

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The December 17, 2013, Regular Business Meeting of the Monroe City Council was called to order by Mayor Robert Zimmerman at 7:05 p.m., Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble<sup>1</sup>, Goering, Hanford, Kamp, and Williams.

Staff members present: Brazel, Feilberg, Ginnard, Roberts, Sax, Smoot, and City Attorney Lell.

The Pledge of Allegiance was recited by attendees.

**ANNOUNCEMENTS/PRESENTATIONS**

**1. Recognition of Service: Dave Demarest, Planning Commissioner/Chair**

Mayor Zimmerman recognized Dave Demarest for 21 years of service as Planning Commissioner, and presented Commissioner Demarest with a plaque and certificate of appreciation. The following persons spoke in recognition and thanked Commissioner Demarest' for his service: Mayor Walser; and Councilmembers Kamp, Cudaback, Williams, Davis, Hanford, and Goering. Commissioner Demarest commented on his years of service, and thanked the City Council, Mayor, previous elected officials, City staff, Planning Commissioners, and citizens of Monroe.

**PUBLIC HEARING**

**1. Surplus Utility Airspace**

A. Citizen Testimony

B. Adopt Resolution Declaring Utility Airspace Surplus to the City's Needs and Authorizing the Mayor to Sign Lease Agreement

Mr. Jakeh Roberts, Utilities Supervisor, provided background information on the item. Mayor Zimmerman opened the citizen comment portion of the public hearing. No citizens were in attendance wishing to speak on the matter.

Councilmember Hanford moved to close the citizen comment portion of the public hearing; the motion was seconded by Councilmember Cudaback.

Councilmember Williams moved to adopt Resolution No. 2013/029, declaring certain air space surplus to the limited extent set forth in this resolution, authorizing a lease with Constellation Data communications DBA Sky Valley WiFi in order to permit lessee to attach multiple mast attachments to the top of the water storage reservoir as set forth in said lease; and authorizing the Mayor to sign a lease agreement with Sky Valley WiFi in substantially the form presented to Council, together with such minor revisions as the Mayor may deem necessary or appropriate;

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<sup>1</sup> CLERK'S NOTE: Councilmember Gamble entered at 7:20 p.m. during Comments from Citizens.

the motion was seconded by Councilmember Cudaback.  
On vote, Motion carried (6-0).

Councilmember Kamp moved to close the public hearing; the motion was  
seconded by Councilmember Hanford. On vote,  
Motion carried (6-0).

### COMMENTS FROM CITIZENS

The following persons thanked Council for the grant award for the Monroe Chamber of  
Commerce: Annique Bennett and Adrian Taylor.

### CONSENT AGENDA

1. **Approval of the Minutes: December 10, 2013, Regular Business Meeting**
2. **Approval of AP Checks and ACH Payments; AP Check Nos. 84369 through 84425, and ACH Payments, in a total amount of \$977,036.82**
3. **Approval of 2014 Lodging Tax Fund Grants**
4. **Accept Transportation Improvement Board Grant for Tjerne Place and Authorize the Mayor to Sign Contract**
5. **Authorize Mayor to Sign Consultant Agreement with AMEC for Geotechnical Services for the N. Blakeley Street Infiltration/ Conveyance Project**
6. **Authorize Mayor to Sign Transportation Improvement Board Grant Arterial Preservation Project**
7. **Authorize Mayor to Sign Consultant Agreement with HDR for the Chain Lake Road Pedestrian Path**

Councilmember Goering moved to approve the Consent Agenda; the  
motion was seconded by Councilmember Kamp. On vote,  
Motion carried (7-0).

### NEW BUSINESS

1. Confirmation of Mayor's Appointment: Michael Stanger, Planning Commissioner

Mayor Zimmerman presented background information on Mr. Michael Stanger,  
candidate for Planning Commissioner.

Councilmember Goering moved to confirm the Mayor's appointment of  
Michael Stanger as Planning Commissioner, with the term expiration date  
of December 31, 2017; the motion was seconded by Councilmember  
Kamp.

Councilmembers discussed the application process and deadlines for all open boards  
and commissions positions. Councilmembers Cudaback, Williams, and Gamble spoke  
in support of holding the position open until the deadline for applications to be received  
has been met (December 20, 2013). Attorney responded to Councilmember query  
regarding code provisions for filling of boards and commissions vacancies.

On vote,  
Motion carried (4-3); with Cudaback, Williams, and Gamble opposed.

**FINAL ACTION**

**1. Resolution Adopting 2014 Fees Schedule**

City Administrator Brazel presented the 2014 fee schedule and resolution; and noted the proposed updates from the 2013 schedule.

