

**CALL TO ORDER, ROLL CALL, AND PLEDGE**

The August 13, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Pro Tem Hanford at 7:03 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Davis, Gamble, Hanford, Kamp, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Hasart, Johns, Jolley, Irving, Knight, Peterson, Swanson, Warthan, and Willis; and City Attorney Leil.

The Pledge of Allegiance was led by Councilmember Kamp.

Mayor Pro Tem Hanford noted, without objection, the excused absences of Councilmembers Cudaback and Rasmussen. No objections were noted.

**ANNOUNCEMENTS/PRESENTATIONS**

1. AB19-163: Presentation – Swearing-In Ceremony: Officer Andy Thomas

Police Chief Jeff Jolley provided background information on AB19-163 and Officer Andy Thomas. The Honorable Monroe Municipal Court Judge Mara Rozzano administered Officer Thomas' Oath of Office; and Officer Thomas' wife administered the badge pinning.

**PUBLIC COMMENTS**

The following person spoke regarding Amateur Radio Week: Mr. John Henry.

The following person spoke regarding the Monroe Chamber of Commerce and Monroe Fair Days' Parade: Ms. Terry Schuler, Executive Director.

**CONSENT AGENDA**

1. Approval of the Minutes: July 23, 2019, Business Meeting; & July 30, 2019, Special Meeting (Retreat)
2. Approval of AP Checks and ACH Payments (*Check Nos. 90227 through 90292, B&O, PUD, and ACH Payments, in a total amount of \$963,840.76*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35994 through 36016, Direct Deposits, ACH AP Payments, and HSA Funding, in a total amount of \$1,263,499.47*)
4. AB19-164: Authorize Mayor Pro Tem to Sign Amendment No. 1 to the Interlocal Agreement with Snohomish County, et. al. Establishing the Snohomish Regional Drug & Gang Task Force
5. AB19-165: Authorize the Mayor to Sign the Contract with Sound Security Inc. (Sonitrol) for Campus Security Surveillance System
6. AB19-166: Authorize the Mayor to Sign Professional Services Agreement with Affordable Environmental, Inc. for 528 South Blakeley Street Project
7. AB19-167: Approval of 2020 Choose Monroe Magazine Project and Authorization of Application for Snohomish County LTAC Grant Funding

8. AB19-168: Approve Purchase and Authorize the Mayor Pro Tem to Sign Right-of-Way Deed, Easements, and Associated Documentation of Parcel 2, Gillon, Parcel 3, Unknown Owner, and Parcel 4, Romanyuk, for Chain Lake Road Phase 2a (Non-Motorized Pedestrian Path)
9. AB19-169: Award Bid/Authorize Mayor to Sign Contract with D&G Backhoe, Inc. for the Cascade View Drive Water Main Project
10. AB19-170: Approval of Water Connection Request
11. AB19-171: Cancellation of August 20, 2019, Monroe City Council Regular Meeting (Study Session); and Addition of Special Meeting (Tour of Development Properties)
12. AB19-172: Ordinance No. 015/2019, Approving the Shoreline Master Program Update; and Amending MMC 22.80, Critical Areas and MMC 22.82, Shoreline Master Program; Final Reading
13. AB19-173: Ordinance No. 016/2019, Amending MMC 3.40, Donations of Property to the City; Final Reading

Councilmember Scarboro moved to approve the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (5-0).

City Clerk Elizabeth Adkisson read the titles of Ordinance Nos. 015/2019 and 016/2019 into the record.

## **NEW BUSINESS**

1. AB19-174: Ordinance No. 017/2019, Amending Various Sections of MMC Title 2; and Adopting MMC Title 4, City of Monroe Boards, Commissions, Committees; First Reading

Ms. Adkisson provided background information on AB19-174 and the proposed ordinance amending the Monroe Municipal Code in regards to City of Monroe Boards, Commissions, and Committees.

Councilmember Davis moved to accept as first reading Ordinance No. 017/2019, amending Monroe Municipal Code Title 2, Chapters 2.24, Compensation for Mayor and Council, 2.52, Code of Ethics; Repealing Chapters 2.16, Park Board, 2.32, Planning Commission, 2.49, Lodging Tax Advisory Committee, and 2.70, Civil Service System and Commission; Adopting Title 4, Boards, Commission, and Committees; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (5-0).

## **FINAL ACTION**

1. AB19-175: Appoint Councilmember to City Council Transportation/Planning, Parks and Recreation, and Public Works Committee

Ms. Adkisson provided background information on AB19-175 and the proposed appointment of a replacement Councilmember to the City Council

Transportation/Planning, Parks and Recreation, and Public Works Committee, due to a scheduling conflict of Councilmember Kamp.

Councilmember Scarboro moved to appoint Councilmember Gamble to the 2019 Transportation/ Planning, Parks and Recreation, and Public Works Committee; the motion was seconded by Councilmember Davis.

