

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The May 5, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering, Hanford, Kamp, and Rasmussen.

Staff members present: Brazel, Feilberg, Osaki, Peterson, Quenzer, Roberts, Smoot and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Cudaback.

**ANNOUNCEMENTS/PRESENTATIONS**

1. Presentation: Swearing-In Ceremony (Officer Trevor Larson)

Police Chief Tim Quenzer thanked all those in attendance for the swearing-in ceremony, recognized Officer Trevor Larson, and reviewed the Officer's career history with the Monroe Police Department. Judge Steven Clough administered the Oath of Office for Officer Larson; and Officer Larson was presented with his badge. Officer Larson introduced family and friends in attendance.

2. AB15-082: Confirmation of Salary Commission Appointments

Mayor Thomas reviewed the process establishing the Salary Commission, the application and interview process, and selection of appointments.

Councilmember Kamp moved to confirm the Mayor's appointment of Erin Angus-Snapka, Peter Van Kirk, and Brian Coonan to the Monroe Salary Commission; the motion was seconded by Councilmember Cudaback.

Councilmember Hanford asked that the appointees stand and be acknowledged, if in attendance.

On vote,

Motion carried (6-0<sup>1</sup>).

City Clerk Elizabeth Smoot administered the Oaths of Office for Ms. Angus-Snapka, Mr. Van Kirk, and Mr. Coonan.

3. Proclamation: Letter Carriers' Food Drive Day 2015

Mayor Thomas read the proclamation into the record, supporting and encouraging the citizens of Monroe to participate in the Letter Carrier's Food Drive on May 9, 2015.

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<sup>1</sup> CLERK'S NOTE: Councilmember Goring was absent from the Chambers for presentation, discussion, and the vote on AB15-082.

**COMMENTS FROM CITIZENS**

There were no persons present wishing to address the Council.

**CONSENT AGENDA**

- 1. Approval of the Minutes; April 28, 2015, Regular Business Meeting
- 2. Approval of AP Checks and ACH Payments
- 3. AB15-083: Authorize Mayor to Sign Notice of Renewal of an Interlocal Agreement with the French Slough Flood Control District

Councilmember Goering moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,  
 Motion carried (7-0).

**UNFINISHED BUSINESS**

- 1. AB15-084: Approval of Social Media Policy

Mr. Gene Brazel, City Administrator, presented background information on AB15-084 and the proposed Social Media Policy for elected officials. City Attorney Zach Lell provided the following comments on the proposed policy: the policy is subject to change with the advance of technology, the passages of corresponding laws, and published case law; and reviewed the existing statutes pertaining to the policy.

Mr. Lell responded to Council inquiry regarding the following topics: Open Public Meetings Act restrictions; policy enforcement; and a proposed appeal process. Mr. Brazel commented on the administration of accounts, archiving, and monitoring.

Councilmember Cudaback moved to approve the Social Media Policy as proposed; the motion was seconded by Councilmember Rasmussen.

Councilmember Goering moved to amend the main motion to insert "and to have the enforcement language modified to have a staff member identified as being responsible for the enforcement, and, also, to include appeal procedures" after 'as proposed;' the motion was seconded by Councilmember Hanford.

On vote, The amendment carried (7-0).

On vote, The main motion carried (7-0).

Mr. Brazel stated staff will contact Council to initiate the creation of social media accounts for Facebook, and any additional social media mediums desired can be added in the future. Mr. Ben Warthan, HR/IT Director, commented on the archiving costs associated with additional mediums. Mayor Thomas commented on the use of additional mediums.

2. AB15-085: Discussion: 2015 Comprehensive Plan Update

Mr. David Osaki, Community Development Director, provided an update on the 2015 Comprehensive Plan Update process and timeline: the Planning Commission Public Hearing has been continued for another week in order to gather additional citizen input; and Studio Cascade will be providing a consultant briefing on the update at the May 12, 2015, Council Meeting. Councilmember Goering asked that the briefing include incorporation of requested changes, maps, and a listing of drastic changes from the previous version of the plan.

**NEW BUSINESS**

1. AB15-086: Discussion: Main Street Gateway Project - Design Concept Options

Mr. Scott Peterson, Managing Engineer, provided background information on the Main Street Gateway Project, and introduced Ms. Colie Hough-Beck, HBB Landscape Architecture, and Mr. Mark Burrus, Lochner, who reviewed the project timeline, open house, design concept options – key features and open house pros and cons, concept cost estimates, design elements, and the potential addition of a plaza and/or parking lot adjacent to the project area.

General discussion ensued regarding the concept options (intersection with median; intersection with extended median; centered roundabout; and shifted roundabouts); size/fit of a roundabout at this intersection; left turn access off of West Fremont Street; landscaping; flagpole location; cost estimates; design elements; and a plaza and/or parking lot adjacent to the project area.

Councilmembers shared their individual design concept preferences; and Mayor Thomas shared his thoughts on the project concept.

Councilmember Goering moved to select gateway design concept number one – intersection with median, leaving the location of the flagpole where it is<sup>2</sup>; the motion was seconded by Councilmember Kamp.

Councilmember Hanford moved to amend the main motion to insert “and to have some of the design elements tie the gateway into the West Main improvements that are just east of Blakeley Street, between Madison and Blakely Streets” after ‘where it is;’ the motion was seconded by Councilmember Cudaback.

On vote, The amendment carried (7-0).

On vote, The main motion carried (7-0).

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<sup>2</sup> CLERK’S NOTE: The flagpole is currently located outside of the project concept design area.

## COUNCILMEMBER REPORTS

### 1. Finance/ Human Resource Committee Report

Councilmember Goering reported on the items discussed at the May 5, 2015, Committee meeting, including: temporary planning staffing options, and budgeting for state legislative lobbyist services.

## STAFF/DEPARTMENT REPORTS

Mr. Osaki reported on the following items: plat application – Eaglemont Division four through eight (118 proposed lots); and the revised East Monroe Supplemental Environmental Impact Statement draft received from PACE Engineers.

Police Chief Tim Quenzer reported on the New World project.

Mr. Brad Feilberg, Public Works Director, provided an update regarding downtown construction. Mayor Thomas stated proposed sidewalk use regulations will be coming forward for Council discussion at the May 12, 2015, Meeting.

## MAYOR/ADMINISTRATIVE REPORTS

Mayor Thomas reported on the following topics: meetings attended the previous week; attendance at upcoming events including a round table event at the Church of Latter Day Saints and the National Night of Prayer event; and noted his upcoming vacation schedule.

Mr. Brazel provided a brief update on the H3O contract.

### 1. Draft Agenda for May 12, 2015, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the May 12, 2015, Regular Business Meeting; the extended agenda; and amendments thereto.

## EXECUTIVE SESSION

### 1. Pricing of Property [RCW 42.30.110(1)(c)] (15 minutes)

Mayor Thomas stated there was no longer need for an executive session.

## ADJOURNMENT

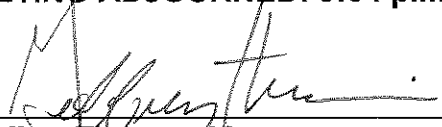
There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Goering to adjourn the meeting.

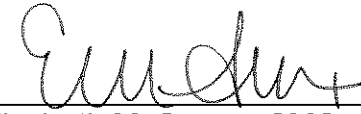
Councilmember Cudaback noted she may be absent from the May 26, 2015, Meeting; and Mayor Thomas noted the potential cancellation of the May 26, 2015, meeting.

On vote,

Motion carried (7-0).

MEETING ADJOURNED: 9:04 p.m.

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of May 12, 2015.*