



MONROE CITY COUNCIL
Finance & Human Resources Committee Meeting
Tuesday, February 3, 2015 6 P.M.
Permit Center, City Hall

MINUTES

I. Call to Order

A regular meeting of the City of Monroe Finance & Human Resource Committee was held on February 3, 2015, in the Permit Center of City Hall. The Meeting was called to order by Committee Chairperson Kamp at 6:05 p.m.

Committee Present: Councilmembers Jason Gamble and Jeff Rasmussen

Staff Present: Gene Brazel, City Administrator; Elizabeth M. Smoot, City Clerk

Citizens Present: None

II. Approval Minutes (Meeting of Tuesday, December 2, 2014)

The Tuesday, December 2, 2014, Finance & Human Resources Committee minutes were reviewed; one typographical error was noted (staff will make changes); and approved (2-0).

III. Unfinished Business

A. Salary Commission Update

Mr. Gene Brazel, City Administrator, and Ms. Elizabeth Ms. Smoot, City Clerk, provided background information on establishment of a salary commission for elected officials' compensation; and an update on the process for application.

IV. New Business

A. Selection of 2015 Committee Chairperson

Councilmember Gamble moved to select Councilmember Kurt Goering as the 2015 Committee Chairperson; the motion was seconded by Councilmember Rasmussen; on vote, motion carried (2-0).

B. 2015 Work Plan

Councilmembers reviewed the 2014 Work Plan, and discussed adding the following items to the draft 2015 work plan: 2016 Budget; Reserve Policy; Annual Performance Review Update (March 2015); Mid-Year Performance Review Update (August); Non-Represented Employees Salary Ranges – Market Analysis; Employment Contracts – HR Update; and North Kelsey Loans – Re-Up Bonds in 2015.

V. Other -- NONE

VI. Next Committee Meeting (March 3, 2015)

Councilmembers requested the following items for the March 3rd Agenda: Annual Performance Review Update; and State of HR/Employment Contracts.

VII. Adjournment

The Committee Meeting adjourned at 6:12 P.M.