

CALL TO ORDER, ROLL CALL, AND PLEDGE

The October 23, 2018, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback¹, Davis, Gamble, Hanford, Rasmussen, and Scarboro.

Staff members present: Adkisson, Dickerson, Farrell, Feilberg, Hasart, Knight, Ryan, Swanson, and Willis; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Rasmussen.

Mayor Thomas noted, without objection, the excused absence of Councilmember Kamp. No objections were noted.

Mayor Thomas noted, without objection, the following changes to the agenda: removal of Consent Agenda Item No. 8/AB18-220, and New Business Item Nos. 3/AB18-224 and 4/AB18-225; and addition of Final Action item No. 2/AB18-227. No objections were noted.

PUBLIC HEARING

1. AB18-214: Ordinance No. 022/2018, Adopting Pre-Annexation Zoning; Second Hearing and Final Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB18-214, the required public hearing, and proposed ordinance adopting pre-annexation zoning.

Mayor Thomas opened the public hearing. The following person spoke in support of AB18-214/Ordinance No. 022/2018: Mr. George Newman, Barghausen Consulting Engineers,

General discussion ensued regarding the associated Gilmartin Preliminary Plat/Planned Residential Development project.

Councilmember Gamble moved to close the citizen portion of the public hearing; the motion was seconded by Councilmember Hanford. On vote,
Motion carried (5-0).

Councilmember Gamble moved to close the public hearing; the motion was seconded by Councilmember Hanford. On vote,
Motion carried (5-0).

¹ CLERK'S NOTE: Councilmember Cudaback arrived at approximately 7:18 p.m. during New Business #2/AB18-223.

Councilmember Gamble moved to adopt Ordinance No. 022/2018, adopting pre-annexation zoning for a 0.95 acre parcel commonly known as 13107 197th Avenue SE, located at the corner of 197th Avenue SE and Chain Lake Road, also known as the MainVue/Stahl Annexation Area, pursuant to RCW 35A.14.330; adopting supportive findings; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Davis. On vote,

Motion carried (5-0).

ANNOUNCEMENTS/PRESENTATIONS

1. Proclamation: Police & Fire Appreciation Week

Mayor Thomas read a proclamation into the record recognizing November 12, through November 18, 2018, as Police and Fire Appreciation week; encouraging all citizens to join in observance of this special week; and presented to representative of the Monroe Police Department (Interim Deputy Chief Ryan Irving, Sergeant Paul Ryan, and Officer Alex Thomas, and Officer Travis Block) and Snohomish Fire District No. 7 (Fire Chief Gary Meek).

PUBLIC COMMENTS

There were no persons present wishing to address Council during the Public Comments portion of the agenda.

CONSENT AGENDA

1. Approval of the Minutes: October 9, 2018, Business Meeting & October 16, 2018, Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 89274 through 89313, P-Cards, EFT PUD Payment, and ACH Payments, in a total amount of \$403,534.68*)
3. AB18-215: Cancellation of Tuesday, November 20, 2018, Monroe City Council Regular Study Session
4. AB18-216: Acceptance of Washington State DOE Water Quality Stormwater Capacity Grant
5. AB18-217: Authorize Mayor to Sign Utility Easement (Raspberry Hills PRD)
6. AB18-218: Authorize Mayor to Sign Addendum No. 2 to Interlocal Agreement with the City of Sunnyside for the Housing of Inmates
7. AB18-219: Authorize Mayor to Sign Addendum No. 2 to the Animal Shelter Agreement with Myownly Boarding Kennel
8. **PULLED FROM THE AGENDA**
9. AB18-221: Ordinance No. 023/2018, East Monroe Interim Zoning Extension; Final Reading

Councilmember Gamble moved to approve the Consent Agenda; the motion was seconded by Councilmember Rasmussen. On vote,
Motion carried (5-0).

NEW BUSINESS

1. AB18-222: Ordinance No. 024/2018, Setting 2019 Property Tax Levy; First Reading

Ms. Becky Hasart, Finance Director, provided background information on AB18-222 and the proposed ordinance setting the 2019 property tax levy; and noted the required public hearing held; public testimony received (none); and public outreach performed.

Councilmember Gamble noted previous review of this item by the City Council Finance and Human Resources Committee and full City Council.

Councilmember Gamble moved to accept as first reading Ordinance No. 024/2018, fixing the amount of taxes to be levied by the City for the Calendar Year 2019; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (5-0).

2. AB18-223: Ordinance No. 025/2018, Establishing Sewer Utility Tax; First Reading

Ms. Hasart provided background information on AB18-223 and the proposed ordinance establishing a sewer utility tax; and noted the required public hearing held; public testimony received (none); and public outreach performed.

