

CITY OF MONROE
PARK BOARD MINUTES
January 16, 2014

Call To Order

Chairperson Steve Whalen called the Park Board meeting to order at 7:02pm in the Parks/Public Works Conference Room.

Roll Call

Board Members Present: Steve Whalen, Ralph Yingling, Shawna Chamberlain, Karin Coppernoll, Collette Reams, Bill Kristiansen, Lara Ramey

Board Members Absent: None

Agenda Revisions – None

Approval of Minutes - Motion was made by Karin Coppernoll and seconded by Bill Kristiansen to approve the minutes of the December 19, 2013 meeting. Motion carried unanimously.

Audience Participation –None

Unfinished Business – None

New Business – *Draft Agenda* –February 20, 2014 to include Park Plan Update, including a recap of the scheduled January 23 Public Visioning Workshop at Park Place Middle School. *Election of Officers*- Motion made by Ralph Yingling and seconded by Karin Coppernoll to nominate Steve Whalen to serve as Chairperson. Motion carried unanimously. Motion made by Ralph Yingling and seconded by Steve Whalen to nominate Karin Coppernoll to serve as Vice Chairperson. Motion carried unanimously. Motion made by Karin Coppernoll and seconded by Bill Kristiansen to nominate Ralph Yingling to serve as Secretary. Ralph Yingling respectfully declined. Motion made by Ralph Yingling and seconded by Karin Coppernoll to nominate Shawna Chamberlain to serve as Secretary. Shawna Chamberlain respectfully declined. Motion made by Karin Coppernoll and seconded by Shawna Chamberlain to nominate Lara Ramey to serve as Secretary. Motion passed unanimously.

Staff Reports/Updates –*Director's Report*- Director Mike Farrell gave a verbal update to the Board on Department activities that included the work the park crew has been performing in the parks replacing slides at Lake Tye Park and addressing the landscape in traffic islands and other planters in the parks. He also added that Eagle Scout candidate Mason Harris built new agility equipment for Wiggly Field and that Fred Meyer recently donated spring bulbs to the department with a total estimated donation value of \$1,800. Department staff is busily planting the bulbs in park entryways, City landscapes and downtown. He gave a brief summary of the 2014 approved budget for Parks and reported that staff is busily working on planning for new and returning events and programs for 2014.

Park Plan Update – Mike Farrell invited the Board to attend the first community vision workshop for the Comprehensive Plan Update scheduled to take place on Thursday, January 23 from 6:30pm to 8:30pm at Park Place Middle School. The first workshop will be broad-based; additional topic-oriented meetings will take place through fall 2014.

Board Discussion – The Board inquired what the status is on the disc golf course at Al Borlin Park. Director Farrell reported that Kristopher Backman and his non-profit group plan to work on acquiring 9 disc golf baskets through local sponsors later this winter, install them along the approved course with help from volunteers sometime during the spring and that park staff will monitor the use throughout the season and review its impacts on an annual basis. Ralph Yingling suggested that the Board may want to schedule a future summer Park Board meeting park tour during one of the summer months and include a visit of the disc golf course. The Board also inquired on the status of the skate park improvements. Director Farrell informed the Board of plans to prepare a Request for Proposals this year for construction plans that incorporate the conceptual plan and budget for the improvements. He also will apply for State Recreation and Conservation Office (RCO) grant funding this spring to offset some of the construction costs, with construction of the improvements to occur during 2015-16.

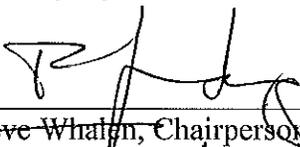
Agency Reports

Planning Commission – Bill Kristiansen reported that the Planning Commission has been preparing for working with Staff and the consultants on the 2015 Comprehensive Plan Update process.

Monroe School District – Ralph Yingling shared the design drawings and costs for the plan to develop all-weather sports fields at Monroe High School. Director Farrell added that the Monroe City Council passed a motion at their January 14, 2014 regular meeting to formally make a financial commitment not to exceed \$100,000 for use to complete the first phase of ball field improvements at Monroe High School, funding of which is subject to future budget appropriation and its required Council action. Ralph Yingling also reported that the School District is investigating the possibility of having certain school field and facility scheduling done on-line if it can be done in an efficient and clear manner.

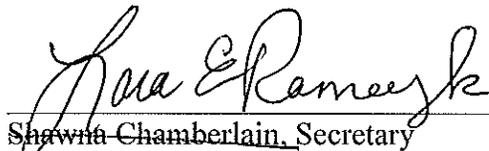
Adjournment

Motion by Ralph Yingling and seconded by Shawna Chamberlain to adjourn. Motion carried. Meeting adjourned at 7:48 pm.



Steve Whalen, Chairperson

Ralph Yingling
Protem



Shawna Chamberlain, Secretary

LANA RAMEY