



Additional Concession Request Form

The City of Monroe has a contracted concessionaire at Lake Tye Park and Sky River Park. This contracted concessionaire is the only vendor allowed to operate in the city concession buildings at Lake Tye Park and Sky River Park, East of the soccer fields. Please complete, sign, and return to City of Monroe **60 days in advance of proposed event date(s)**.

Event Name: _____

Event Date(s): _____

Event Location: _____

Contact Name: _____ Date: _____

Organization Name: _____ Phone: _____

Contact Email: _____

Reason for Request: (fundraising for non-profit, school program etc...)

Request:

Items selling at event, and prices - will not duplicate or compete with concessionaire menu:

Please list items organization to give away to participants:

Food trucks - will not duplicate or compete with concessionaire menu.

Event organizer to submit food truck(s) name and length at least 1-2 weeks prior to event date. Event organizer must collect and submit a copy of general liability insurance with a minimum of \$1 million per occurrence with a \$2 million aggregate naming the City of Monroe as additionally insured from each participating food truck.

Applicant

Date

CITY USE ONLY

Approved

Approved - conditions apply

Denied

Comments/Conditions:

Parks and Recreation Representative

Date