

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The August 22, 2017, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:02 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Hanford, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Haley, Knight, Quenzer, Restall, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Davis.

**ANNOUNCEMENTS/PRESENTATIONS**

1. Presentation: Oath of Office – Deborah L. Knight, City Administrator

City Clerk Elizabeth Adkisson administered the oath of office of Ms. Deborah L. Knight, City Administrator.

2. Proclamation: Monroe Fair Days

Mayor Thomas read the proclamation into the record noting August 24, through September 4, 2017, as Monroe Fair Days, and encouraged residents, businesses, and visitors to participate in the Evergreen State Fair and the Monroe Fair Days Parade. Mayor Thomas presented the proclamation to: Ms. Yvonne Gallardo, Monroe Chamber of Commerce; Mr. Hal Gausman, Evergreen Fairgrounds Division Manager; and Snohomish County Councilmember Sam Low, District No. 5.

3. Proclamation: Swift Night Out

Mayor Thomas read the proclamation into the record noting Saturday, September 9, 2017, as Swift Night Out, and encouraged residents, businesses, and visitors to participate and attend the events during Swift Night Out. Mayor Thomas presented the proclamation to: Ms. Cynthia Easterson, Pilchuck Audubon Society; Mr. Larry Schwitters, Vaux's Happening; Ms. Lise Sexton, Monroe Arts Council; and Dr. Fredrika Smith, Monroe School District.

4. Presentation: EvergreenHealth Monroe, Renee Jensen

Ms. Renee Jensen, Senior Vice President and Chief Administrative Officer, EvergreenHealth Monroe, presented on the following topics: introduction/background; hospital challenges; community growth; and improving services to the community.

**COMMENTS FROM CITIZENS**

The following person spoke regarding Swift Night Out: Ms. Easterson.

**CONSENT AGENDA**

1. Approval of the Minutes; August 8, 2017, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 88064 through 88151, and ACH and EFT Payments, in a total amount of \$731,430.30*)
3. AB17-128: Ordinance No. 019/2017(SUB), Amending MMC 20.10, Park Impact Fees; Final Reading
4. AB17-129: Authorize Purchase of Hardware/Software for Electronic Plan Review
5. AB17-130: Award Tester Road Watermain Replacement Contract
6. AB17-131: Release Retainage - Automated Metering Infrastructure Project

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Hanford. On vote,  
Motion carried (7-0).

City Clerk Adkisson read the title of Ordinance No. 019/2017(SUB) into the record.

**NEW BUSINESS**

1. AB17-133: Ordinance No. 020/2017, Approving Indirect Change of Control of WDH Black Rock, LLC (Cable Franchise); First Reading

Ms. Knight provided background information on AB17-133 and the proposed ordinance approving the indirect change of control of WDH Black Rock, LLC (a cable franchise).

Councilmember Hanford moved to accept as first reading Ordinance No. 020/2017, approving the indirect change of control of WDH Black Rock, LLC, with conditions and establishing an effective date; the motion was seconded by Councilmember Cudaback. On vote,  
Motion carried (7-0).

**COUNCILMEMBER REPORTS**

1. Individual Reports

Councilmember Gamble commented on the Evergreen State Fair and upcoming football season.

Councilmember Kamp commented on the Evergreen State Fair, Monroe Fair Days Parade, attendance at a session of the Monroe Municipal Court, and the 'Wings and Wheels' event.

Councilmember Davis commented on the Evergreen State Fair and Monroe Fair Days Parade.

Councilmember Rasmussen commented on the Evergreen State Fair, Monroe Fair Days Parade, Take the Next Step BBQ, YMCA fundraiser – 'Corks and Kegs,' and Evergreen Half Marathon at Lake Tye Park.

Councilmember Hanford commented on the Evergreen State Fair and Monroe Fair Days Parade.

Councilmember Cudaback commented on her vacation the previous week, Movies under the Moon, and the 'Corks and Kegs' fundraiser.

Councilmember Scarboro commented on his vacation the previous week, and noted there will be no August Snohomish County Tomorrow Steering Committee Meeting

**STAFF/DEPARTMENT REPORTS**

1. Community Development Update

Mayor Thomas noted the update included in the meeting materials.

2. Parks & Recreation Update

Mr. Mike Farrell, Parks & Recreation Director, noted the update included in the meeting materials, and reported on the following topics: Parks Master Planning and public engagement/noticing; Movies under the Moon; Monroe Fair Days Parade; mobile performance stage; downtown furniture; Community Keys – piano donations; homeless camps inspections/clean-up; and attendance at the recent Downtown Monroe Association meeting.

3. Finance Update

Mayor Thomas noted the update included in the meeting materials. Ms. Knight stated work on the 2018 Preliminary Budget will begin in the forthcoming week.

4. Individual Reports

Ms. Shana Restall, Senior Planner, reported on the Unified Development Code project timeline.

Mr. Brad Feilberg, Public Works Director, reported on upcoming grind and overlay projects.

Police Chief Tim Quenzer reported on the 'Wings and Wheels' event.

**MAYOR/ADMINISTRATIVE REPORTS<sup>1</sup>**

1. Monroe This Week (*August 18, 2017, Edition No. 33*)

Mayor Thomas noted the inclusion of Monroe This Week, VIII, Edition No. 33, in the agenda packet.

---

<sup>1</sup> The Mayor/Administrative Report items were addressed out of order at the time of the meeting.

- 2. Cancellation of September 5, 2017, Regular Business Meeting

Ms. Knight noted there are no agenda items listed for the September 5, 2017, City Council Regular Business Meeting.

Councilmember Hanford moved to cancel the September 5, 2017, City Council Regular Business Meeting; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (7-0).

- 3. Draft Agenda for September 12, 2017, Regular Business Meeting

Ms. Knight reviewed the draft agenda for the September 12, 2017, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto. General discussion ensued regarding the business meeting versus study session seating arrangements, and grind and overlay versus chip seal policies and criteria.

**EXECUTIVE SESSION**

- 1. Pricing of Property [RCW 42.30.110(1)(c)] - 5 minutes

Mayor Thomas stated the Council would recess into executive session for approximately five minutes to discuss the Pricing of Property [RCW 42.30.110(1)(c)]; and City Attorney Lell read the appropriate citation into the record.

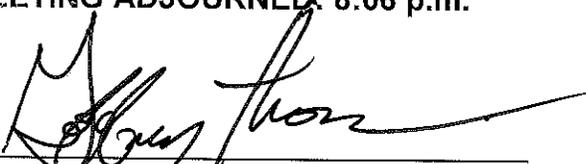
*The meeting recessed into executive session at 7:57 p.m. and reconvened at 8:05 p.m.*

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Davis to adjourn the meeting. On vote,

Motion carried (6-0-1);  
Councilmember Kamp abstained.

**MEETING ADJOURNED: 8:06 p.m.**

  
\_\_\_\_\_  
Geoffrey Thomas, Mayor

  
\_\_\_\_\_  
Elizabeth M. Adkisson, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of September 12, 2017.*