

**CALL TO ORDER, ROLL CALL, AND PLEDGE**

The May 7 2019, Regular Study Session of the Monroe City Council was called to order by Mayor Thomas at 7:05 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Fuller, Hasart, Irving, Jolley, Knight, Rozzano, and Swanson.

The Pledge of Allegiance was led by Mayor Thomas.

**ANNOUNCEMENTS/PRESENTATION**

1. AB19-100: Presentation: K-9 Tango Introduction (*J. Jolley, Police Chief*)

*Item pulled from the agenda at the time of the meeting.*

2. AB19-101: Presentation: Sergeant Promotion

Police Chief Jeffrey Jolley provided background information on AB19-101, Officer Chuck Fuller's years of service with the Monroe Police Department, and his promotion to Sergeant. The honorable Monroe Municipal Court Judge Mara Rozzano administered the Oath of Office for Sergeant Fuller; the badge pinning was administered by Ms. Melissa Fuller; and Deputy Police Chief Ryan Irving presented the Certificate of Commission. Sergeant Fuller recognized family members and thanked all those in attendance.

3. Proclamation: 50<sup>th</sup> Anniversary of Municipal Clerks Week (May 5 through 11, 2019)  
– *item added to the agenda at the time of the meeting*

Mayor Thomas read a proclamation into the record recognizing the week of May 5 through May 11, 2019, as the Fiftieth Anniversary of Municipal Clerks week and extending appreciation to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent. The proclamation was presented to City Clerk Elizabeth Adkisson.

4. Proclamation: Mother's Day (May 12, 2019)

Mayor Thomas read a proclamation into the record recognizing Sunday, May 12, 2019, as Mother's Day 2019, and encouraged Monroe's residents and businesses to honor and express love and gratitude to mothers everywhere. The proclamation was presented to mothers in attendance at the meeting Councilmember Cudaback, City Clerk Adkisson, City Administrator Deborah Knight, and Planning Commissioner Heather Rousey.

**PUBLIC COMMENTS**

There were no persons present wishing to speak during Public Comments.

**COUNCILMEMBER REPORTS**

1. Individual Councilmember Updates

Councilmember Cudaback commented on a citizen inquiry regarding vaping signage on US-2 and regarding Main Street speed limit signage. Staff will review both items and report back to City Council.

Councilmember Kamp wished all a “Happy Mother’s Day.”

Councilmember Hanford wished all a “Happy Mother’s Day” and noted the upcoming Spring Clean-Up Event on May 11, 2019. Discussion ensued regarding a change of venue for the event and noticing.

**STAFF/DEPARTMENT REPORTS**

Mr. Mike Farrell, Parks & Recreation Director, provided information on an upcoming Groundbreaking Event at Lewis Street Playground – Thursday, May 16, 2019, 4:30 p.m.

**MAYOR/ADMINISTRATIVE REPORTS**

1. City Administrator Update

Ms. Deborah Knight, City Administrator, reviewed the upcoming meetings schedule.

2. Mayor’s Update/Monroe This Week (*May 3, 2019, Edition No. 16*)

Mayor Thomas reported on recent meetings and events attended.

**DISCUSSION ITEMS**

1. AB19-102: Shoreline Master Program (SMP) Periodic Update and Proposed Amendments to Monroe Municipal Code (MMC) Title 19 Shoreline Management and Chapter 20.05 Critical Areas

Mr. Ben Swanson, Community Development Director, provided background information on AB19-102, including: regular update process; proposed revisions; Shoreline Management Act provisions; proposed amendments to Critical Areas Code for consistency; and terminology updates.

Discussion ensued regarding shoreline buffers and zoning overlays and next steps in the update process.

2. AB19-103: Downtown Fee Waiver Extension

Mr. Swanson provided background information on AB19-103, including: Downtown Fee Waiver program; previous adoption and annual extensions; permit fee waiver data 2015-2019; examples of impacted projects; and next steps in process for extension.

Discussion ensued regarding impacted projects, fees waived, and impact. By Council consensus, the extension ordinance will be brought back for consideration of first and final reading on May 14, 2019.

3. AB19-104: Proposed Amendments to City of Monroe Boards & Commission Code

City Clerk Adkisson provided background information on AB19-104, including: proposed amendments to Monroe Municipal Code regarding boards and commissions; code consolidation; uniform formatting; potential opportunity for web display enhancement through the City's current code provider; and repeal of term limits for Planning Commissioners and Park Boardmembers.

Discussion ensued regarding costs associated with web enhancement and repeal of term limits. By Council consensus, all amendments will be brought back for Council consideration at a future meeting; and costs estimates for the web enhancement will be brought back for Council's consideration on May 14, 2019.

4. AB19-105: Council Chambers Video/Live Streaming

City Clerk Adkisson provided background information on AB19-105, including: options for video recording and live-streaming; costs associated with purchase of camera equipment; information on local jurisdictional use of video/live-streaming of Council meetings; and consideration of staffing/opportunity costs related to the addition of video services.

Discussion ensued regarding camera/view options; additional hardware required; staffing/opportunity costs; viewership of local jurisdictions; and maintenance. By Council consensus, video services will not be pursued at this time.

**EXECUTIVE SESSION**

1. Property Acquisition [RCW 42.30.110(1)(b)] – 5 minutes
2. Pricing of Property [RCW 42.30.110(1)(c)] – 5 minutes

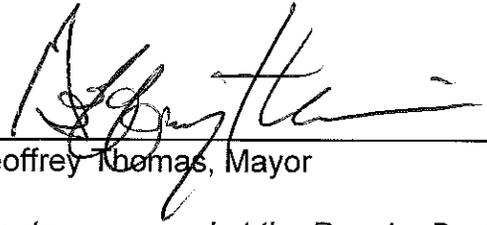
Mayor Thomas stated the Council would recess into executive session for approximately ten minutes total to discuss Property Acquisition [RCW 42.30.110(1)(b)] and the Pricing of Property [RCW 42.30.110(1)(c)]; and read the appropriate citations into the record.

*The meeting recessed into executive session at 8:15 p.m.; was extended for an additional forty-two minutes; and the meeting reconvened at 9:07 p.m.*

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,  
Motion carried (6-0).

MEETING ADJOURNED: 9:07 p.m.

  
\_\_\_\_\_  
Geoffrey Thomas, Mayor

  
\_\_\_\_\_  
Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of May 14, 2019.*