

CALL TO ORDER, ROLL CALL AND PLEDGE

The February 20, 2018, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:01 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Gamble, Hanford, Kamp¹, Rasmussen², and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Haley, Hasart, Knight, Quenzer, Peterson, Rozzano, Swanson, and Warthan; City Attorney Lell.

The Mayor noted, without objection, the excused absence of Councilmember Davis. No objections were noted.

The Pledge of Allegiance was led by Councilmember Gamble.

COMMENTS FROM CITIZENS

The following person spoke regarding AB18-052/code regulations regarding sitting or lying down on public sidewalks: Ms. Patty Glenn.

Councilmember Kamp requested New Business items 5 and 6 be combined for presentation and discussion. Mayor Thomas stated without objection, the items will be addressed together. No objections were noted.

CONSENT AGENDA

1. Approval of the Minutes: January 30, 2018, Workshop/Retreat; February 6, 2018, Regular Business Meeting; and February 13, 2018, Study Session Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 88660 through 88698, ACH, ACH – P-Cards, and EFT Payments, in a total amount of \$947,981.87*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35519 through 35544, Direct Deposits, and ACH AP Payments, in a total amount of \$1,284,530.76*)
4. AB18-040: Accept Project/Begin Lien Period - Railroad Crossing Sidewalks Project
5. AB18-041: Authorize Mayor to Sign Real Estate Professional Services Agreement with Universal Field Services for Chain Lake Road Phase 2a - Non-Motorized Pedestrian Path ROW Acquisition
6. AB18-042: Authorize the Mayor to Sign Supplemental Agreement No. 1 with WH Pacific, Inc. for Chain Lake Road Phase 2a - Civil and Structural Design Services
7. AB18-043: Resolution No. 002/2018 Amending Master Fee Schedule (Passport Fees)
8. AB18-044: Authorize Mayor to Sign 2018 Concessionaire Agreement
9. AB18-045: Authorize Mayor to Sign 2018 Skyhawks Sports Camps Agreement

¹ CLERK'S NOTE: Councilmember Kamp arrived at approximately 7:03 p.m. during Comments from Citizens.

² CLERK'S NOTE: Councilmember Rasmussen arrived at approximately 7:04 p.m. during Comments from Citizens.

10. AB18-046: Ordinance No. 001/2018, Amending MMC 13.08.240, Sanitary Sewer Service Area; Final Reading

Councilmember Scarboro moved to approve the Consent Agenda; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

City Clerk Elizabeth Adkisson read the title of Ordinance No. 001/2018 into the record.³

UNFINISHED BUSINESS

1. AB18-047: Ordinance No. 002/2018, Amending Monroe Municipal Code regarding Secondary Fire Access and Residential Yard Setbacks; Final Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB18-047, the proposed ordinance amending code regulations regarding secondary fire access and residential yard setbacks, and minor revisions to the ordinance since first reading was accepted on February 6, 2018.

Councilmember Hanford moved to adopt Ordinance No. 002/2018, amending Monroe Municipal Code (MMC) section 17.16.030, Street and Block Design, to increase vehicular access to residential dwelling units; amending Monroe Municipal Code (MMC) sections 18.10.170, Minimum Single-Family Zone Setbacks, 18.10.180, Minimum Multifamily Zone Setbacks, and 18.10.185, Minimum Professional Office Zone Setbacks, to remove requirements for additional yard setbacks for certain residential structures; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (6-0).

2. AB18-048: Resolution No. 003/2018, Supporting Funding of a New Countywide 911 Emergency Radio System

Police Chief Tim Quenzer provided background information on AB18-048 and the proposed resolution supporting a replacement for the Snohomish Emergency Radio System.

General discussion ensued regarding funding sources, related ballot measures, and fiscal impacts. Council requested this item be brought back for further discussion on March 6, 2018, and additional information be provided at that time regarding potential funding sources and fiscal impacts.

NEW BUSINESS

1. AB18-049: Authorize Modification of Plans and Specifications/Solicitation of Bids Schedule for 2018 Capital Improvement Projects

³ CLERK'S NOTE: Title read into the record out of order at the time of the meeting (just following New Business).

