

**CITY COUNCIL
BUSINESS/STUDY SESSION MINUTES
September 13, 2011**

The Business/Study Session of the Monroe City Council was held on September 13, 2011, in the Council Chambers at City Hall. Mayor Robert Zimmerman called the meeting to order at 7:02 p.m.

Councilpersons present: Balk, Kamp, Cudaback, Tuttle, Stima, Williams, and Goering.

It was noted that Councilperson Goering would be late.

Staff present: Brazel, Feilberg, Quenzer, Harris, Popelka, Sax, and Martinson.

City Attorney Zach Lell was not present.

The meeting was opened with the Pledge of Allegiance.

Mayor Zimmerman moved Final Action #2 (Authorize Mayor to Sign Customer Service Contract with PUD for WWTP Phase III Construction) up on the agenda, to be the first item after the Consent Agenda.

COMMENTS FROM CITIZENS

Ron Peterson, 5830 Evergreen Way, Everett, from the Housing Hope Team, addressed Council regarding their Home Building program and mitigation fees. Housing Hope has help build 34,000 homes for low income families. He explained the financing and the hours of sweat equity each family is required to put in helping to build their home. They currently have 14 lots in Marvin Gardens for more low income housing. However, they found out that they are required to pay mitigation fees, which were waived on the first 30 lots. He requested that Council adjust the mitigation fees at their next meeting. They will pay the fees under protest, to get project started.

Council consensus was to have staff look into the options and contact Mr. Peterson.

BUSINESS & ACTION ITEMS

CONSENT AGENDA

The motion was made by Councilperson Balk and seconded by Councilperson Kamp to approve the Consent Agenda. On vote,

Motion carried 6/0.

Items approved: 1) Ordinance Amending MMC Chapters 6 & 13 Pertaining to Qualifications for Utility Rate Credits for Extended Vacations and Vacancies/ 2nd & Final Reading.

FINAL ACTION #2

Authorize Mayor to Sign Customer Service Contract with PUD for WWTP Phase III Construction

WWTP Supervisor Sheppard explained that this contract was for removal of a power pole, in order to expedite excavation for the headworks facility. Any delay would add additional costs. It is funded through CIP, and is a "time and material" contract.

After discussion, the motion was made by Councilperson Kamp and seconded by Councilperson Balk to authorize the Mayor to sign the Snohomish County PUD Customer Service Contract with an estimated cost of \$14,930.00 for the WWTP Phase III Improvements Project. On vote,

Motion carried 6/0.

NEW BUSINESS

Ordinance Adopting the Amended Washington State Criminal Statutes (RCWs)/1st Reading

Chief Quenzer gave a brief explanation of the amendments they were asking Council to adopt.

The motion was made by Councilperson Balk and seconded by Councilperson Williams to adopt Ordinance 020/2011, an ordinance of the City of Monroe, Washington, amending Chapter 9.03 of the Monroe Municipal Code relating to offenses against peace, morals and safety regulations, and setting a time when the same shall become effective, as read into the record by City Administrator Brazel. On vote,

Motion carried 6/0.

Comprehensive Plan Amendments; 1st Reading: A. CPA2011-02 Monroe School District No. 103 Capital Facilities Plan 2010-2015; B. CPA2011B City of Monroe Utility and Transportation Plan Amendments

As they work for school district, Councilpersons Tuttle and Balk recused themselves and left the Council Chambers.

Public Works Director Feilberg gave a brief overview explaining that the Monroe School District Capital Facilities Plan would be adopted into the Comprehensive Plan, in order to be able to charge school mitigation fees.

The motion made by Councilperson Williams and seconded by Councilperson Cudaback to accept as first reading Ordinance 021/2011, an ordinance of the City of Monroe, Washington relating to the 2011 Comprehensive Plan amendments, adopting the Monroe School District No. 103 Capital Facilities Plan 2010-2015; amending the Capital Facilities element of the Comprehensive Plan; providing for severability, and fixing a time when the same shall become effective, as read into the record by Mayor Zimmerman. On vote,

Motion carried 4/0.

Councilpersons Tuttle and Balk returned to Council Chambers.

The motion was made by Councilperson Williams and seconded by Councilperson Cudaback to accept as first reading Ordinance 022/2011, an ordinance of the City of Monroe, Washington relating to the 2011 Comprehensive Plan amendments; adopting an addendum to the City of Monroe Comprehensive Transportation Plan, adopting an addendum to the City of Monroe 2008 Water System Plan, adopting an addendum to the City of Monroe Sanitary Sewer System Plan, adopting an addendum to the City of Monroe Stormwater System Plan, amending the Capital Facilities element of the Comprehensive Plan; providing for severability, and fixing a time when the same shall become effective, as read into the record by City Administrator Brazel. On vote,

Motion carried 6/0.

Mayor Zimmerman stated that there was a need for an executive session; one for purposes of discussing collective bargaining, pursuant to RCW42.30.140 (4). The executive session is expected to last for approximately 20 minutes, unless extended by Council. No action in open session is anticipated when Council reconvenes.

