



**MONROE CITY COUNCIL**  
**Finance & Human Resources**  
**Committee Meeting**  
Tuesday, December 17, 2019, 4:00 P.M.  
Monroe City Hall, Council Chambers

**2019 Committee**  
Councilmembers  
Patsy Cudaback  
Jason Gamble  
Kirk Scarboro

**MINUTES**

**I. Call to Order**

A regular meeting of the Monroe City Council Finance & Human Resource Committee was held on December 17, 2019, at the Monroe City Council Chambers. The Meeting was called to order by Councilmember Cudaback at 4:10 p.m.

Committee Present: Councilmembers Scarboro, Cudaback  
Mayor Present: N/A  
Staff Present: Becky Hasart, Finance Director; Ben Swanson, Community Development Director; Scott Peterson, Deputy City Engineer; Gina Pfister, Clerical Specialist

**II. Approval Minutes (Meeting of Tuesday, November 19, 2019)**

Councilmember Scarboro moved to approve the Monroe City Council Finance & Human Resource Committee Meeting Minutes of Tuesday, November 19, 2019; the motion was seconded by Councilmember Cudaback. Motion carried 2-0.

**III. Other**

New Business was moved to the end of the meeting due to the timing of FCS Group.

**IV. Next Committee Meeting (January 21, 2020, 5:30 p.m.)**

Agenda Items: City Severance Policy (Human Resources); Water Station Annual Fee (Finance); Bi-Annual Budget Discussion (Finance); Potential Parks Bond (Finance/Parks)

The Committee discussed 2020 Work Plan ideas including: Purchasing Policy updates, Republic Services surcharge ideas, Budgeting 101, sales tax breakdown, and revenue projections.

The Committee discussed having a refresher on the Downtown Master Plan; organizational needs and upcoming assessments; and resources allotted to assessments.

**V. New Business**

Mr. Swanson provided background information on the City's development fee structure and gave a brief comparison with other jurisdictions, and the scope of work provided by FCS Group.

Consultants from FCS Group led the Committee through a PowerPoint presentation highlighting their summary of results, comparative fee survey, key policy issues, and next steps. The Consultants and staff answered questions from the Committee throughout the presentation.

Discussion ensued related to cost recovery, cost of service, potential fee structures, policy issues, and potential recommendations. This item will be brought to Council in 2020.

## **VI. Adjournment**

There being no further business, Councilmember Scarboro moved to adjourn the Tuesday, December 17, 2019, Monroe City Council Finance & Human Resource Committee meeting; the motion was seconded by Councilmember Cudaback. Motion carried 2-0.

The meeting adjourned at 6:18 p.m.

*Minutes were approved at the January 21, 2020 meeting.*