

CALL TO ORDER, ROLL CALL, AND PLEDGE

The August 28, 2018, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Snohomish Fire District No. 7, Station No. 31 Training Room.

Councilmembers present: Davis, Gamble, Hanford¹, Kamp, Rasmussen, and Scarboro.

Staff members present: Baker, Dickerson, Feilberg, Hasart, Irving, Knight, Roberts, Swanson, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Mayor Thomas.

Mayor Thomas noted, without objection, the excused absences of Councilmember Gamble and Hanford. No objections were noted.

ANNOUNCEMENTS/PRESENTATIONS

1. AB18-178: Presentation – Recognition of Service K-9 Lexi

Interim Police Chief Larry Dickerson provided background information on AB18-178 and Mayor Thomas presented a recognition plaque to Officer Nate Erdmann. The Mayor and City Council offered their congratulations.

2. Proclamation: Swift Night Out

Mayor Thomas read a proclamation into the record recognizing September 8, 2018, as Swift Night Out and encouraging residents, businesses, and visitors to participate and attend the events during Swift Night Out.

PUBLIC COMMENTS

The following person spoke regarding the Monroe Fair Days Parade: Ms. Yvonne Gallardo-Van Ornam.

CONSENT AGENDA

1. Approval of the Minutes; August 14, 2018, Business Meeting; & August 21, 2018, Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 89101 through 89147, ACH, EFT B&O Taxes, and EFT P-cards, in a total amount of \$1,282,362.49*)
3. AB18-179: Award Air Field Waterline Replacement Project to McCann Construction
4. AB18-180: Award Supervisory Control and Data Acquisitions Upgrades for the Tester Road Pump Station, Department of Corrections Pump Station, and Trombley Pump Station Projects

¹ CLERK'S NOTE: Councilmember Kamp arrived at approximately 7:07 p.m.

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (5-0).

UNFINISHED BUSINESS

1. AB18-181: Lobbyist/Public Affairs Representative; Interviews and Selection

Ms. Deborah Knight, City Administrator, provided opening remarks regarding the interview structure, and next steps in the process.

- a. Strategies 360 (*approximately 20 minutes*)

Mr. Al Aldrich, Strategies 360, responded to structured interview questions administered by the City Council.

- b. SDS Municipal Consulting, LLC (*approximately 20 minutes*)

Ms. Sarah Davenport-Smith responded to structured interview questions administered by the City Council.

Councilmember Cudaback moved to authorize the Mayor to sign a contract for service with Strategies 360 for public affairs representation for the 2019 legislative session; and expressly authorize further minor revisions deemed necessary or appropriate; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-1);
Councilmember Davis opposed.

2. AB18-182: Coalition Building/Facilitation Representative; Interviews and Selection

Ms. Knight provided background information regarding AB18-182 and the proposed agreement with SDS Municipal Consulting, LLC.

Councilmember Cudaback moved to authorize the Mayor to sign a contract for service with SDS Municipal Consulting not to exceed \$10,000 for Coalition Building/Facilitation; and expressly authorize further minor revisions deemed necessary or appropriate; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (5-0).

NEW BUSINESS

1. AB18-183: Authorize Purchase of 2019 Police Fleet Replacement Units

Mr. Jakeh Roberts, Operations and Maintenance Supervisor, provided background information regarding AB18-183, including current police fleet, options for replacement

units, the current Ford models being discontinued, and estimates of the new Ford models being available in 2020.

Discussion ensued regarding what models are currently available, hybrid vehicles, and additional costs associated with the current fleet, and criteria for replacing current police fleet vehicles.

Councilmember Rasmussen moved to authorize the purchase of eight replacement Police fleet units in 2018, rather than 2019; the motion was seconded by Councilmember Davis. On vote,

Motion carried (5-0).

2. AB18-184: Ordinance No. 012/2018, Adopting MMC 12.50, Complete Streets; First Reading

Mr. Brad Feilberg, Public Works Director, provided background information on AB18-184 and the proposed ordinance including: grant process, planning and design work, and follow-up from the P4 committee meeting from July, 24, 2018.

Discussion ensued regarding 191st Ave SE and potential funding, bicycle friendliness, grant process, WSDOT evaluation process and the "Safe Streets" initiative.

Councilmember Rasmussen moved to accept as first reading Ordinance No. 021/2018, amending Title 12 MMC by the addition of a new Chapter 12.50. Complete streets; establishing a new City policy of encouraging the scoping, planning, designing, construction, operation and maintenance of transportation facilities to safely accommodate pedestrians, bicyclists, public transportation users, motorists, emergency responders, freight, and users of all ages and abilities in accordance with RCW 47.04.320; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (5-0).

