600	10,769	10,000
Transfers In	-	-	-	-	-	-
Total	\$ 50,885	\$ 32,681	\$ 37,585	\$ 39,354	\$ 39,523	\$ 44,864
Expenditures						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies (30)	-	-	-	-	-	-
Professional Svcs (40)	22,323	5,577	8,831	13,100	4,659	15,600
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	-	-	-	7,500	-	10,000
Debt Service (70-80)	-	-	-	-	-	-
Other (90)	-	-	-	-	-	-
Ending Fund Balance	28,561	27,104	28,754	18,754	34,864	19,264
Total	\$ 50,885	\$ 32,681	\$ 37,585	\$ 39,354	\$ 39,523	\$ 44,864

This fund does not have assigned staff.

Fund 114 – Narcotics

2018 Accomplishments

- Non-applicable to this cost center.

2019 Major Goals and Objectives

- Non-applicable to this cost center.

Fund 117 Real Estate Excise Tax

Real Estate Excise Tax (REET) are taxes imposed on all sales of real property within the City. The City imposes both the first and second quarter percent REET tax as allowed by law. Per RCW 35.43.040, the City may use the first quarter REET receipts "...for any capital purpose identified in a capital improvements plan and local capital improvements...." Allowable projects includes streets, parks, sewers, water mains, city halls, courthouses, etc. as long as they appear on the City's capital improvement plan. First quarter percent REET may be used for the acquisition of land associated with the allowable capital projects but may not be used for operational costs.

The second quarter percent REET is more restrictive than the first quarter percent. The second quarter percent may be used for the same capital projects as the first quarter percent with the exception of municipal facilities (city hall, police stations, etc.). Unlike the first quarter percent, the second quarter percent may not be used for the acquisition of land.

The City budgets its REET eligible projects in the appropriate capital improvement plan fund (either Fund 317 or 318). Moneys are moved to these fund through budgeted transfers. The City also uses REET funds to support the general government portion of the PW Shop Facility's related bonding. Again, this is done by budgeted transfer from REET to the Debt Service Fund 203.

Revenues						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Beginning Fund Balance	\$ 74,342	\$ 577,702	\$ 1,165,923	\$ 1,920,795	\$ 1,920,795	\$ 2,909,111
Taxes	775,207	947,562	1,622,215	1,200,000	1,364,660	900,000
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	2,153	5,658	15,850	14,800	37,000	58,182
Transfers In	-	-	-	-	-	-
Total	\$ 851,702	\$ 1,530,923	\$ 2,803,988	\$ 3,135,595	\$ 3,322,455	\$ 3,867,293

Expenditures						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies (30)	-	-	-	-	-	-
Professional Svcs (40)	-	-	-	-	-	-
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	-	-	-	-	-	-
Debt Service (70-80)	-	-	-	-	-	-
Other (90)	274,000	365,000	883,193	864,393	413,343	766,192
Ending Fund Balance	577,702	1,165,923	1,920,795	2,271,202	2,909,112	3,101,101
Total	\$ 851,702	\$ 1,530,923	\$ 2,803,988	\$ 3,135,595	\$ 3,322,455	\$ 3,867,293

There are no staff or budget goals/accomplishments associated with this fund.

Fund 117 – Real Estate Excise Tax

2018 Accomplishments

- Non-applicable to this cost center.

2019 Major Goals and Objectives

- Non-applicable to this cost center.



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DEBT SERVICE FUND

Fund 203 Debt Service

The City of Monroe maintains one debt service fund to account for the long term debt associated with the taxable operations of the City. Debt associated with the operations and revenues of our utilities are accounted for in an appropriate utility fund. The City's Debt Service Fund 203 is used to account for annual debt associated with the City's North Kelsey property and the General Fund portion of the Public Works campus project. Revenues associated with the debt service expenditures in this fund are derived by transfers from the REET Fund 117 and the North Kelsey Capital Fund 319.

