

**CITY COUNCIL
STUDY SESSION MINUTES
February 12, 2013**

The Study Session of the Monroe City Council was held on February 12, 2013, in the Council Chambers at City Hall. Mayor Zimmerman called the meeting to order at 7:00 p.m.

Councilpersons present: Goering, Cudaback, Williams, Kamp, Davis, Gamble, and Hanford.

Staff members present: Brazel, Feilberg, Nelson, Farrell, Bremner, Quenzer, Popelka, Sax, and Martinson.

Student Representative Harano was present.

City Attorney Zach Lell was not present.

The meeting was opened with the Pledge of Allegiance.

COMMENTS FROM CITIZENS

Erin Angus-Snapka, 421 S. Lewis Street, Monroe, addressed Council regarding Jeff Rasmussen not being re-appointed to the Park Board and would like the Mayor to reconsider.

Annique Bennett, director of 108 E. Main Street #206, Monroe, expressed support for the music festival proposal before Council tonight. She urged Council to consider the proposal, which would promote Monroe as a whole.

Jeff Rasmussen, 16655 150th Street SE, Monroe, addressed Council regarding not being re-appointed to the Park Board. He would like to remain a part of the Parks Board and suggested using a different process to appoint Board and Commission members.

BUSINESS & ACTION ITEMS

ANNOUNCEMENTS & PRESENTATIONS

1. Proclamation: National Engineers Week

Mayor Zimmerman read the proclamation announcing National Engineers Week February 17 through February 23, 2013.

CONSENT AGENDA

1. Approval of Joint Account with Snohomish County for Transportation Improvement Board Funded Fryelands Blvd. Overlay

The motion was made by Councilperson Goering and seconded by Councilperson Hanford, to approve the Consent Agenda. On vote,

Motion carried 7/0.

FINAL ACTION

1. **Authorize Budgetary Authority for the 2013 Music Festival Event**

Parks & Recreation Director Farrell introduced Dianne Nelson (City staff), Jeff Sax (City staff), Keith Brock (local musician who came up with the idea), Doug Hobbs, (High Road Productions), and Annique Bennett (Chamber of Commerce), who are part of the core committee that will be planning the concert event.

Direct Farrell gave a brief overview of the proposal and noted the various organizations that are in support of the music event. He reported on the changes at the park that they would be proposing that would allow for different kinds of events. He presented the estimated costs and revenues for the music festival.

Keith Brock addressed Council, explaining his background and his vision for the festival. He would like to bring the message of hope and inspiration to the people and youth in Monroe. He shared his experiences as a music producer and performer, as well.

After discussion, the motion was made by Councilperson Goering and seconded by Councilperson Hanford, to authorize budgetary authority up to \$50,000 for the 2013 music festival event.

At City Administrator Brazel's request, Mr. Brock further explained his extensive background and the many events he has planned. Monroe is the focal point of the proposed music event and hopes it will become an annual event.

Mr. Hobbs explained their experience in event planning and sponsorships, which would be a help in planning this event.

Ms. Bennett explained how Monroe would benefit from the Chamber's new website in marketing the event.

After further questions and comments, Councilperson Williams made a friendly amendment to the motion, to allow up to \$40,000, instead of \$50,000. The maker and seconder of the motion both accepted the friendly amendment.

After additional questions and comments, the motion was on the floor for approval.
On vote,

Motion carried 7/0.

The motion was made by Councilperson Kamp and seconded by Councilperson Cudaback, to extend the Business and Action portion of the meeting past 8:00 p.m. On vote,

Motion carried 7/0.

MEETING WAS RECESSED FOR A FOUR MINUTE BREAK: 8:10 p.m.

MEETING RECONVENED BACK IN REGULAR SESSION: 8:14 p.m.

NEW BUSINESS

1. Sewer Service Outside City Limits

Public Works Director Feilberg gave a brief overview, explaining the history of this issue and how the current ordinance is unenforceable and is making it difficult to expand and meet the population growth goals.

After discussion, the motion was made by Councilperson Cudaback and seconded by Councilperson Hanford, to direct staff to prepare an ordinance allowing for the City of Monroe to provide sanitary sewer service within the Monroe Urban Growth Area by April 16, 2013. On vote,

Motion carried 7/0.

2. Discussion Amending Council Rules of Procedure

City Administrator Brazel explained that there are several items to discuss in the Council Rules of Procedure besides Council Committees.

Mayor Zimmerman suggested putting this out to next week.

The motion was made by Councilperson Kamp and seconded by Councilperson Goering to defer to the committees to appoint their own Chair. On vote,

Motion carried 7/0.

Councilperson Williams would like the changes staff suggested to be reviewed by the Legislative Committee.

Council consensus was that the legislative committee would meet on Tuesday to review the Council Rules for any necessary revisions.

EXECUTIVE SESSION

1. Executive Session: Pertaining to Pricing of Property

Mayor Zimmerman noted that there was no need for an executive session at this time.

MEETING RECESSED & RECONVENED IN STUDY SESSION: 8:42 P.M.

STUDY SESSION TOPICS:

1. Finance Department Goals

Finance Director Nelson gave a presentation outlining the Finance Departments short- and long-term goals highlights, including the Community Cleanup Event, Fixed Radio Reads for Meters, Staff Accountant position.

Councilperson Gamble excused himself and left the meeting: 9:01 p.m.

2. Information Technology Department Goals

Information Technology Manager Bremner presented Council with an overview of three of the IT Department's long-term goals, including IT Risk Assessment, Disaster Recovery & Business Continuity Plan, and Virtual Desktop Infrastructure (thin client).

3. Discussion: Social Media Policy

City Administrator Brazel gave a brief introduction explaining that, in his research, there hasn't been a lot of success for other cities regarding social media policies.

After comments and discussion, it was determined that this would be brought back for further discussion at the February 19, 2013 meeting. The legislative committee will meet to discuss next week.

The motion was made by Councilperson Kamp and seconded by Councilperson Hanford, to extend the meeting past 10:00 p.m. On vote,

Motion carried 6/1.

Councilperson Goering was opposed.

4. Department Reports

City Administrator Brazel reported that the owner of Sellen Construction has found the City a pleasure to work with on the Providence project.

5. Draft Agenda for February 19, 2013

City Administrator Brazel presented the draft agenda for February 19, 2013.

Councilperson Williams commented that the newsletter was great, but should also have something on the back of the page.

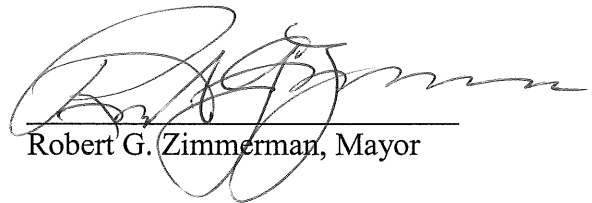
Student Representative Harano reported that he is expecting to hear back from the high school maintenance director about the painting project.

It was confirmed that there would be a meeting on February 26th.

ADJOURNMENT

There being no further business, the meeting was adjourned.

MEETING ADJOURNED: 10:06 p.m.



Robert G. Zimmerman, Mayor



Eadye Martinson, Deputy City Clerk