Mr. Scott Peterson, Public Works Design & Construction Manager, provided background information on AB18-049, proposed modifications for 2018 Capital Improvement Projects, and alternatives.

Discussion ensued regarding alternatives, disadvantages to delaying/reorganizing projects, and budgetary modifications.

Councilmember Hanford moved to authorize increased expenditures in the Sewer CIP 422 Fund; delay construction of the Dickinson Street Utilities Project; Modifying the Smith Street and Park Street Utility Replacement Project by removing stormwater elements from the scope of work; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (6-0).

2. AB18-050: Authorize the Mayor Pro Tem to Sign First Responders Flex Fund Contract with Snohomish County Human Services for Reimbursement of Social Worker Expenses

Mayor Thomas noted a conflict of interest for the record and exited Council Chambers for discussion and the vote on AB18-050.

Chief Quenzer provided background information on AB18-050 and the proposed grant reimbursement for social worker expenses.

Councilmember Cudaback moved to authorize the Mayor Pro Tem to sign the First Responders Flex Fund Contract with Snohomish County Human Services for reimbursement of social worker expenses; and expressly authorizes further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Hanford.

Chief Quenzer responded to an inquiry regarding the reimbursement nature of the grant.

On vote, Motion carried (6-0).

3. AB18-051: Ordinance No. 003/2018, Amending MMC 10.10.030(H), re Parking Regulations/ Impoundment; First Reading

Chief Quenzer provided background information on AB18-051 and the proposed ordinance amending parking regulations and impoundment.

Councilmember Cudaback moved to accept as first reading Ordinance No. 003/2018, amending Chapter 10.10 MMC, Parking Regulations; updating standards and procedures governing the impoundment of vehicles for certain parking infractions; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (6-0).

4. AB18-052: Ordinance No. 004/2018, Adopting MMC 12.35, Sitting or Lying Down on Public Sidewalks; First Reading

Chief Quenzer provided background information on AB18-051, the proposed ordinance adopting regulations regarding sitting or lying down on public sidewalks, and noted modifications to be made regarding the applicable timeframe and geographical locations.

Discussion ensued regarding the timeframe, locations/defining boundaries, looking into other local jurisdictions code regulations on this topic, and pedestrian interference code regulations.

Councilmember Hanford moved to accept as first reading Ordinance No. 004/2018, amending Title 12 MMC by the addition of a new Chapter 12.35, Sitting or lying down on public sidewalks; promoting pedestrian safety by prohibiting persons from sitting or lying down upon public sidewalks within the City's Downtown Commercial (DC) zoning district; establishing exceptions, enforcement procedures and penalties therefore; providing for severability; and fixing a time when the same shall become effective; including amendments as discussed; the motion was seconded by Councilmember Gamble.

Discussion continued regarding modifications to be made before adoption/final reading, looking into the pedestrian interference code regulations, and meeting with the Downtown Monroe Association on the proposed code regulations.

On vote,

Motion carried (6-0).

5. AB18-053: Authorize Mayor to Sign Consultant Agreement with Golden Rule, LLC for Business Recruitment, Retention and Expansion (BRRE) Services
6. AB18-054: Authorize the Mayor to Sign Consultant Agreement with Philips Publishing for Community and Visitor Information Magazine Publishing Services

Ms. Deborah Knight, City Administrator, provided background information on AB Nos. 18-053 and 18-054; economic development strategies; the RFP issuance/ application/ selection process for both the Business Recruitment, Retention and Expansion (BRRE) Community and Visitor Information Magazine Publishing Services; and fiscal impacts.

Discussion ensued regarding measuring success of the proposed Community and Visitor Information Magazine, and financing/scope of work/deliverables of the consultant agreements.

Councilmember Hanford moved to authorize the Mayor to sign a contract with Golden Rule, LLC to assist the City in developing and implementing a Business Recruitment, Retention and Expansion (BRRE) program; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Gamble.

Discussion continued regarding performance measurements.

On vote, Motion carried (6-0).

