

**CITY OF MONROE  
PLANNING COMMISSION MINUTES  
Monday, March 27, 2017**

The regular meeting of the Monroe Planning Commission was held on **Monday, March 27, 2017 at 7:00 p.m.**, in the City Hall Council Chambers at 806 West Main Street, Monroe, WA 98272.

**CALL TO ORDER**

**Chair Tuttle** called the meeting to order at 7:00 p.m.

**ROLL CALL**

**Assistant Planner Amy Bright** called the roll.

**Commissioners Present:** Chair Tuttle, Commissioner Bull, Commissioner Duerksen, Commissioner Fisher, Commissioner Jensen, and Commissioner Stanger

**Staff Present:** Community Development Director Ben Swanson and Assistant Planner Amy Bright

**COMMENTS FROM CITIZENS**

None

**APPROVAL OF MINUTES**

February 27, 2017 – **Commissioner Bull** moved to accept the February 27, 2017 meeting minutes as written. **Commissioner Duerksen** seconded. Motion carried **6/0**.

**NEW BUSINESS**

**Community Development Director Ben Swanson** introduced himself to the Commissioners providing them with background of his past experience and overall expectations. He shared with the Commissioners that because a lot of the current code has been in effect for years, code amendments will be one of his main priorities, eventually consolidating them into a “Unified Code Development”.

**Assistant Planner Bright** also introduced herself to the Commissioners and briefed them on her role and background. She spoke about the upcoming walk of the City to enforce the sign code and then moving to the rest of the city. **Chair Tuttle** suggested a brochure to help business owners better understand the process. **Assistant Planner Bright** explained that she was currently working on such a brochure.

**Community Development Director Swanson** inquired from the Commissioners about training that they have attended, explaining that the City will be offering future training for them.

A brief review of the Planning Commission policies and program of work was discussed.

**DISCUSSION BY COMMISSION AND STAFF**

**Commissioner Duerksen** had heard that the previous Albertson’s building had sold and she was inquiring on whether or not the city had any idea what was going to occupy the building. **Assistant Planner Bright** explained that the city receives inquires on this quite often but at this time, there has been no contact with

the city for a proposed new business.

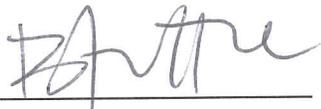
**Commissioner Bull** informed the commission that he won't be in attendance at the April 10<sup>th</sup> meeting.

**Chair Tuttle** mentioned the new playground toys being installed at Lake Tye Park.

**Assistant Planner Bright** shared that there is currently a Tenant Improvement permit in for review for Harbor Freight Tool Co., which is proposing to occupy the Staples building.

**ADJOURNMENT**

**Commissioner Jensen** moved to adjourn the **March 27, 2017** Planning Commission meeting. Seconded by **Commissioner Bull**. Motion carried **6/0** and the meeting was adjourned at **8:55 p.m.**



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Bridgette Tuttle  
Chair



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Kim Shaw  
Planning Commission Secretary