MEETING RECESSED INTO EXECUTIVE SESSION: 7:30 p.m.
EXECUTIVE SESSION WAS EXTENDED
MEETING RECONVENED INTO REGULAR SESSION: 8:05 p.m.

It was noted that Councilperson Goering entered Council chambers at 7:49 p.m., during the Executive Session

West Main Street Corridor; 1st Reading: A. Ordinance Adopting Comprehensive Plan Amendment – CPA2008B; B. Ordinance Amending Zoning Code – ZCA2010-02; C. Ordinance Rezoning the West Main Corridor – RCA2010-04

Permit & Planning Manager Popelka gave a slide presentation recapping the four-year project. He gave an overview of the zoning changes and the issues with front yard setbacks and the problems with splitting the zoning for Monroe Christian School. He recommended that the school be mixed use and include the small sliver of the parcel. The Planning Commission recommendation was to adopt the four ordinances pertaining to the West Main Street corridor.

After discussion about proposed changes to the ordinance, the motion was made by Councilperson Balk and seconded by Councilperson Stima to accept as first reading Ordinance 023/2011, an ordinance of the City of Monroe, Washington relating to the 2011 Comprehensive Plan amendments; amending the land use designations for the West Main Street Corridor from Professional Office, General Commercial, Industrial, R8-11 dwelling units per acre, Public Facilities School And Public Facilities City to Mixed Use; and properties serving public services to Special Regional Use or Public Facilities City; and providing for severability and fixing a time when the same shall become effective, as read by City Administrator Brazel.

After further discussion, the motion was made by Councilperson Goering, to amend the motion to accept the ordinance as first reading, with the changes as discussed.

The amendment to the motion failed, due to the lack of a second.

The motion was on the floor to accept Ordinance 023/2011 as first reading. On vote,

Motion carried 7/0.

Items 3B (Ordinance Amending Zoning Code – ZCA2010-02) and 3C (Ordinance Rezoning the West Main Corridor – RCA2010-04) would come back at the next meeting.

Zoning Code Changes – Ordinance Amendment Chapter 18 of the Monroe Municipal Code/1st Reading (ZCA200903)

Permit & Planning Manager Popelka gave a brief overview explaining that this item contains a lot of details on the bulk regulations.

After a discussion about “public and private park”, it was determined that this item would come back next week for further discussion.

FINAL ACTION

Authorization to Lift Hiring Freeze to Fill the HR Manager Position

City Administrator Brazel explained that Human Resources Manager Smith’s last day was today. She did a great job; but the position is now vacant. This department is highly used and he was asking Council to lift the hiring freeze to refill the HR manager position.

After discussion, the motion was made by Councilperson Cudaback and seconded by Councilperson Balk, to lift the hiring freeze to refill the HR Manager position. On vote,

Motion carried 7/0.

COUNCIL RECESSED AND RECONVENED INTO STUDY SESSION: 9:09 p.m.

STUDY SESSION ITEMS

Department Reports

Finance Department

The Finance Department and Donations Reports were included in packet materials.

Public Works

The Public Works and WWTP Reports were included in packet materials.

Police Department

Chief Quenzer explained about the bank robbery on August 29th; on the 30th, they talked to Arlington and Marysville, which had had similar robberies. They received a tip and the man was arrested at his home. The Chief also reported that fair traffic was worse than usual, due to DOT construction. Yesterday, they participated with school district in the

“Walk Your Child to School” event. They gave the kids snacks and stickers and enjoyed the smiling faces. They had over 100 children in the area where he had participated. He also reported that the trial is coming up on the Angela Pettifer murder case. It will be a difficult trial; although the police officers did a tremendous job working on the case.

Mayor Zimmerman shared that they had received a letter from the Attorney General’s office that stated the Monroe Police Department was doing a topnotch job.

The Chief completed his report stating that parking tickets had been given out near the High School on the previous Friday night. Apparently, the Sheriff’s department decided to enforce Monroe’s parking restrictions. A homeowner nearby had reported a blocked driveway, and the dispatcher sent the call to the County Sheriff, instead of Monroe Police Department.

Draft Agenda/September 20, 2011 Council Business Meeting

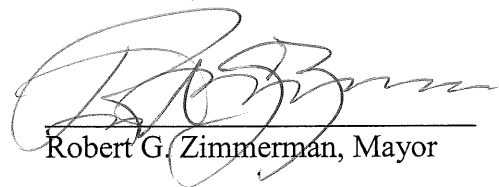
City Administrator Brazel thanked staff for reports and encouraged Council to check out the WWTP project. He also presented the draft agenda for September 20, 2011.

The West Monroe Corridor items were moved from *Consent Agenda* to *New Business*.

At Permit & Planning Manager Popelka’s request, the Park impact mitigation fee item was pushed out to October 4, 2011. It was determined that this would not affect any reimbursement that might be given on the project.

An executive session regarding potential litigation was added to the agenda for September 20, 2011.

MEETING ADJOURNED: 9:20 p.m.



Robert G. Zimmerman, Mayor



Eadye Martinson, Deputy City Clerk