



MONROE CITY COUNCIL
Transportation/Planning, Parks & Recreation,
and Public Works (P3) Committee Meeting
Tuesday, September 22, 2020, 7:00 P.M.
Zoom Online Meeting Platform

2020 Committee
Councilmembers
Ed Davis
Jeff Rasmussen
Heather Rousey

AGENDA

CALL TO ORDER

1. Virtual Participation Information

The City Council meeting will be held virtually via Zoom Meeting. Due to the COVID-19 pandemic, and Proclamation 20-28.9 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Join Zoom Meeting:

- Click link:
<https://us02web.zoom.us/j/89817485087?pwd=YURsMUVjOGRMVHN1ZlFWMEdzSXVIQT09>
- Dial in: (253) 215-8782
- Meeting ID: 898 1748 5087
- Password: 731430

ROLL CALL

APPROVAL OF MINUTES

1. Meeting Minutes of July 28, 2020

NEW BUSINESS

1. Solid Waste Contract Renewal (B. Feilberg)

NEXT COMMITTEE MEETING

1. October 27, 2020

Discussion Items:

- Tour WWTP
- International Building Code Adoption
- Code Enforcement Amendments
- Affordable Housing Code
- Annual Comp Plan Amendments
- North Kelsey Planning & Design Guidelines

ADJOURNMENT



**MONROE CITY COUNCIL
Transportation/Planning, Parks & Recreation,
and Public Works (P3) Committee Meeting**

Tuesday, July 28, 2020, 6pm
Zoom Online Meeting Platform

**2020 Committee
Councilmembers**
Ed Davis
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Meeting Minutes

I. Call to Order

A regular meeting of the Monroe City Council Transportation/Planning, Parks & Recreation, and Public Works (P3) Committee was held on July 18, 2020, via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28.8 issued by Governor Jay Inslee, in-person attendance is not permitted at this time. The Meeting was called to order by Councilmember Rousey at 6:01 p.m.

Committee Present: Councilmembers Davis, Rasmussen, and Rousey
Mayor Present: Yes
Staff Present: Pfister, Swanson, Feilberg, Roberts, and Knight

II. New Business

A. City Right-of-Way and Easement Use

Brad Feilberg, Public Works Director, provided background information on the issue involving right-of-way (ROW) use and maintenance that has recently been brought to the forefront by several resident complaints. Mr. Feilberg shared photos, and highlighted the following areas in need of policy direction:

- Landscaping in the right-of-way
- Non-vegetative items in the right-of-way
- Memorials

Discussion ensued related to the following topics:

- Traffic Calming Handbook
- ROW vs. easement use
- Design standards
- Approval process
- Social equity
- Vetting process
- Standards and requirements
- Maintenance and removal
- Installation
- Liability
- Criteria

Mr. Feilberg will compile the Committee's feedback for review at the August meeting before presented to the Council in the fall.

III. Next Committee Meeting (August 25, 2020, 6:00 p.m.)

Discussion Items: Tree Regulations; Annual Comp Plan Amendments

IV. Adjournment

There being no further business, Councilmember Davis moved to adjourn the meeting; the motion was seconded by Councilmember Rasmussen. On vote, motion carried 3-0



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The meeting adjourned at 6:39 p.m.



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Tuesday, September 22, 2020, 6pm

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SUBJECT:	Solid Waste Contract Renewal
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
09/22/2020	Public Works	Brad Feilberg	Brad Feilberg	New Business #1

Attachments: None

REQUESTED ACTION: Discuss solid waste contract renewal and provide recommendation to City Council.

POLICY CONSIDERATIONS

The City Council has the power to enter into contracts.

DESCRIPTION/BACKGROUND

At the end of 2016 (Ordinance 020/2016) the City's solid waste utility was dissolved and solid waste services have since been provided by contract.

The contract with the current service provider, Rabanco Ltd dba Republic Services of Lynwood, has a term of January 1, 2017 to December 31, 2021. Beginning January 1, 2022 the contract is perpetually renewed each year for a three year term. After the first two years, the City can terminate the contract with three years notice (excerpt of contract follows).

1. TERM OF CONTRACT.

The initial term of this Contract is five years, starting on January 1, 2017 ("Commencement Date"). Unless otherwise provided by notice from one of the parties, the Contract shall thereafter renew automatically for successive three year terms commencing on January 1 ("Anniversary Date") of each year. Provided, beginning two years after the Commencement Date, either the City or Contractor each shall have the right, with or without cause, by written notice to the other party, to terminate the Contract effective as of the Anniversary Date three years from the time that notice is given, and thereby discontinue any further renewals of this Contract, unless mutually agreed to cancel the notice of termination.

On January 1, 2019 notice could have been given that would have terminated the contract on December 31, 2021.

The next opportunity to terminate would require notice prior to January 1, 2021 with a termination date of December 31, 2023.

Please discuss the solid waste service and select one of the following options:

1. Recommend that the City Council take no action and allow the contract to renew automatically.
2. Recommend that the City Council take appropriate action to terminate the contract with notice provided prior to January 1, 2021.
3. Request additional information from staff to assist in your decision.