Revenues						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Beginning Fund Balance	\$ 25,366	\$ 1,571	\$ 4,100	\$ 3,307	\$ 3,307	\$ 3,347
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	402,032	173	34	33	40	40
Transfers In	3,685,292	95,000	223,193	1,528,870	1,528,698	206,870
Total	\$ 4,112,690	\$ 96,744	\$ 227,327	\$ 1,532,210	\$ 1,532,045	\$ 210,257
Expenditures						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies (30)	-	-	-	-	-	-
Professional Svcs (40)	-	-	-	-	-	-
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	-	-	-	-	-	-
Debt Service (70-80)	4,111,119	92,643	224,020	1,528,698	1,528,698	206,870
Other (90)	-	-	-	-	-	-
Ending Fund Balance	1,571	4,100	3,307	3,512	3,347	3,387
Total	\$ 4,112,690	\$ 96,744	\$ 227,327	\$ 1,532,210	\$ 1,532,045	\$ 210,257

There are no staff or budget goals/accomplishments associated with this fund.

Fund 203 – Debt Service

2018 Accomplishments

- Non-applicable to this cost center.

2019 Major Goals and Objectives

- Non-applicable to this cost center.



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CAPITAL FUNDS

Fund 307 General CIP

The purpose of this fund is to account for costs associated with capital projects not specific to parks, streets, the North Kelsey city owned property, or utilities. For 2019, the lone capital project in this fund is the Public Works Shop construction. Once this project is complete, this fund will be closed.

Revenues						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Beginning Fund Balance	\$ 438,437	\$ 441,415	\$ 6,451,859	\$ 6,252,995	\$ 6,252,996	\$ 756,445
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	2,977	6,090,070	59,658	20,000	76,450	15,128
Transfers In	-	-	-	154,000	154,000	-
Total	\$ 441,415	\$ 6,531,485	\$ 6,511,517	\$ 6,426,995	\$ 6,483,446	\$ 771,573
Expenditures						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies (30)	-	-	-	-	-	-
Professional Svcs (40)	-	-	-	-	-	-
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	-	-	251,491	6,225,000	5,727,000	513,500
Debt Service (70-80)	-	79,626	7,030	-	-	-
Other (90)	-	-	-	-	-	258,073
Ending Fund Balance	441,415	6,451,859	6,252,996	201,995	756,446	-
Total	\$ 441,415	\$ 6,531,485	\$ 6,511,517	\$ 6,426,995	\$ 6,483,446	\$ 771,573

There are no staff associated with this fund.

Fund 307 – General CIP

2018 Accomplishments

- **Completed design and construction of Public Works Shop facility.**
- **Completed refurbishment of Monroe City Council Chambers.**
- **Completed relocation plan and schedule for Police, Parks and Recreation, Public Works Design and Construction, and Public Works Operations and Maintenance.**

2019 Major Goals and Objectives

- **Relocate City records, Monroe Coordination Center, and Public Works Operations to the new facility after construction.**
- **Upon close out of the fund, transfer equity balance projected to be \$258,073 to the Stormwater Capital Fund 432 (per the 2016 Bond covenants).**

Fund 317 Parks CIP

The purpose of this fund is to account for the costs associated with capital projects for our parks. Projects developed in this fund are listed as part of our comprehensive plan, thus are eligible for REET revenue. Funding for these projects come from both REET transfers in and from fees assessed against new development.

Revenues						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Beginning Fund Balance	\$ 1,067,202	\$ 1,096,949	\$ 976,378	\$ 1,079,091	\$ 1,079,091	\$ 808,141
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	90,676	29,324	-	-	-
Charges for Services	321,240	352,023	385,895	495,800	410,000	347,060
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	8,323	9,092	14,714	9,915	15,537	16,237
Transfers In	1,500	66,586	251,728	350,782	1,782	350,737
Total	\$ 1,398,265	\$ 1,615,326	\$ 1,658,038	\$ 1,935,588	\$ 1,506,410	\$ 1,522,175

Expenditures						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Personnel	\$ 104,913	\$ 122,903	\$ 128,588	\$ 146,890	\$ 140,637	\$ 150,394
Supplies (30)	-	-	-	-	-	-
Professional Svcs (40)	18,087	24,739	86,605	405,918	56,118	92,542
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	178,316	491,306	363,754	459,000	501,513	553,000
Debt Service (70-80)	-	-	-	-	-	-
Other (90)	-	-	-	-	-	-
Ending Fund Balance	1,096,949	976,378	1,079,091	923,780	808,142	726,239
Total	\$ 1,398,265	\$ 1,615,326	\$ 1,658,038	\$ 1,935,588	\$ 1,506,410	\$ 1,522,175

