



MONROE CITY COUNCIL
Finance & Human Resources Committee Meeting
Tuesday, December 2, 2014, 6 P.M.
Permit Center, City Hall

MINUTES

I. Call to Order

A regular meeting of the City of Monroe Finance & Human Resource Committee was held on December 2, 2014, in the Permit Center of City Hall. The Meeting was called to order by Committee Chairperson Kamp at 6:05 p.m.

Committee Present: Councilmembers Kurt Goering and Jim Kamp

Mayor Present: Geoffrey Thomas

Staff Present: Gene Brazel, City Administrator; Dianne Nelson, Finance Director

Citizens Present: None

II. Approval Minutes (Meeting of Tuesday, November 4, 2014)

The Tuesday, November 4, 2014, Finance & Human Resources Committee minutes were reviewed; and approved (2-0).

III. Unfinished Business

A. Salary Commission

Mr. Gene Brazel, City Administrator, provided background information on establishment of a salary commission for elected officials' compensation; including: RCW requirements, membership, term length and limits, qualifications, regular annual meetings, staff liaison, and first review within 90 days of appointment.

General discussion ensued regarding the RCW qualifications, work product of the commission, appointment and confirmation process, number of members, compensation increases and decreases, and budget impacts.

IV. New Business

A. Fixed Assets Policy/Small & Attractive Items Policy

Ms. Dianne Nelson, Finance Director, provided information on amendments to the Fixed Assets Policy and adoption of a Small and Attractive Items Policy. Both items have been recommended by the State Auditor's Office for tracking purposes, and are modeled after policies of the City of Colville.

General discussion ensued regarding increasing the threshold for the Fixed Assets Policy; and the monetary threshold and additional items to be included for tracking in the Small and Attractive Items Policy.

V. Other -- NONE

VI. Next Committee Meeting (TBD)

Chairperson Kamp thanked the committee and staff for all their work in 2014; and wished all a 'happy holidays.'

VII. Adjournment

The Committee Meeting adjourned at 6:29P.M.