

CALL TO ORDER, ROLL CALL AND PLEDGE

The April 17, 2018, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:01 p.m.; Council Chambers, City Hall.

Councilmembers present: Davis¹, Gamble², Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Ginnard, Hasart, Knight, Peterson, Roberts, Swanson, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Kamp.

Mayor Thomas noted, without objection, the excused absence of Councilmember Cudaback. No objections were noted.

ANNOUNCEMENTS/PRESENTATIONS

1. Proclamation: Commemoration of Earth Day & Arbor Day

Mayor Thomas read the proclamation into the record recognizing April 22, 2018, as Earth Day, and April 27, 2018, as Arbor Day, and inviting residents and businesses in the community to recognize the importance of preserving and enhancing our natural environment; and presented proclamations to representatives from the School District (Fryelands 3rd Grade Teacher Jennifer Wood, Fryelands 3rd Grade Student Evie Lunsford, and Fryelands Elementary School Principal Jeff Presley), and the Monroe Park Board and Historical Society (Tami Kinney).

PUBLIC COMMENTS

The following person spoke in support of AB18-094/Ordinance No. 008/2018: Ms. Linda Driscoll.

CONSENT AGENDA

1. Approval of the Minutes; March 20, 2018, Regular Business Meeting; March 27, 2018, Retreat/Workshop; & April 10, 2018, Study Session Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 88768 through 88811, ACH, ACH-P-Cards, and EFT Payments, in a total amount of \$765,572.70*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35564 through 35585, Direct Deposits, and ACH AP Payments, in a total amount of \$1,225,008.34*)
4. AB18-086: Authorize Mayor to Sign Snohomish County Public Utility District Easement Request to Supply Electrical Service to 855 Village Way – Public Works Shop

¹ CLERK'S NOTE: Councilmember Davis arrived at approximately 7:07 p.m. during Public Comments.

² CLERK'S NOTE: Councilmember Gamble arrived at approximately 7:10 p.m. during the Consent Agenda.

5. AB18-087: Accept Project/Begin Lien Period - Tester Road Water Main Replacement
6. AB18-088: Accept Grant and Authorize Mayor to Sign TIB Grant Agreement for TIB LED Streetlight Conversion
7. AB18-089: Accept Grant and Authorize Mayor to Sign Department of Ecology Grant Agreement for Updating the City's Shoreline Master Program
8. AB18-090: Resolution No. 008/2018, Authorizing Recreation and Conservation Office (RCO) Grant Application for Lake Tye Park Synthetic Turf Renovation Project
9. AB18-091: Resolution No. 009/2018, Authorizing RCO Grant Application for East Monroe Site
10. AB18-092: Authorize the Mayor Pro Tem to Sign First Responders Flex Fund Contract with Snohomish County Human Services for Reimbursement of Social Worker Expenses
11. AB18-093: Authorize Mayor to Sign Amended and Restated Enhanced Service Level Agreement for Police Managed Laptop Program

Councilmember Hanford pulled Consent Agenda Item No. 1 (Minutes), and Councilmember Kamp pulled Consent Agenda Item Nos. 8 (AB18-090/Resolution No. 008/2018) and 9 (AB18-091/Resolution No. 009/2018).

Councilmember Hanford moved to approve Consent Agenda Item Nos. 2 through 7, and Nos. 10 and 11; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

1. Approval of the Minutes; March 20, 2018, Regular Business Meeting; March 27, 2018, Retreat/Workshop; & April 10, 2018, Study Session Meeting

City Clerk Elizabeth Adkisson responded to Councilmember Hanford's inquiry regarding the April 10, 2018, Study Session Meeting Minutes.

Councilmember Hanford moved to approve Consent Agenda Item No. 1; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

8. AB18-090: Resolution No. 008/2018, Authorizing Recreation and Conservation Office (RCO) Grant Application for Lake Tye Park Synthetic Turf Renovation Project

Mr. Mike Farrell, Parks & Recreation Director, provided background information on AB18-090/Resolution No. 008/2018, including: fiscal impacts, related costs, requirement for matching funds, and inclusion in the 2019 budget to cover additional costs.

Councilmember Kamp moved to approve Resolution No. 008/2018, Recreation and Conservation Office Applicant Resolution/Authorization for Project Numbers and Names: (1) 18-1460 D Lake Tye Park Synthetic Fields Renovation; and (2) 18-1459 D Lake Tye Park Synthetic Fields Renovation; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

9. AB18-091: Resolution No. 009/2018, Authorizing RCO Grant Application for East Monroe Site

Ms. Deborah Knight, City Administrator, provided background information on AB18-091/Resolution No. 009/2018, including: fiscal impacts, pending property appraisal, potential grants for land purchase, and additional upcoming grant opportunities.