Councilmember Gamble noted his unavailability to serve on the Committee. Councilmember Hanford requested this item be brought back for further discussion at the August 27, 2019, Council Meeting.

On vote,

Motion failed (0-5).

**COUNCILMEMBER REPORTS**

1. Individual Councilmember Reports

Councilmember Scarboro commented on attendance at the National Night Out Against Crime Event on August 6, 2019; and thanked all City Staff for their involvement with the event.

Councilmember Kamp commented on National Night Out and noted his attendance at his first Snohomish County Planning Commission Meeting.

Councilmember Hanford commented on National Night Out.

**STAFF/DEPARTMENT REPORTS**

1. Parks & Recreation Update

Mr. Mike Farrell, Parks and Recreation Director, noted the report included in the meeting materials and provided an update on the following topics: Lewis Street Park; East County Parks and Recreation District (ECPRD) Bond Measure; Movies Under the Moon; grant received for interpretive signage along the Skykomish River; World Wake Association National Championship at Lake Tye Park; and upcoming ribbon cutting ceremony for the new exercise stations at Skykomish River Park (August 22, 2019, 4:30 p.m.).

2. Police Update

Chief Jolley noted the report included in the meeting materials and provided an update on the following topics: Community Outreach Team; enforcement activities; department statistics; community events attended; and personnel updates. Discussion ensued regarding the replacement rescue vehicle and department statistics.

3. Public Works Update

Mr. Brad Feilberg, Public Works Director, noted the report included in the meeting materials and provided an update on the following topics: 132<sup>nd</sup> Street SE Water Main

Project; Blueberry Lane/Kelsey Street Intersection Improvements; National Night Out; crosswalk marking; and pavement rating study. Discussion ensued regarding the Tjerne Place Phase III Street Improvements Project.

**MAYOR/ADMINISTRATIVE REPORTS**

1. City Administrator Update

Ms. Deborah Knight, City Administrator, reported on the following items: Homelessness Policy Advisory Committee and Snohomish County Southwest Urban Growth Area (SWUGA) Boundary Planning Study; and reviewed the upcoming City Council Meetings schedule.

2. Mayor's Update/Monroe This Week (*August 9, 2019, Edition No. 27*)

Mayor Pro Tem Hanford noted the Monroe This Week included in the meeting materials.

**EXECUTIVE SESSION**

1. Property Acquisition [RCW 42.30.110(1)(b)] - 10 minutes
2. Pricing of Property [RCW 42.30.110(1)(c)] - 10 minutes
3. Review the Performance of Public Employee – [RCW 42.30.110(1)(g)] - 10 minutes

Mayor Pro Tem Hanford noted the need for an executive session. City Attorney Lell stated the Council would recess into executive session for approximately thirty minutes total to discuss three matters: Property Acquisition [RCW 42.30.110(1)(b)], the Pricing of Property [RCW 42.30.110(1)(c)], and to Review the Performance of Public Employee – [RCW 42.30.110(1)(g)]; and read the appropriate citations into the record.

*The meeting recessed into executive session at 7:49 p.m.; was extended for an additional eight minutes; and reconvened at 8:30 p.m.*

Councilmember Gamble moved to amend the agenda to add an item related to the acquisition of property interests for the Tjerne Place project; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (5-0).

Councilmember Gamble moved to authorize the Mayor or his designee to negotiate and execute one or more purchase agreements for the Tjerne Place property acquisition up to the price recommended in executive session; the motion was seconded by Councilmember Scarboro. On vote,  
Motion carried (5-0).

Councilmember Kamp moved to add an item to the agenda regarding a Letter of Intent with owners of a North Hill Area Property; the motion was seconded by Councilmember Davis. On vote,  
Motion carried (5-0).

Councilmember Kamp moved to authorize the Mayor Pro Tem to convey a non-binding Letter of Intent for acquisition of property located in the North Hill Area of Monroe containing the compensation terms and conditions recommended in executive session; the motion was seconded by Councilmember Davis. On vote,

Motion carried (5-0).

Councilmember Hanford moved to amend the agenda to add an item related to the approval of a separation agreement for a probationary employee; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (5-0).

Councilmember Hanford moved to authorize the Mayor Pro Tem to negotiate and execute on the City's behalf a separation agreement with a probationary employee in substantially the form presented to Council, together with such minor revisions as deemed necessary and desirable; the motion was seconded by Councilmember Davis. On vote,

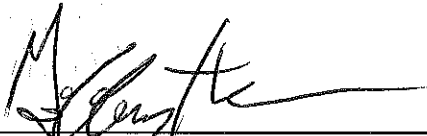
Motion carried (5-0).

#### ADJOURNMENT

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Davis to adjourn the meeting. On vote,

Motion carried (5-0).

**MEETING ADJOURNED: 8:34 p.m.**



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Geoffrey Thomas, Mayor



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Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of August 27, 2019.*