Full Time Equivalents History						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Director	0.30	0.35	0.35	0.35	0.35	0.35
Supervisor	0.18	0.20	0.20	0.20	0.20	0.20
O&M Employees	0.40	0.40	0.60	0.60	0.60	0.60
Total	0.88	0.95	1.15	1.15	1.15	1.15

Fund 317 – Parks CIP

2018 Accomplishments

- **Playground renovation – Skykomish River Park.**
- **Permanent electrical installation for Lake Tye shelter #2 and performance stage area.**
- **Master planning of Cadman Pit site and Lake Tye Park – Master Plans adopted by City Council 2/18; to be docketed 2019.**
- **Submitted two State RCO grant applications (\$500,000 WWRP, \$350,000 YAF) to fund Lake Tye synthetic fields' project.**
- **Renovate natural grass athletic fields – Sky River Park.**
- **Begin replacement/enhancement of fencing and gates at Wiggly Field Dog Park – to be completed winter 2019.**
- **Awarded second Snohomish County Small Capital Projects Grant (\$6,762) in partnership with Monroe Boys & Girls Club for Exercise Stations at Sky River Park.**

2019 Major Goals and Objectives

- **Park Planning-Cadman site restoration/property transfer.**
- **Playground renovation – Lewis Street Park.**
- **Complete replacement/enhancement of fencing and gates at Wiggly Field Dog Park.**
- **Water service and fountain at Wiggly Field Dog Park.**
- **Design/install drought-tolerant landscape gateway improvement at east Main Street.**
- **Complete design of synthetic turf fields upgrade – Lake Tye Park.**
- **Trail system repairs/design estimate for US2 bypass trail corridor.**

Fund 318 Street CIP

The Street CIP program works to both maintain and improve upon the City of Monroe’s public street system, ensuring that the needs of the existing population and future growth can be met. The Street CIP program follows the City’s Comprehensive Plan. There are eight “high priority” projects and another eight “contingency” projects identified in the Transportation Plan sub-element. This fund also pays for annual street preservation efforts, such as asphalt overlays, which are reimbursed through a combination of grants and the voter-approved Transportation Benefit District. Project selection is closely coordinated with planned utility projects and private development to ensure new street surfaces aren’t marred by other development activity. Project selection, budgeting, design and construction is managed by the Design and Construction Division of Public Works.

Revenues						
	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Projected 2018	Approved 2019
Beginning Fund Balance	\$ 92,711	\$ 678,219	\$ 857,413	\$ 1,677,593	\$ 1,677,594	\$ 1,266,429
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	1,426,135	3,452,655	286,085	5,792,490	1,484,174	718,725
Charges for Services	267,410	725,918	1,673,819	1,689,800	1,434,005	1,589,000
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	752,838	255,744	13,433	13,620	35,542	25,628
Transfers In	1,580,066	200,000	672,892	223,523	121,473	102,050
Total	\$ 4,119,161	\$ 5,312,535	\$ 3,503,642	\$ 9,397,026	\$ 4,752,787	\$ 3,701,832

Expenditures						
	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Projected 2018	Approved 2019
Personnel	\$ 178,965	\$ 222,514	\$ 251,698	\$ 298,698	\$ 271,054	\$ 293,844
Supplies (30)	-	-	3	-	-	-
Professional Svcs (40)	40,261	77,307	64,271	67,929	25,304	27,559
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	3,221,715	4,155,301	1,510,076	7,246,861	3,190,000	3,108,949
Debt Service (70-80)	-	-	-	-	-	-
Other (90)	-	-	-	-	-	-
Ending Fund Balance	678,219	857,412	1,677,594	1,783,538	1,266,430	271,480
Total	\$ 4,119,161	\$ 5,312,535	\$ 3,503,642	\$ 9,397,026	\$ 4,752,787	\$ 3,701,832

Full Time Equivalents History						
	Actual 2015	Actual 2016	Actual 2017	Budget 2018	Projected 2018	Approved 2019
Director	0.05	0.05	0.05	0.05	0.05	0.05
Supervisor/Leads	0.90	1.34	1.34	1.49	1.49	1.49
Admin Support	0.25	0.50	0.50	0.50	0.50	0.50
O&M Employees	0.49	0.45	0.45	0.30	0.30	0.30
Total	1.69	2.34	2.34	2.34	2.34	2.34

