

**CITY OF MONROE  
RESOLUTION NO. 013/2018**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, AMENDING THE CITY OF MONROE MASTER FEE SCHEDULE, AND FEES, FINES, PENALTIES, INTEREST AND CHARGES FOR 2018

WHEREAS, the City Council of the City of Monroe has determined that it is in the best interests of the City of Monroe to provide a single, efficient, and convenient listing of all fees, fines, penalties, interest, and charges for permits, licenses, services, applications and filing fees; and

WHEREAS, such a listing better facilitates the updating and uniform review of all such fees, fines, penalties, interest and charges on a periodic basis; and

WHEREAS, previous resolutions provide for fees that require review from time to time; and

WHEREAS, the Master Fee Schedule of Fees, Fines, Penalties, Interest and Charges for 2018 were adopted through Resolution No. 027/2017, and amended through Resolution No. 002/2018; and

WHEREAS, amendments to the Master Fee Schedule, Schedule A, General Development Permits and Fees, are needed in order to come into compliance with current practice and code regulations regarding Capital Improvement Fees, Impact Fees, Land Use Applications, Miscellaneous Fees, Permits, Public Works Construction, Other Inspections and Fees, and Table 1-A Building Fee Table.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Amendment of Master Fee Schedule, Schedule A. The City of Monroe Master Fee Schedule, Schedule A, General Development Permits and Fees, is hereby amended as follows:

<b>CAPITAL IMPROVEMENT FEES</b>	
Water System Development Charge	\$ 4,111/MCE
Sanitary Sewer System Development Charge	\$ 7,456/MCE

<b>IMPACT FEES</b>	
((Capital Improvement))	
((Water System Development Charge	\$ 4,111/MCE))
((Sanitary Sewer System Development Charge	\$ 7,456/MCE))
<b>Park Impact Fees per Unit ((--))</b>	
Single Family	\$ 2,479
Duplex	\$ 2,111
Multi-family 3-4 units/structure	\$ 2,111

Multi-family 5+ units/structure	\$	1,928
Mobile/Manufactured Homes	\$	1,020
<b>School Impact Fee Concurrency per Unit</b>		
<b>Monroe (per Ordinance No. 025/2017)</b>		
Single Family ((Detached))	\$	2749.00
Multi-family (2+ Bedrooms)	\$	3032.00
((Multi-family (1-Bedroom/Accessory Dwelling Unit)	\$	0.00))
((Administrative Fee per unit	\$	0.00))

<b>LAND USE APPLICATIONS</b>		
<input type="checkbox"/> <b>Accessory Dwelling Units (Not subject to impact fees)</b>	\$	450.00
<b>Site Plan Review (parking lots, mobile vendors, wireless co-locates, commercial accessory building &lt;120 square feet, and others as listed in MMC)</b>	\$	250.00
<input type="checkbox"/> <b>Subdivisions</b>		
<input type="checkbox"/> ((Contract &-)) <b>Binding Site Plan</b>	\$	1,100.00

<b>MISCELLANEOUS FEES</b>		
<b>Consultant Fees (for critical area, legal, design review, etc.)</b>		Actual cost + 10% admin. fee
A deposit will be required for estimated cost +10% admin. fee		
<i>(NOTE: Consultant costs shall be in the form of a deposit made at the time of permit application. When the consultant's services are completed, the consultant invoice shall be paid from the deposit. If the costs are less than the deposit, the City will refund the remainder of the money to the party which paid for the deposit. If the costs are more than the deposit, the City will request additional money from the party which paid for the deposit to fully cover the Consultant costs.)</i>		

