



Start Date for NEW Services: ____/____/____
(Final bills cannot be back-dated)

**OWNER'S PERMISSION TO CHANGE
BILLING INFORMATION and/or RESPONSIBILITY**

Email to: utilitybilling@monroewa.gov

The City of Monroe is hereby authorized to change the name on the utility bill due to:

New tenant(s) Back to owner

Account #:		Address:	
Owner Name (s)		Owner Phone #	
Owner Mailing Address			
City	State	Zip	
Property Management Company (if applicable)			
Tenant Name (s)		Tenant Phone #	
Tenant Mailing Address			
City	State	Zip	

(Please initial all 3 boxes at left and sign in the presence of a notary)

_____ In consideration of the City's efforts in billing my tenant(s) directly, I, _____, as the owner of the property identified above, agree to be responsible for and to pay any and all utility charges from the City of Monroe that remain unpaid by my tenant(s).

_____ I understand that any charges left unpaid by a prior tenant can cause the water service to be shut off, regardless of occupancy.

_____ Furthermore, I expressly authorize and consent the City of Monroe to file and record liens on my aforementioned property as security for the payment of any and all such charges.

Owner and/or authorized property manager

Date

Subscribed and sworn to me this _____ day _____, 20_____

NOTARY SEAL

NOTARY PUBLIC in and for the State of Washington, residing at:

Printed Name:

My commission expires: _____

Rev: 11/14/2018

**THE ADVENTURE
STARTS HERE!**

City of Monroe
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