Councilmember Hanford moved to adopt Resolution No. 2013/030, establishing fees, fines, penalties, interests and charges for 2014; the motion was seconded by Councilmember Cudaback. On vote,  
Motion carried (7-0).

**EXECUTIVE SESSION**

**1. POTENTIAL LITIGATION - RCW 42.30.110(1)(i) (10 MINUTES)**

Mayor Zimmerman stated that the Council would recess into Executive Session to discussion Potential Litigation for approximately 10 minutes. Attorney Lell read the appropriate citation in to the record - RCW 42.30.110(1)(i).

*The meeting recessed into executive session at 7:40 p.m. The executive session was extended for an additional 20 minutes; and the meeting reconvened at 8:15 p.m. after a brief break.*

**FINAL ACTION (continued)**

**2. Amendments to Comprehensive Plan and Monroe Municipal Code**

- A. Ordinance Amending 2013 Comprehensive Plan
- B. Ordinance Amending MMC Chapter 20.07 (School Mitigation Fee Program) ZCA 2012-09 School Mitigation Fees
- C. Ordinance Adopting East Monroe Rezone RZ2012-01

Mr. Paul Popelka, Planning/Permitting Manager, presented information on the three items for consideration; and added that alternative actions have been presented for item B. Ordinance Amending MMC Chapter 20.07 (School Mitigation Fee Program) ZCA 2012-09 School Mitigation Fees, based on Council direction from the December 10, 2013, business meeting.

Councilmembers recapped the discussion from the December 10<sup>th</sup> meeting; and the alternative presented setting discount rates for impacts fees for 2014 and 2015.

Councilmember Goering moved to accept as first reading Ordinance No. 023/2013, Amending MMC Chapter 20.07, School Mitigation Fee Program, ZCA 2012-09 School Mitigation Fees, with Exhibit A, 20.07.090, Fee required, to provide for a 25 percent discount in 2014, and a 50

percent discount in 2015; the motion was seconded by Councilmember Hanford.

Discussion ensued regarding the discount rates, review of impact fee rates, funding sources for schools, and state code provisions regarding impact fees.

On vote,

Motion carried (5-2); with Cudaback and Gamble opposed.

Discussion ensued regarding the Comprehensive Plan Amendment and East Monroe Rezone ordinances; additional findings and conclusions to be prepared for item A; and the pending Request for Reconsideration to the Monroe Hearing Examiner regarding the East Monroe SEPA Appeal.

Councilmember Hanford moved to postpone action on Final Action No. 2, items A, B and C, to a special meeting on December 26, 2013, 7pm; the motion was seconded by Councilmember Goering.

Discussion ensued regarding alternative dates to take final action on these items; and any constraints to addressing in 2014 versus 2013.

On vote,

Motion carried (5-2); with Cudaback and Gamble opposed.

## **STAFF/DEPARTMENT REPORTS**

Mr. Popelka reported on the 2015 code updates; process to begin in 2014; websites to be utilized for the process – Vision Monroe and Mind Mixer.

## **ADMINISTRATIVE REPORTS**

### **1. Draft Agenda for January 7, 2014, Regular Business Meeting**

City Administrator Brazel presented the draft agenda for January 7, 2014; and indicated an item would be added for assignment of a 'Mayor Pro Tem'.

## **COUNCILMEMBER REPORTS**

Councilmember Goering thanked Mayor Zimmerman for his service; commented on the upcoming Legislative Session and the possibility of having an individual to lobby on behalf of the City; and wished all a Merry Christmas.

Councilmember Cudaback supported a lobbyist; queried as to the date of 'City Lobbying Day' 2014; and thanked Mayor Zimmerman for his service.

Councilmembers Williams, Kamp, and Davis thanked Mayor Zimmerman for his service.

Councilmember Gamble thanked Mayor Zimmerman and Councilmember Tom Williams for their service; and stated he will not be in attendance at the December 26, 2013, Special Meeting.

Councilmember Hanford thanked Mayor Zimmerman and Councilmember Tom Williams for their service.

City Administrator Brazel thanked Mayor Zimmerman and Councilmember Tom Williams for their service; and stated he will not be in attendance at the December 26, 2013, Special Meeting.

**MAYOR REPORT**

Mayor Zimmerman reported on the signing of two land sale documents; the L.O.I for another property; debt lowering; thanked the Council, the community, and Attorney Lell for the past four years; and wished all a Merry Christmas.

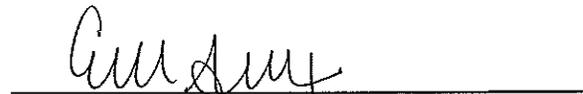
**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Davis to adjourn the meeting. On vote,

Motion carried (7-0).

**MEETING ADJOURNED:** 9:30 p.m.

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of January 7, 2014.*