

CALL TO ORDER

The January 25, 2017, Monroe Civil Service Commission Meeting was called to order at 4:32 p.m.; Council Chambers, City Hall.

ROLL CALL

Commissioners present: Hamilton, Angus-Snapka.

Staff present: Baker and Warthan.

Commissioner Wilson and Director Willis was noted absent.

APPROVAL OF MINUTES

Commissioner Hamilton motioned to approve the September, 28, 2016 minutes, Commissioner Angus-Snapka seconded. Motion carried 2-0.

Final Action

1. Additions to the Civil Service list (Entry Level) (14 names).

2016-048	Fox	Spencer	2016-047	Callahan	Kevin
2017-001	Middlekauff	Torri	2016-038	Smith	Drew
2017-002	Zimmer	Jacob	2016-042	Vandehei	Ezekiel
2016-039	Hanneman	Dereck	2016-045	Flem	Levi
2016-041	Rodolfo	Jefferson	2016-044	Gavin	Steven
2016-037	Crabtree	Michael	2016-046	Nelson	Andrew
2016-043	Baermann	Cody	2016-040	Clarke	Thomas

Commissioner Hamilton motioned to add the fourteen names to the Civil Service Entry Level list. Commissioner Angus-Snapka seconded. Motion carried 2-0.

2. Removals from the Civil Service Entry list after one year (8 names)

2015-041	Shively	Chace	2016-049	Kwant	Martin
2015-046	Simone	Thomas	2015-047	Kirschner	Christopher
2015-044	Carstensen	Jacob	2015-051	Wood	Bradley
2015-040	Ablson	Kristina	2015-051	O'Hagan	Kyle

Commissioner Hamilton motioned to remove the eight names off the Civil Service Entry list after one year. Commissioner Angus-Snapka seconded. Motion carried 2-0.

Removed after Self-Removal/Hired by another agency (7 names)

2015-061	Kourtev	George	2015-057	Bakker	Kyle
2015-060	Carpenter	Ian	2016-028	Brashares	Brandon
2016-012	Elwell	Michael	2015-045	Kjos	Christopher
2016-009	Picard	Jesse			

Commissioner Hamilton motioned to remove the seven names after Self-Removal/Hired by another agency. Commissioner Angus-Snapka seconded. Motion carried 2-0.

Removed after Attempted to Contact (8 names)

2016-002	Clark	Brent	2015-054	Moore	Anthony
2015-042	Singh	Remeet	2016-026	Patterson	Robbie
2016-016	Bozlee	Kyle	2015-043	Hughes	Nicholas
2016-020	Meyers	John	2016-032	Niles	Ryan

Removed after Failed Interview/BG/Poly (5 names)

	Diaz-		2016-027	Munnich	Dain
2015-048	Covarrubias	Miguel			
2016-043	Baermann	Cody	2016-040	Clarke	Thomas
2016-031	Faddis	Thomas			

3. Appoint New Chair

Commissioner Angus-Snapka motioned to nominate Commissioner Hamilton to be the new Chairman. Hamilton seconded the motion. Motion carried 2-0.

The position of the Vice-Chair will be discussed at the next Civil Service Meeting.

DEPARTMENT UPDATES

Discussion ensued regarding the active search to fill a vacant position.

MISCELLANEOUS BUSINESS

None.

ADJOURNMENT

There being no further business, Commissioner Hamilton motioned to adjourn. Commissioner Angus-Snapka seconded. Motion carried 2-0.

MEETING ADJOURNED: 4:57 p.m.



Chairman



Ben Warthan, HR Director, Chief Examiner/Civil Service Secretary