3. AB18-185: Authorize the Mayor to Sign Memorandum of Understanding with Forterra for Land Acquisition to Acquire Open Space on Behalf of the City

Ms. Knight provided background information on AB18-185 and the proposed memorandum including grant applications and a proposed change to the agreement (to strike Section 5(i) and all related references).

Discussion ensued regarding grant funding, purchase price, cost estimates, timeline, open space and public use, and maintenance of the East Monroe area.

Councilmember Davis moved to authorize the Mayor to sign a Memorandum of Understanding (MOU) with Forterra to acquire property for preservation as open space and public use; and expressly authorize further minor revisions deemed necessary or appropriate; the motion was seconded by Councilmember Scarboro.

Councilmember Kamp moved to amend the main motion to strike Section 5(i)² from the MOU language; the motion was seconded by Councilmember Rasmussen. On vote,

Motion to amend carried (5-0).³

On vote,

Main Motion carried (5-0).

4. AB18-186: Authorize Mayor to Sign WWU Sustainable Communities Contract

Ms. Knight provided background information regarding AB18-186 including, scope of work to be completed, engagement of class size, proposed projects, and cost associated with agreement.

Councilmember Rasmussen moved to authorize the Mayor to sign the Interagency Agreement between the City of Monroe and Western Washington University not to exceed \$28,000 to assist the City with planning the US-2 By-Pass Pedestrian/Bike and Equestrian Trail; and expressly authorize further minor revisions deemed necessary or appropriate; the motion was seconded by Councilmember Kamp. On vote,
Motion carried (5-0).

COUNCILMEMBER REPORTS

1. City Council Finance & Human Resources Committee Update / Draft Minutes

(No report was given at the time of the meeting)

2. Individual Councilmember Reports

Councilmember Kamp commented on the Monroe Fair Days Parade.

Councilmember Davis commented on the Monroe Fair Days Parade.

Councilmember Rasmussen commented on the Police Chief Candidate Meet and Greet, P4 committee meeting update, crosswalk policy brought to Council, and Monroe Fair Days Parade, and thanked Speedway Chevrolet for providing the cars.

Councilmember Scarboro commented on the Monroe Fair Days Parade.

² CLERK'S NOTE: And to strike any references to Section 5(i) in the MOU.

³ CLERK'S NOTE: During the initial vote on the motion to amend, Councilmember Cudaback inadvertently voted in opposition, and immediately requested reconsideration. Upon approval of a motion to reconsider (5-0), the final vote on the motion to amend passed by a unanimous vote of 5-0, as reflected in the minutes.

STAFF/DEPARTMENT REPORTS

1. City Clerk/Records Update

Mayor Thomas noted the materials in the packet. Ms. Knight reported on the Council Chamber remodel.

2. Economic Development Update

No report at the time of the meeting.

3. Finance Update

Ms. Becky Hasart, Finance Director, noted the materials in the packet and reported on revenues, expenditures, investment report, and provided an audit update.

4. Human Resources/Information Technology Update

Mr. Ben Warthan, Human Resources Director, noted the materials in the packet and reported on employment opening and the upcoming Salary Commission meeting.

5. Individual Department Updates

Mr. Ben Swanson, Community Development Director, commented on an upcoming Snohomish County Tomorrow annual assembly happening on September 26, 2018, 5:30 p.m. – 8 p.m.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Deborah Knight, City Administrator, noted the cancellation of the September 4, 2018 meeting, reviewed the extended draft agenda, and noted the upcoming budget meetings.

2. Mayor's Update/Monroe This Week

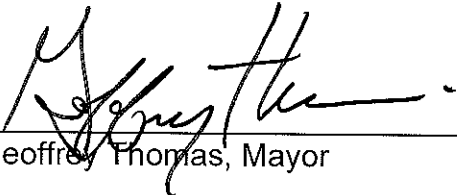
Mayor Thomas noted the passing of Senator McCain, the flag policy, and the employment offer for the Police Chief Candidate, Mr. Jeffrey Jolley and a tentative start date of December 1, 2018.

Discussion ensued regarding an upcoming joint Park Board and East County Parks and Recreation District meeting and Economic Development Advisory Board application are due September 14, 2018.


ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Davis to adjourn the meeting. On vote,
Motion carried (5-0).

MEETING ADJOURNED: 9:02 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of September 11, 2018.