



**MONROE CITY COUNCIL
Transportation/Planning, Public Works,
Parks & Recreation and Public Safety
Committee Meeting**

Tuesday, January 22, 2019, 6 P.M.
Monroe City Hall

2019 Committee
Councilmembers
Ed Davis
Jim Kamp
Jeff Rasmussen

AGENDA

- I. Call to Order**
- II. Special Orders of the Day**
 - A. Selection of 2019 Chairperson
- III. Approval Minutes (July 24, 2018) [Page 2]**
- IV. Unfinished Business**
- V. New Business**
 - A. DRAFT 2019 Committee Work Plan [Page 4]
 - B. Confirmation of 2019 Regular Meeting Date/Time
- VI. Other**
- VII. Next Committee Meeting (February 26, 2019)**
- VIII. Adjournment**



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MINUTES

I. Call to Order

A regular meeting of the City of Monroe Transportation/Planning, Public Works, Parks & Recreation, and Public Safety (P4) Committee was held on July 24, 2018, at Monroe City Hall. Councilmember Rasmussen called the meeting to order at 6:02 p.m.

Council Present: Jim Kamp and Jeff Rasmussen

Staff Present: Elizabeth Adkisson, City Clerk; Brad Feilberg, Public Works Director; Becky Hasart, Finance Director; and Jakeh Roberts, Public Works Maintenance & Operations Manager

Citizens Present: Heather Rousey

II. Approval of Minutes (April 24, 2018)

Councilmember Kamp moved to approve the Committee Meeting Minutes of April 24, 2018, as presented; the motion was seconded by Councilmember Rasmussen. Motion carried (2-0).

III. Unfinished Business - NONE

IV. New Business

A. Crosswalk Policy

Mr. Feilberg and Mr. Roberts provided information on crosswalk policies; including: state law (a crosswalk, whether mark or no, exists at all roadway intersections); the City's current unwritten policy (to mark crosswalks at signalized intersections, mid-block crossings, and Main Street between Ferry Avenue and Madison Street); and the locations of crosswalks in Monroe and which are marked.

Discussion ensued regarding recent/past requests for marked crosswalks, research related to best locations for marked crosswalks (criteria), related costs (installation and maintenance) and liabilities, policies of comparable cities, and use of flags. The Committee requested this matter be brought back for further discussion at the August committee meeting; to include information/data on complaints, liability, and policies from comparable cities.

B. Complete Streets

Mr. Feilberg provided information on the Washington State Legislature Complete Streets Award Program; proposed policies to plan, design, operate, and maintain City streets while considering all transportation users and modes; related grant opportunities; and proposed complete streets ordinance.

Discussion ensued regarding required elements already included in the 2015-2035 Comprehensive Land Use Plan (Transportation Element); grant process and cycles (2020 next); and proposed adoption of a complete streets ordinance. The Committee recommended a draft complete streets ordinance be prepared and brought before the full Council for their consideration.

C. Downtown Art

Ms. Hasart provided information on the 2018 downtown art selection process; including: Public Art Policy (2016); 2018 Call for Sculptors, proposals received and reviewed; Art Selection Committee's recommendation (defer selection to 2019 and carry over allocated budget); and alternatives.

Discussion ensued regarding proposals received; the Art Selection Committee's recommendation; deferring selection to 2019; allocating an appropriately-sized budget for 2019 (considering cost of materials, size, and level of artistry); and the 2019 call for sculptors timeline. The Committee recommended appropriating twenty thousand dollars in the 2019 budget for art; and looking into the best time to distribute the call for sculptors/request for proposals in 2019 (possibly earlier in the year).

D. Public Defense RFP

City Clerk Adkisson provided an update on the request for proposals process and timeline for public defense; including: RFP issuance, interviews/panel selection, and potential 2019 budget impacts.

V. Other -- NONE.

VI. Next Committee Meeting (August 28, 2018)

VII. Adjournment

Chairperson Rasmussen noted, with no objection, the July 24, 2018, City of Monroe Transportation/Planning, Public Works, Parks & Recreation and Public Safety (P4) Committee Meeting was adjourned. No objections were noted.

The Committee Meeting adjourned at 6:57 p.m.



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SUBJECT:	2019 P4 Committee Work Plan
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DATE:	DEPT:	CONTACT:	PRESENTER:	ITEM:
01/15/2019	Administrative	Deborah Knight	Deborah Knight	New Business A.

Attachments: 1. Draft 2019 Work Plan

REQUESTED ACTION: Discuss the 2019 Legislative Committee work plan

DESCRIPTION/BACKGROUND

This is the opportunity for the P4 Committee to review the draft work plan proposed by City Staff.

The draft work plan is based on the 2019 annual work plans developed by City Staff to implement the 2019 budget adopted by the City Council.

The City Council may want to add, change or delete tasks proposed in the Legislative Committee work plan.



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(P4) Committee

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2019 WORK PLAN

Month	Lead	Agenda Item
January	Admin	2019 Work Plan
February	Public Works	City Hall Facilities – Alternate Sites and Partnerships
March	Public Works	City Hall Facilities – Alternate Sites and Partnerships
April	Public Works	City Hall Facilities – Alternate Sites and Partnerships
	Police	PD Assessment Report and Recommendations
May	Police	6-Year TIP
	Parks	East County Park and Rec District – Citizen Advisory Committee Recommendations
June	Public Works	Homelessness Policy Advisory Committee Recommendations
	Admin	Economic Development Advisory Board Recommendations
July	Planning/Police and Public Works	Code Enforcement Update & Recommendations
	Court	Court Strategic Plan Recommendations
August	Planning	Affordable Housing Code
September	Public Works/Parks	6-Year CIP
October	Planning	North Kelsey Design Guidelines
November	Planning	Downtown Master Plan Update
December		