<b>PERMITS</b>		
<ul style="list-style-type: none"> <li>Plan review fees, in addition to permit fees, are assessed at a rate of 75 percent of the calculated permit fee.</li> <li>Application fees are due at the time of submittal.</li> <li>Permit fees are due at time of issuance.</li> <li>A state surcharge fee((of \$4.50 plus \$2.00 for each dwelling unit)) will be added to all permits with the exception of mechanical, plumbing, and fire permits. <u>Staff will apply changes as amended by the State Building Code Council.</u></li> <li>Extension fees are due at the time of request for permit extension.</li> <li><u>Downtown Area Fee Waiver – Notwithstanding the fee waiver authorized under Ordinance No. 014/2018, properties located in the Downtown Area shall be fully subject to the same penalties for regulatory and/or permitting noncompliance and violations as any other property in Monroe city limits. Without limitation of the foregoing, if work requiring a building permit is performed without first obtaining a permit, the applicant shall be charged two times the fee amount established in Table 1-A Building Fee Table and Table 103.4.2(A).</u></li> </ul>		
<input type="checkbox"/> <b>Espresso Stands Fees - will be calculated per Table 1-A Building Fee Table</b>	\$	300.00 Minimum
<b>Sidewalk Use Permit</b>	\$	0.00
<b>Temporary Security Dwelling (during construction only)</b>	\$	35.00 per month

<b>PUBLIC WORKS CONSTRUCTION</b>	
<b>Outside Consultant Plan Review and Inspection</b>	Actual costs plus 10% admin. fee
<del>((☐) Site plan review Espresso stands, parking lots, mobile vendors, wireless co-locates, commercial accessory building &lt;120 square feet, and others as listed in MMC Title 18, Section 18.82.</del>	<del>\$ 250.00)</del>

**OTHER INSPECTIONS AND FEES:**

Additional plan review required by changes, additions or revisions to plans	\$ 50.00 per hour (minimum 1 hour)
1. Administrative Fee	\$ 50.00 per hour (minimum ½ hour)
2. Administrative Fee for Impact Fee Deferrals	\$ 50.00
<del>((2))3. Fee for posting "Stop Work Order"/"Unlawful to Occupy Notice"/"Notice of Violation"/"Violation of Notice"</del>	<del>\$ 50.0 in</del>
<del>((3))4. Inspections for which no fee is specifically indicated</del>	<del>\$ 50.00 per hour (minimum 1 hour)</del>
<del>((4))5. Inspections outside of normal business hours</del>	<del>\$ 100.00 per hour (minimum 1 hour)</del>
<del>((5))6. Investigative fees/ work commencing prior to permit issuance</del>	<del>\$ Dbl. fee is equal to permit and plan review fee Table 1-A and Table 103.4.2(A)</del>
<del>((6))7. Re-inspection fees</del>	<del>\$ 50.00 per hour (minimum 1 hour)</del>
<del>((7))8. Re-issuance of approved plans or job card that have been altered, edited, mutilated, or lost</del>	
Commercial/Industrial, Commercial Alteration	\$ 100.00
Residential/ Mechanical/Plumbing/Sign (All others)	\$ 50.00
<del>((8))9. <del>☐</del> Structural consultant review fees not waived</del>	

**TABLE 1-A BUILDING FEE TABLE**

**Building fees are calculated per the Building Valuation Data Table. Staff shall apply changes to the Building Valuation Data Table as published.**

**Basic Plan**

**\$200.00**

This fee is for plan review only and is applied to each individual plan submittal. This does not include plumbing or mechanical fees. Permit fees will be calculated and applied to each basic plan per this table.


Section 2. Effective Date. The City of Monroe Master Fee Schedule, and fees, fines, penalties, interest, and charges, as amended, will be effective July 10, 2018.

ADOPTED by the City Council of the City of Monroe, at its regular meeting thereof, and APPROVED by the Mayor this 10th day of July, 2017.


Approved: July 10, 2018  
Effective: July 10, 2018

CITY OF MONROE, WASHINGTON

(SEAL)

  
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Geoffrey Thomas, Mayor

ATTEST:

  
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Elizabeth M. Adkisson, MMC, City Clerk