Councilmember Gamble moved to authorize the Mayor to sign a contract with Philips Publishing to write, print, publish and distribute a community and visitor information magazine – “Choose Monroe” as part of the City’s effort to promote Monroe as a great place to live, work and play; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Hanford.

Discussion ensued regarding financing and reporting back to Council regarding performance measurements.

On vote, Motion carried (6-0).

7. AB18-055: Approval of Amendments to the City Council Rules of Procedure

Ms. Adkisson provided background information on AB18-055 and the proposed amendments to the City Council’s Rules of Procedure.

Councilmember Scarboro moved to approve the amendments to the Monroe City Council Rules of Procedure, as presented; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (6-0).

COUNCILMEMBER REPORTS

1. City Council Finance & Human Resources Committee Update/Minutes

Councilmember Hanford noted the draft minutes of the February 13, 2018, City Council Finance & Human Resources Committee Meeting included in the meeting materials; and items discussed, including: the Business Recruitment, Retention and Expansion (BRRE) Community and Visitor Information Magazine Publishing Services Consultant Agreements, human services/non-profit grant application process, and sick leave policies.

2. Individual Councilmember Reports

Councilmember Gamble commented on his absence from the February 6, 2018, Committee and Council meeting due to a last minutes out-of-town business trip, and on the upcoming Monroe Public Schools Foundation event.

Councilmember Rasmussen commented on the upcoming dodgeball tournament at the Monroe Boys and Girls Club (March 10, 2018).

STAFF/DEPARTMENT REPORTS

1. Municipal Court – Quarterly Update

The Honorable Judge Mara Rozzano, Monroe Municipal Court, provided an update on 2017 Court activities, success stories, 2018 work plan, looking into the creation of a community court, and creating a five-year strategic plan.

Discussion ensued regarding alternative jail sentencing, community court options, and community service requests.

2. Community Development Update

Mr. Swanson noted the update included in the meeting materials and reported on the upcoming Vision 2050 workshop.

3. Parks & Recreation Update

Mr. Mike Farrell, Parks & Recreation Director, noted the update included in the meeting materials and reported on: parks master planning, new playground equipment for Sky River Park; Wiggley Field fencing upgrades; DOC work crew projects; trails inspections, and new lighting for public restrooms.

4. Finance Update

Ms. Becky Hasart, Finance Director, noted the update included in the meeting materials and reported on: the annual report (2017), tax reports, upcoming study session items – investments and streamlined sales tax, and holding a Saturday passport day in March.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator/Legislative Update

Ms. Knight reviewed the draft Agenda for the Tuesday, February 27, 2018, Study Session, the extended City Council Agenda, and House Bill (HB) 2829 progress.

Councilmember Hanford noted he will be absent from the March 6, 2018, Business Meeting.

2. Mayor's Update/Monroe This Week (*February 16, 2018, Edition No. 7*)

Mayor Thomas noted the inclusion of Monroe This Week, Volume IV, Edition No. 7, in the agenda packet; and reported on the following items: Vision 2050 and east Snohomish County Mayor's meeting.

EXECUTIVE SESSION

1. Potential Litigation [RCW 42.30.110(1)(i) – 5 minutes]

Mayor Thomas stated the Council would recess into executive session for approximately ten minutes to discuss Potential Litigation [RCW 42.30.110(1)(i)] and read the appropriate citation into the record.

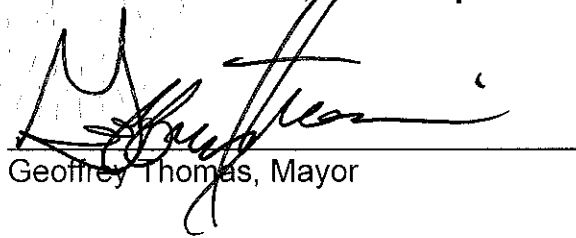
The meeting recessed into executive session at 9:04 p.m.; the session was extended for an additional fifteen minutes; and the meeting reconvened at 9:24 p.m.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Kamp to adjourn the meeting. On vote,

Motion carried (6-0).

MEETING ADJOURNED: 9:24 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of March 6, 2018.