Councilmember Gamble noted previous review of this item by the City Council Finance and Human Resources Committee and full City Council.

Councilmember Gamble moved to accept as first reading Ordinance No. 025/2018, relating to taxation of wastewater/sewer utility providers, establishing a ten percent utility tax on wastewater/sewer providers, providing for severability, and establishing an effective date; the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

FINAL ACTION

1. AB18-226: Resolution No. 021/2018, Accepting Notice of Intention to Commence Annexation

Mr. Swanson provided background information on AB18-226, the annexation process, the proposed resolution accepting the notice of intention to commence annexation, and next steps in the annexation process.

Councilmember Gamble moved to approve Resolution No. 021/2018, accepting the Notice of Intention to Commence Annexation to the City pursuant to RCW 35A.14.120; requiring assumption of city indebtedness; authorizing of sixty percent petition circulation; and establishing an effective date; the motion was seconded by Councilmember Cudaback.

On vote,

Motion carried (6-0).

2. AB18-227: Preauthorize Award of Bid and Mayor to Sign Agreement for Sky River Park Aeration & Topdressing Project

Mr. Mike Farrell, Parks & Recreation Director, provided background information on AB18-227, the proposed preauthorization to award bid and have the Mayor sign an agreement for the Sky River Park Aeration and Topdressing Project, the previous Request for Proposals process on this project, changes to prevailing wage requirements since that time, and new estimate of project costs.

General discussion ensued regarding project scope of work, timeline, and estimated costs; and changes to prevailing wages.

Councilmember Rasmussen moved to preauthorize the award of bid to the lowest, responsive bidder, in an amount not to exceed \$65,000; authorize the Mayor to sign an Agreement for Services for the Sky River Park Aeration and Topdressing Project, thereto; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

COUNCILMEMBER REPORTS

1. City Council Legislative Affairs Committee Update/DRAFT Minutes

Councilmember Hanford reviewed the item discussed at the Tuesday, October 16, 2018, City Council Legislative Affairs Committee Meeting: Council Chambers Video options.

2. Individual Councilmember Updates

Councilmember Scarboro commented on missing the Monroe Police Department Use of Force lesson/demonstration the previous weekend.

Councilmember Gamble commented on attendance at the SR522 Coalition Executive Committee meeting/kick-off event.

STAFF/DEPARTMENT REPORTS

1. City Administrator Update

Ms. Deborah Knight, City Administrator, noted events attended in the previous week and upcoming meetings scheduled; and reviewed the Tuesday, November 13, 2018, Monroe City Council Regular Business Meeting and Extended Agendas.

MAYOR/ADMINISTRATIVE REPORTS

1. Mayor's Update/Monroe This Week (*October 19, 2018, Edition No.40*)

Mayor Thomas noted the inclusion of Monroe This Week, Volume IV, Edition No. 40, in the agenda packet; and noted upcoming meetings and events.

EXECUTIVE SESSION


1. Property Acquisition [RCW 42.30.110(1)(b)] - *10 minutes*

Mayor Thomas noted there was no longer a need for an executive session.


ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Gamble to adjourn the meeting. On vote,
Motion carried (6-0).

MEETING ADJOURNED: 8:02 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of November 13, 2018.

2. City Clerk/Records Update

Ms. Elizabeth Adkisson, City Clerk, noted the report included in the meeting materials and provided an update on the following topics: electronic content management system purchase/implementation; NextRequest public records request portal; and vacancies on City boards and commissions.

3. Community Development Update

Mr. Swanson noted the report included in the meeting materials and provided an update on the following topics: East Monroe Growth Management Hearings Board compliance schedule.

4. Economic Development Update

Ms. Knight noted the report included in the meeting materials and provided an update on the following topics: economic development newsletter distribution; Economic Development Advisory Board appointments; business survey results; and potential car wash coming to Monroe.

5. Finance Update

Ms. Hasart noted the report included in the meeting materials and provided an update on the following topics: revenues, expenditures and annual audit.

6. Human Resources/Information Technology Update

Mr. Ben Warthan, Human Resources Director, noted the report included in the meeting materials and provided an update on the following topics: open positions, recruitment, and the Police Chief appointment process.

7. Additional Departmental Updates

Mr. Brad Feilberg, Public Works Director, provided information on a recent watermain break.

Mr. Farrell noted his attendance at the Snohomish County regional branding meeting.

City Clerk Adkisson responded to an inquiry regarding the cancellation of the November 20, 2018, Council Meeting (*approved through the vote on the consent agenda/AB18-218*); and read the title of Ordinance No. 023/2018, into the record (*also approved through the vote on the consent agenda/AB18-221*).