



**CITY OF MONROE
PLANNING COMMISSION MINUTES
January 14, 2013**

The meeting of the Monroe Planning Commission was scheduled for January 14, 2013 at 7:00 p.m., in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

CALL TO ORDER

Commissioner Kristiansen called the meeting to order at 7:08 p.m.

ROLL CALL

Secretary Dave McConnell called the roll. The following were:

Present: Commissioners Bill Kristiansen, Dave Demarest, Dian Duerksen, Wayne Rodland, Jeff Sherwood, Bridgette Tuttle

Staff Present: Planning and Permitting Manager Paul Popelka, Public Works Director Brad Feilberg, Economic Development Manager Jeff Sax, Planner Mark Landkammer and Planning Technician David McConnell

CITIZEN COMMENT

1. **Brian Kirschenmann** 16731 Pinnacle Road SE, Monroe, WA 98272.
Mr. Kirschenmann, Foothill Homeowners Association board member, questioned the change in the public hearing date for the Roosevelt Road rezoning and requested a formal response to documents submitted by the HOA.
2. **Geoffrey Thomas, AICP** 16857 Copper Mountain Road SE, Monroe, WA 98272
Mr. Thomas also commented on the public hearing and importance of public input.
3. **Tony Ford** 16822 White Mountain Rd, Monroe, WA 98272
Mr. Ford agreed with previous speakers.

ELECTION OF OFFICERS

Commissioner Sherwood moved to nominate **Commissioner Kristiansen** for the office of Chair. Motion seconded by **Commissioner Tuttle**. Motion carried 6/0.

Commissioner Rodland moved to nominate **Commissioner Sherwood** for the office of Vice Chair. Motion seconded by **Commissioner Tuttle**. Motion carried 6/0.

APPROVAL OF MINUTES

A. *June 11, 2012*

Commissioner Demarest moved to approve the minutes with corrections. Motion seconded by **Commissioner Sherwood**. Motion carried 6/0.

B. *July 9, 2012*

Commissioner Demarest moved to approve the minutes. Motion seconded by **Commissioner Rodland**. **Chairman Kristiansen** asked for revisions. **Commissioner**

Demarest made an amended motion to approve the minutes with corrections. Motion seconded by **Commissioner Rodland**. Motion carried 6/0.

C. *August 27, 2012*

Commissioner Sherwood moved to approve the minutes. Motion seconded by **Commissioner Duerksen**. Motion carried 5/0 with **Commissioner Demarest** abstaining.

D. *September 27, 2012*

Commissioner Rodland moved to accept the minutes with corrections. Motion seconded by **Commissioner Sherwood**. Motion carried 6/0.

E. *October 15, 2012*

Following discussion, **Commissioner Sherwood** moved to table the October 15th minutes for correction. Motion seconded by **Commissioner Demarest**. Motion carried 6/0.

F. *October 22, 2012*

Commissioner Demarest moved to approve the minutes. Motion seconded by **Commissioner Sherwood**. Motion carried 6/0.

G. *November 19, 2012*

Commissioner Sherwood moved to approve the minutes with corrections. Motion seconded by **Commissioner Demarest**. Motion carried 5/0 with **Commissioner Rodland** abstaining.

H. *November 26, 2012*

Commissioner Demarest moved to approve the minutes with corrections. Motion seconded by **Commissioner Sherwood**. Motion carried 6/0.

I. *December 10, 2012*

Commissioner Sherwood move to table the minutes for correction. Motion seconded by **Commissioner Duerksen**. Following discussion, **Commissioner Sherwood** withdrew his original motion and moved to approve the minutes with corrections. Motion seconded by **Commissioner Rodland**. Motion carried 6/0.

PUBLIC HEARING

None scheduled.

WORKSHOP

A. *Sign Code Update (Continued)*

The sign code (Monroe Municipal Code 18.80) is being reviewed and updated to clarify code language, address city-wide consistency, understandable permitting requirements, new sign technology, consistent enforcement practices and other potential code improvements.

Planner Landkammer introduced the sign code update and noted that a public hearing is scheduled for January 28, 2013. **Consultant Tom Beckwith** reviewed the final draft sign table and code, recent revisions, and a new digital sign code language.

The Commissioners considered the latest draft of the sign code as summarized below.

- Criteria and permitting for master site plans
- Sign variances, sizes and heights
- Sandwich sign issues and locations
- Digital sign design and operation
- Human signs

The Commission also discussed the timing of the public hearing and directed staff to reschedule the hearing to a future date.

Commissioner Demarest moved to extend the meeting past 9:00. Motion seconded by **Commissioner Duerksen**. Motion carried 6/0.

B. Roosevelt Road Rezoning

The public hearing for this rezoning was continued to March 11, 2013. Staff is proposing to reschedule the hearing to February 11, 2013.

Manager Popelka discussed the proposed change of date for the public hearing and noted the motion to change would require a 2/3 majority vote. **Manager Popelka** also noted that the Bear Mountain Subdivision is on hold pending decision on the Roosevelt Road Rezoning.

The Commission discussed issues of rescheduling the hearing and the information from staff to be provided prior to the public hearing. The Commission accepted comments from two citizens, Geoffrey Thomas and Brian Kirschenmann, who opposed rescheduling the hearing. The Commissioners also noted that discussion at the public hearing would be limited to the rezoning, and not address the Bear Mountain Estates subdivision.

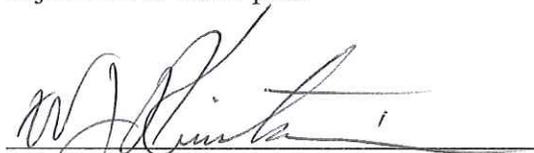
Commissioner Sherwood moved to reschedule the public hearing February 11, 2013. Motion seconded by **Commissioner Rodland**. Following further discussion, the vote tied at 3/3.

DISCUSSION BY COMMISSIONERS AND STAFF

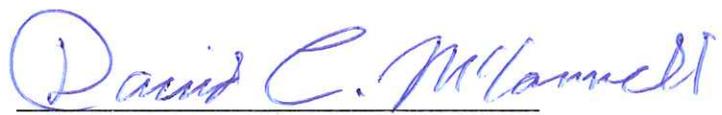
Manager Popelka updated the Commission on current planning projects, indicated he would be presenting updated information on the 2012 Buildable Lands Report from Snohomish County, and updated the posting for the Commission vacancy.

ADJOURNMENT

Commissioner Rodland moved that the October 15, 2012 Planning Commission meeting be adjourned. Motion seconded by **Commissioner Tuttle**. Motion carried 6/0 and the meeting was adjourned at 10:20 p.m.



Bill Kristiansen
Chairman



Dave McConnell
Planning Commission Secretary

