



MONROE CITY COUNCIL

Regular Business Meeting
Tuesday, July 28, 2020, 7:00 P.M.
Zoom Online Meeting Platform

Mayor
Geoffrey Thomas

Councilmembers
*Ed Davis, Mayor Pro Tem;
Patsy Cudaback; Kevin Hanford;
Jason Gamble, Jeff Rasmussen;
Kirk Scarboro, & Heather Rousey*

MEETING MINUTES

CALL TO ORDER

The City Council meeting was held virtually via Zoom. Due to the COVID-19 pandemic, and Proclamation 20-28.8 issued by Governor Jay Inslee, in-person attendance is not permitted at this time.

Mayor Thomas called the meeting to order at 7:00 p.m.

ROLL CALL

Councilmembers present:

Davis, Gamble, Rasmussen¹, Scarboro, and Rousey

Mayor Thomas noted the excused absence of Councilmembers Hanford and Cudaback. No objections were noted.

Staff present:

Pfister, Knight, Hasart, Swanson, Roberts, Warthan, Huebner, Adams, and City Attorney Lell

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Rousey

PUBLIC HEARING

1. AB20-108: Resolution No. 012/2020, Declaring Certain Property as Surplus and Authorizing its Disposition (J. Roberts)

Mayor Thomas opened the public hearing at 7:05 p.m.

Jakeh Roberts, Public Works Deputy Director, provided background information on AB20-108, public hearing requirements; proposed resolution, and briefly reviewed the items set forth in Exhibit A.

Mayor Thomas opened the public testimony portion of the public hearing; there were no persons present wishing to speak during the public hearing.

Councilmember Scarboro moved to close the public testimony portion of the public hearing; the motion was seconded by Councilmember Rasmussen. On vote, motion carried (5-0).

Councilmember Scarboro moved to close the public hearing; the motion was seconded by Councilmember Davis. On vote, motion carried (5-0). The public hearing was closed at 7:07 p.m.

Councilmember Rousey moved to approve Resolution 012/2020, declaring certain property as surplus and authorizing its disposition. The motion was seconded by Councilmember Rasmussen. On vote, motion carried (5-0).

¹ Councilmember Rasmussen joined the meeting at 7:04 p.m.



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PUBLIC COMMENTS

This time is set aside for members of the public to speak to the City Council on any issue related to the City of Monroe; except any quasi-judicial matter subject to a public hearing. Three minutes will be allowed per speaker.

There were no comments from the public.

CONSENT AGENDA

1. Approval of the Minutes: June 23, 2020, Regular Business Meeting
2. Approval of the Minutes: July 14, 2020, Regular Business Meeting
3. Approval of AP Checks and ACH Payments
4. AB20-109: Award Bid and Authorize the Mayor to sign Contract with Cadman Materials, Inc. for 154th Street Overlay Project (S. Peterson)

Councilmember Davis moved to approve the consent agenda. The motion was seconded by Councilmember Rousey. On vote, motion carried (5-0)

NEW BUSINESS

1. AB20-110: Approval of Small Business Relief Grant Awards (R. Huebner)

Rich Huebner, Management Analyst, provided background information on AB20-110; noted the relation to the next item on the agenda; reviewed the grant application process and application review committee; and presented the list of applicants.

Councilmember Scarboro recused himself out of an abundance of caution due to potential interest with one of the grant applicants; and turned off his video and audio.

Councilmember Gamble moved to approve the recommended Small Business Relief Grant awards and authorized the Mayor to execute the necessary agreements; with direction to reflect in the applicant list zero dollars instead of TBD for Jump Rattle & Roll, and Farmhouse Kitchens. The motion was seconded by Councilmember Davis. On vote, motion carried (4-0)

2. AB20-111: Small Business Relief Grant Program Second Round (R. Huebner)

Mr. Huebner provided background information on AB20-111; reviewed the Coronavirus Relief Funds (CRF) proposed budget; Monroe CARES grant program and timelines; committee efforts; and outreach efforts.

Discussion ensued related to the following topics:

- Community relief grants/service providers
- CARES funds allocated to the city
- Future opportunities
- Alternatives
- CRF reconciliation

Councilmember Davis moved to approve an increase of \$30,000 in the Coronavirus Relief Funds grant program budget and authorize the Mayor to conduct a second round of the Small Business Relief Grant. The motion was seconded by Councilmember Rousey. On vote, motion carried (5-0)



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STAFF/DEPARTMENT REPORTS

1. Finance (B. Hasart)

Becky Hasart, Finance Director, reviewed the finance report included in the agenda materials; and noted the completion of audit one of two of the summer by the state auditor's office.

2. Homelessness Policy Advisory Committee (HPAC) (D. Knight)

Deborah Knight, City Administrator, noted the report included in the agenda materials; and commented on the following topics:

- Working with Rachel Adams, Project Management Consultant, on an request for proposal for the Technical Advisory Committee (TAC)
- Term commitments for local services providers
- Compass Health relocation
- City face coverings distribution
- Launch of #WeAreMonroe campaign
- Faith based organizations working with temporary encampments

COUNCILMEMBER REPORTS

Ms. Knight provided a Kelsey area development update at the request of Councilmember Scarboro.

Councilmember Rousey reported on the Snohomish County Tomorrow Steering Committee meeting that she recently attended.

Councilmember Rasmussen requested the parking (camping) ordinance be brought to a future meeting for discussion.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update (D. Knight)

Ms. Knight reported on the following topics:

- The upcoming Public Safety Committee agenda
- The extended agenda
- Parking (camping) ordinance will be brought to council on Aug. 18 for discussion
- Community Human Services Advisory Board interviews
- 2021 Legislative Priorities

2. Mayor's Update/Monroe This Week (July 24, 2020, Volume 6, Edition 28)(Mayor Thomas)

Mayor Thomas noted the Monroe This Week included in the agenda materials; and reported that he would be attending a Zoom meeting on July 29 with County Councilmember Sam Low and members of the Eaglemont neighborhood to discuss recent events surrounding the no shooting zone.

EXECUTIVE SESSION

1. To discuss property acquisition pursuant to RCW 42.30.110(1)(b)

Mayor Thomas read the following statement:



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Pursuant to RCW 42.30.110(1)(b), the City Council will now convene an executive session for the purpose of discussing property acquisition. The executive session will last approximately 15 minutes after which the Council will not take any additional open session action. For purposes of the executive session, the Council will terminate the current, publicly accessible Zoom meeting and will join a new Zoom meeting, the dial-in information for which has been separately provided to the Council Members. Both the current, publicly accessible Zoom meeting and the executive session Zoom meeting are each part of the same regular City Council meeting. I will notify the City Clerk when the executive session has ended so she can enter that information in the official minutes.

Mayor Thomas noted that the Council would be holding a Closed Session after adjournment of the Regular City Council meeting and Executive Session to discuss collective bargaining pursuant to RCW 42.30.140(4)(a).

Councilmember Davis moved to accept the Mayor's statement. The motion was seconded by Councilmember Rasmussen. On vote, motion carried (5-0)

MEETING ADJOURNED: 8:13 p.m.

A handwritten signature in black ink, appearing to read "Geoffrey Thomas".

Geoffrey Thomas, Mayor

A handwritten signature in black ink, appearing to read "Gina Pfister".

Gina Pfister, Deputy City Clerk