Fund 318 – Streets CIP

2018 Accomplishments

- 191st Avenue SE Extension – Complete Concept Design Phase.
- Kelsey/Blueberry Intersection Improvements – Complete Design Phase.
- Chain Lake Road Phase 2a Trail – Complete Design Phase.
- Sidewalk At-Grade Railroad Crossing – Fryelands Blvd and 179th Avenue SE.
- Road Preservation Efforts:
 - Main Street – 179th Ave to Kelsey;
 - Fryelands Blvd – Tye St to railroad tracks;
 - Dennis Way – Main Street north approximately 400 feet;
 - 159th Street – 179th Ave to Alden;
 - 153rd Street – 168th Dr to 171st Ave;
 - 168th Drive – 153rd St to End;
 - 169th Drive – 153rd St to End;
 - 170th Drive – 153rd St to End;
 - Powell Street – Park St to Kelsey St.
- In 2018 the 318 Capital Fund provided for approximately 150 feet of new concrete sidewalks, 44 new and replaced sidewalk ramps that meet accessibility requirements, and paved 35,000 square yards of asphalt representing 5 lane miles of new road surfacing.

2019 Major Goals and Objectives

- The proposed projects for 2019 are:
 - Annual Road Maintenance/Preservation Program;
 - Kelsey/Blueberry Intersection Improvements – Construction Phase;
 - 191st Avenue SE Extension – Complete Design Phase;
 - Chain Lake Road Phase 2a Trail – Complete ROW Phase;
 - Train Reduced Noise Area – Establish Quiet Zones;
 - Re-rate City street conditions;
 - N. Madison Street Improvements – Complete design phase.

These projects are anticipated to reduce congestion at the Kelsey Street/Blueberry Lane intersection, and maintain/preserve approximately the same quantities of street surfaces as the previous year.

Fund 319 North Kelsey

The purpose of this fund is to account for the costs associated with the North Kelsey property owned by the City. As this property is sold, proceeds are housed in this fund and then transferred to Fund 203 Debt Service to pay the bond associated with this property.

Revenues						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Beginning Fund Balance	\$ 1,295,628	\$ 1,500,339	\$ 1,397,086	\$ 1,286,112	\$ 1,286,113	\$ 805,284
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-
Interest & Other	4,008,335	8,845	12,509	5,000	20,000	16,105
Transfers In	-	-	-	1,015,000	1,015,000	1,078,728
Total	\$ 5,303,963	\$ 1,509,184	\$ 1,409,595	\$ 2,306,112	\$ 2,321,113	\$ 1,900,117
Expenditures						
	Actual <u>2015</u>	Actual <u>2016</u>	Actual <u>2017</u>	Budget <u>2018</u>	Projected <u>2018</u>	Approved <u>2019</u>
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Supplies (30)	-	-	-	-	-	-
Professional Svcs (40)	64,123	17,098	33,482	145,000	125,000	60,000
Intergovernmental (50)	-	-	-	-	-	-
Capital (60)	4,824	-	-	-	-	-
Debt Service (70-80)	49,385	-	-	-	-	-
Other (90)	3,685,292	95,000	90,000	1,391,000	1,390,828	68,728
Ending Fund Balance	1,500,339	1,397,086	1,286,113	770,112	805,285	1,771,389
Total	\$ 5,303,963	\$ 1,509,184	\$ 1,409,595	\$ 2,306,112	\$ 2,321,113	\$ 1,900,117

There are no staff associated with this fund.

Fund 319 – North Kelsey

2018 Accomplishments

- **Increased the transfer from the General Fund to the North Kelsey Fund from \$170,000 to \$1,015,000 to reserve funds for the 2020 Debt Service payment (\$2,908,728). Estimated reserves for this payment at the end of 2018 is \$805,000.**

2019 Major Goals and Objectives

- **Receive transfer of \$950,000 from the General Fund to reserve funds for the 2020 North Kelsey debt payment (\$2,908,728). Projected end of year 2019 reserve for the 2020 payment is \$1,771,389.**