Councilmember Kamp moved to approve Resolution No. 009/2018, Recreation and Conservation Office Applicant Resolution/Authorization for Project Numbers and Names: (1) 18-1622 Acquisition East Monroe Heritage Site Acquisition LWCF; and (2) 18-1698 East Monroe Heritage Site Acquisition WWRP-UW; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

NEW BUSINESS

1. AB18-094: Ordinance No. 008/2018, Adopting MMC 10.30, Wheeled All-Terrain Vehicles (WATVs); First Reading

Deputy Police Chief Ken Ginnard provided background information on AB18-094, the proposed ordinance, and code regulations for wheeled all-terrain vehicles.

Councilmember Hanford moved to accept as first reading Ordinance No. 008/2018, amending title 10 MMC by the addition of a new Chapter 10.30 Wheeled All-Terrain Vehicles (WATVS) thereto; authorizing the operation of WATVS on designated city streets; establishing limitations, conditions, requirements and enforcement standards therefore; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Gamble.

General discussion ensued regarding WATV use on SR-522 and US-2 and age limitations for use.

On vote,

Motion carried (6-0).

2. AB18-095: Ordinance No. 009/2018, Amending MMC Title 10 regarding Parking, Local Speed Limits, and Compression Brakes; First Reading

Mr. Brad Feilberg, Public Works Director, provided background information on AB18-095, the proposed ordinance, and code regulations for parking, local speed limits, and compression brakes.

Councilmember Hanford moved to accept as first reading Ordinance No. 009/2018, amending Monroe Municipal Code (MMC) Title 10, Vehicles and traffic, amending local speed limits on various City streets, amending the City's parking regulations, adopting new standards and permitting requirements for overweight vehicles, updating and correcting miscellaneous code references, adopting new standards for the use of compression brakes, providing for severability; and establishing an effective date; the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

3. AB18-096: Ordinance No. 010/2018, Amending MMC Title 10 regarding US-2 Speed Limits; First Reading

Mr. Feilberg provided background information on AB18-096, the proposed ordinance, and code regulations for US-2 speed limits. Discussion ensued regarding WATV use on US-2 and potential amendments to the ordinance thereto.

Councilmember Rasmussen moved to accept as first reading Ordinance No. 010/2018, amending Monroe Municipal Code (MMC) Title 10, Vehicles and traffic, amending local speed limits on us 2, providing for severability; and establishing an effective date; the motion was seconded by Councilmember Davis.

Councilmember Kamp inquired as to WATV citation pricing; Deputy Chief Ginnard noted it will vary based on the specific violation and he will provide additional information to Council in this regard.

On vote,

Motion carried (5-1);
Councilmember Hanford opposed.

4. AB18-097: Ordinance No. 011/2018, Amending MMC 6.04, Nuisances; First Reading

Mr. Feilberg provided background information on AB18-097, the proposed ordinance, and code regulations for nuisances.

Councilmember Hanford moved to accept as first reading Ordinance No. 011/2018, amending Monroe Municipal Code (MMC) Chapter 6.04, Nuisances, establishing and defining public nuisances affecting the peace; establishing regulations therefore, including an administrative departure process; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

5. AB18-098: Award RFP and Authorize the Mayor to Sign Contract for Interim/Permanent Police Chief Search Services

Mr. Ben Warthan, Human Resources Director, provided background information on AB18-098, the proposed contracts for Interim/Permanent Police Chief Search Services, and fiscal impacts.

Councilmember Gamble moved to award the Executive Search Services RFP to Prothman; and authorize the Mayor to sign the Contract with Prothman to provide Interim Police Chief services and Police Chief recruitment services for the City of Monroe, and expressly authorize further minor revisions to the contract as deemed necessary or appropriate; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

6. AB18-099: 2018-2019 Lodging Tax Advisory Committee Appointments

Ms. Becky Hasart, Finance Director, provided background information on AB18-099 and the process for selecting the 2018-2019 Lodging Tax Advisory Committee (LTAC) Appointments. Discussion ensued regarding the current process, requirements for membership, current members, and preferred application/selection process for the 2018-2019 LTAC appointments.

Councilmember Rasmussen moved to select AB18-099 Alternative No. 1 (Reappoint current incumbents; and Staff will continue to recruit for the second hotel position); the motion was seconded by Councilmember Gamble. On vote,

Motion carried (4-1-1);

Councilmember Scarboro opposed; and

Councilmember Kamp abstained.

