

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The August 26, 2014, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:03 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Gamble <sup>1</sup>, Goering, Kamp, Hanford, and Rasmussen.

Staff members present: Brazel, Nelson, Popelka, and Smoot.

The Pledge of Allegiance was led by Councilmember Goering and recited by attendees.

Mayor Thomas noted the excused absence of Councilmember Davis.

**ANNOUNCEMENTS AND PRESENTATIONS**

1. Presentation: Washington State Department of Corrections

Mr. Robert Herzog, Superintendent, Monroe Correctional Complex, spoke regarding the following topics: background/layout of the Monroe Correctional Complex; current usage, capacity, and special units; staffing; employee training and safety; facility programs; and visitations. General discussion ensued regarding type of offenders at the Monroe facility; volunteers programs; partnerships within the community; and an invitation to tour the facility.

2. Presentation: A Short Primer on the City's Various Funds

Finance Director Dianne Nelson provided information on the 2015 budget process, including the budget calendar; and a primer on the City's various funds. General discussion ensued regarding the usage of various funds.

**COMMENTS FROM CITIZENS**

*There were no persons present wishing to address the Council.*

**CONSENT AGENDA**

1. Approval of the Minutes; August 19, 2014, Regular Business Meeting
2. AB14-107: Authorize Mayor to Sign 2014 Animal Shelter Use Agreement with the City of Everett
3. AB14-108: Authorize Mayor to Sign Interagency Agreement with Monroe School District No. 103 for School Resource Officer Services

Councilmember Goering moved to approve the Consent Agenda; the motion was seconded by Councilmember Hanford. On vote,  
Motion carried (6-0).

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<sup>1</sup> CLERK'S NOTE: Councilmember Gamble arrived at approximately 7:42 p.m. during Presentation No. 2.

**UNFINISHED BUSINESS**

1. AB14-109: Approval of Ordinance No. 010/2014, Regarding Eaglemont Division No. 1 PRD/Preliminary Plat; First/Final Reading

Mr. Paul Popelka, Planning and Permitting Manager, provided background information on the proposed ordinance and planned residential development for Eaglemont Division No. 1.

Councilmember Goering moved to waive Council Rules of Procedure requiring a second reading of an ordinance before adoption; the motion was seconded by Councilmember Kamp.

Discussion ensued regarding the request for first and final reading of the ordinance. Staff confirmed this action is at the advice of the City Attorney; and by the request of Council.

On vote, Motion carried (6-0).

Councilmember Goering moved to adopt Ordinance No. 010/2014, approving the final planned residential development for the Eaglemont Subdivision, Division 1 (PL 2012-03); setting forth supportive findings; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Kamp. On vote, Motion carried (6-0).

**COUNCILMEMBER REPORTS**

Councilmember Goering commented on the beginning of fall sports at Monroe High School.

Councilmember Gamble commented on the Fair Days Parade held the previous weekend, Monroe Youth Football, and the Chain Lake Ice Cream Social.

Councilmember Kamp reported on the August Snohomish County Cities Meeting and items discussed thereat, including county-wide legislative priorities. Councilmember Kamp commented on the Fair Days Parade, and wished all a nice Labor Day weekend.

Councilmember Cudaback commented on the Fair Days Parade and thanked all those who helped with the event.

Councilmember Hanford commented on the Fair Days Parade and thanked all those who helped with the event.

**STAFF/DEPARTMENT REPORTS**

Mr. Popelka provided a report from the Planning and Permitting Division, including the following topics: East Monroe – Growth Management Hearings Board Decision (pending distribution); sign code; projects/plans in process; and marijuana zoning

regulations/buffers. General discussion ensued regarding buffers, and the addition of private parks, trails, and churches; and looking into what other jurisdictions have on their buffers listing. Staff will look into the options available and medium for approval/adoption; and will report back to Council in this regard.

**MAYOR/ADMINISTRATIVE REPORTS**

City Administrator Gene Brazel stated a preliminary map of Tjerne Place was available for review outside Chambers.

Mayor Thomas reported on the following topics: a meeting with Walmart representatives; the Snohomish County Oil and Coal Train Meeting (staff will prepare a report to Council on this topic); and the Fair Days Parade – thanking staff and all those involved.

1. Draft Agenda for September 2, 2014, Regular Business Meeting

Administrator Brazel presented the draft agenda for the September 2, 2014, regular business meeting. Mayor Thomas reviewed the extended agenda.

Councilmembers reviewed upcoming absences; and requested the following items be added to the extended agenda for review/discussion: term limits; countywide committee/association representation; and requesting the School District presentation on October 14<sup>th</sup> include an update on the levy listening plan.

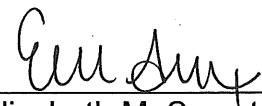
Administrator Brazel stated the City is extending the deadline to receive applications for a vacancy on the Civil Services Commission. City Clerk Elizabeth Smoot provided a briefing on the Boards and Commissions processing for the remainder of the year.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Goering and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,  
Motion carried (6-0).

**MEETING ADJOURNED:** 8:18 p.m.

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of September 2, 2014.*