



# VOLUNTEER SERVICE AGREEMENT

## ORGANIZATIONAL VOLUNTEER SERVICE

**City of Monroe**  
806 West Main Street  
Monroe, WA 98272-2198  
(360) 794-7400 Fax: (360) 794-4007  
[www.monroewa.gov](http://www.monroewa.gov)

Our organization, \_\_\_\_\_ volunteer our services to perform only the services as outlined in the attached *scope of volunteer work* for the City of Monroe. We understand we will not be compensated for our work but we volunteer to do so in a responsible manner. If we decide to discontinue our volunteer service we will notify the Human Resources Manager.

We understand that and agree that:

- None of the group is to appear for volunteer service under the influence of any drugs or alcohol.
- Should an injury occur during the scope of our service, we understand that the City has included our hours of volunteer service in the State Labor and Industries coverage for volunteer workers and we understand that we are to report any on-the-job injury or illness, no matter how minor to our assignment coordinator/supervisor.
- Our organization is responsible for directly supervising the activities of all the individuals in our group who will be doing volunteer work, and therefore, in consideration of our organization and members being permitted to perform services on City property, our organization agrees to defend, indemnify and hold harmless the City of Monroe and its officials, employees, authorized volunteers and agents from any damage claim or lawsuit for injury, illness, damage or other loss of any kind to anyone including members of our organization that might arise out of our activities or the actions of any individuals of our group, except for injuries or damages caused by the sole negligence of the City.
- Our Organization gives permission to have photos/video tapes taken during the volunteer activities of adults and/or minor participants, without recompense, to be used for publicity purposes
- We understand if we have minors under the age of 18 involved in volunteer functions, **the organization will be solely responsible, and assume all risk of liability**, for the minor's actions, injuries, damages, or other consequences and hold the City harmless from all such related claims against the City; except for injuries and damages caused by the sole negligence of the City.
- Our organization has appropriate valid liability insurance of at least one million dollars to cover our activities; and a copy of the certificate of said insurance, naming the City as an "additional insured" is attached.
- Further, we understand that we or the City may terminate this agreement at any time with or without cause, and that we are volunteering our services at will and may be asked to discontinue such without prior notice or reason.

This agreement will be in effect for the duration of our volunteer services beginning this date.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Name of Organization

\_\_\_\_\_  
Signature on Behalf of Organization

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number