FINAL ACTION

1. AB18-100: Resolution No. 010/2018, Authorizing the Sale of Certain Real Property to Bruce Anderson (Parcel 2a of the North Kelsey Short Plat)

Ms. Knight noted this item was being removed from the agenda and postponed to a future meeting.

2. AB18-101: Acceptance of Binding Completion Stage Price with ET Environmental Co. for Public Works Shop Design Build Project

Mr. Jakeh Roberts, Public Works Operations & Maintenance Manager, provided background information on AB18-101 and the proposed acceptance of the binding completion stage price for Public Works Shop Design Build Project.

Councilmember Hanford moved to accept the Binding Completion Stage Price with ET Environmental Co. for the Public Works Shop Design Build Project; authorizing the Mayor or Designee to sign Change Order No. 2 - accepting the \$5.87 million Guaranteed Maximum Price, and expressly authorizing further minor revisions deemed necessary or appropriate; the motion was seconded by Councilmember Rasmussen On vote,

Motion carried (6-0).

COUNCILMEMBER REPORTS

1. City Council Finance & Human Resources Committee Update/Draft Minutes

Councilmember Hanford noted the draft minutes of the April 10, 2018, City Council Finance & Human Resources Committee Meeting included in the meeting materials; including discussion on the Lake Tye Ballfields funding and a potential Monroe-Duval Connector.

2. City Council Legislative Affairs Committee Update/Draft Minutes

Councilmember Hanford noted the draft minutes of the March 20, 2018, City Council Legislative Affairs Committee Meeting included in the meeting materials; including discussion on the Lobbyist RFP process.

3. Individual Councilmember Reports

Councilmember Gamble commented on attendance at the Monroe Public Schools Foundation fundraiser, upcoming Monroe Chamber of Commerce Community Awards, and Lake Tye Ballfields funding.

Councilmember Hanford commented on the upcoming Monroe Chamber of Commerce Community Awards.

STAFF/DEPARTMENT REPORTS

1. Human Resources/Information Technology Update

Mr. Warthan noted the update included in the meeting materials and reported on HB1298 and IT updates. Discussion ensued regarding amending processes per HB1298.

2. Police Update

Deputy Chief Ginnard noted the update included in the meeting materials and reported on the Community Outreach and Enforcement Team, ProAct Team, Patrol, Personnel, and Crime Statistics. Discussion ensued regarding current vacancies, patrol incidents, upcoming Coffee with a Cop event, crisis intervention, and encampments.

3.. Public Works Update

Mr. Feilberg noted the update included in the meeting materials.

4. Community Development Update

Mr. Swanson noted the update included in the meeting materials and reported on the potential Monroe-Duvall Connector.

5. Economic Development Update

Ms. Knight noted Mr. James Palmer, Economic Development Specialist, has been scheduled for a presentation at the April 24, 2018, City Council Study Session to provide an update on Economic Development efforts within the City.

6. Parks & Recreation Update

Mr. Farrell noted the update included in the meeting materials and reported on upcoming events.

7. Finance Update

Ms. Becky Hasart, Finance Director, noted the update included in the meeting materials.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator/Legislative Update

Ms. Knight noted the need to take action at the next Regular Meeting, reviewed the draft Agenda for the Tuesday, April 24, 2018, Business Meeting & Study Session, and the extended City Council Agenda.

Councilmember Gamble moved to waive Council Rules of Procedure and schedule the fourth Tuesday of April – April 24th, as a regular business meeting and study session, for the purpose of taking action; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

2. Mayor's Update/Monroe This Week (April 13, 2018, Edition No. 15)

Mayor Thomas noted the inclusion of Monroe This Week, Volume IV, Edition No. 15, in the agenda packet; and reported on the application/selection process for an Interim Director of Public Safety and meetings attended.

EXECUTIVE SESSION

1. Agency Litigation [RCW 42.30.110(1)(i) – 5 minutes]³

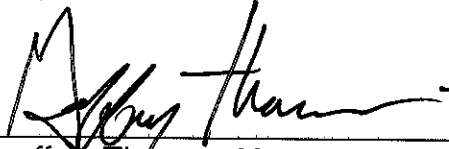
Mayor Thomas stated the Council would recess into executive session for approximately five minutes to discuss Agency Litigation [RCW 42.30.110(1)(i)] and Attorney Lell read the appropriate citation into the record.

The meeting recessed into executive session at 8:38 p.m.; and reconvened at 8:43 p.m.


ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Hanford to adjourn the meeting. On vote,
Motion carried (6-0).

MEETING ADJOURNED: 8:43 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of May 1, 2018.

³ CLERK'S NOTE: Executive Session added to the agenda at the time of the meeting, with no objections.