

CALL TO ORDER, ROLL CALL AND PLEDGE

The December 6, 2016, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:01 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Kamp, Rasmussen, and Scarboro.

Staff members present: Brazel, Farrell, Feilberg, Haley, Nelson, Osaki, Peterson, Quenzer, and Smoot; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Rasmussen.

Mayor Thomas noted, without objection, the excused absence of Councilmembers Gamble and Hanford. No objections were noted.

PUBLIC HEARING

1. AB16-164: Ordinance No. 021/2016, Repealing MMC 2.26, Term Limits for Elected Officials [Second Public Hearing/First Reading]

Mayor Thomas opened the public hearing.

The following persons spoke regarding AB16-164 and the proposed ordinance repealing term limits for elected officials: Ms. Ashley Sellers, Mr. Dave Demarest, and Ms. Linda Carlston.

Councilmember Cudaback moved to close the citizen testimony portion of the public hearing; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (5-0).

Councilmember Cudaback shared her comments regarding term limits and in support of the proposed ordinance.

Councilmember Cudaback moved to close the public hearing; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (5-0).

Councilmember Cudaback moved to accept as first reading Ordinance No. 021/2016, repealing Monroe Municipal Code Chapter 2.26, Term limits for elected officials; providing for severability; and establishing an effective date. The motion was seconded by Councilmember Rasmussen.

General discussion ensued regarding the concept of term limits, each Councilmembers support of/opposition to the proposed ordinance/code amendments eliminating term limits, consideration of an advisory vote regarding the proposal, and potential code amendments modifying the length of service from eight to twelve years.

On vote, Motion failed (1-4);
Councilmember Cudaback in support; and
Councilmembers Davis, Kamp, Rasmussen, and Scarboro opposed.

Mayor Thomas noted the item would be removed from the December 13, 2016, Council Meeting Agenda for final reading.

COMMENTS FROM CITIZENS

The following persons spoke, regarding:

- street lighting on Main Street and the cross streets of Blakey, Lewis, and Ferry; parking on Main Street; and clean-up of Oak Street: Mr. Cal Hanson;
- AB16-172 and interim City Administrator search services: Mr. Wayne Rodland;
- East County Senior Center: Ms. Shelley St. Pierre;
- parking regulations related to moving containers: Ms. Linda Carlston;
- North Dakota Pipeline and water fluoridation: Mr. Silas Dunn; and
- 2017 Monroe accomplishments and appreciation: Ms. Ashley Sellers.

CONSENT AGENDA

1. Approval of the Minutes; November 15, 2016, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 87423 through 87452, and ACH/EFT Payments, in a total amount of \$1,845,015.27*)
3. AB16-165: Ordinance No. 022/2016, Amending MMC Title 15 (Buildings and Construction), Title 17 (Subdivisions), Title 18 (Planning and Zoning) and Title 20 (Environment), generally related to Low Impact Development; Final Reading
4. AB16-166: Ordinance No. 023/2016, Amending MMC 10.10, Parking Regulations, related to Motor Homes Parking Zone Regulations; Final Reading

Councilmember Kamp moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (5-0).

City Clerk Elizabeth Smoot read Ordinance Nos. 022/2016 and 023/2016 into the record.

UNFINISHED BUSINESS

1. AB16-167: Discussion: Blueberry Lane/Kelsey Street Traffic Revisions - Options & Pros/Cons

Mr. Brad Feilberg, Public Works Director, provided background information on AB16-167; and introduced Ms. Kendra Breiland and Ms. Carmen Kwan, Fehr & Peers, who provided a Traffic Analysis presentation regarding N. Kelsey Street and Blueberry Lane.

General discussion ensued regarding the traffic analysis of the four conceptual solutions, business access, vehicle rerouting projections, impact to nearby

streets/developments, cost and funding, potential phasing from Concept E to F, and right-of-way acquisitions needed.

Mayor Thomas noted a public open house would be held in January 2017 to gather public input regarding the four concepts; and then brought back to Council for further discussion.

NEW BUSINESS

1. AB16-168: Ordinance No. 024/2016, Adopting 2017 Budget; First Reading

Ms. Dianne Nelson, Finance Director, provided background information regarding AB16-168, the proposed ordinance, and changes to the 2017 Budget since the presentation of the Preliminary Budget.

Discussion ensued regarding funding for a social worker, the Health District, and Main Street Program; changes to the 2017 Budget since the presentation of the Preliminary Budget; City Administrator position costs; and Contingency Fund use/replenishment.

Councilmember Rasmussen moved to accept as first reading Ordinance No. 024/2016, adopting the budget for the fiscal year ending December 31, 2017; the motion was seconded by Councilmember Davis.
On vote,

Motion carried (5-0).

2. AB16-169: Ordinance No. 025/2016, Amending 2016 Budget; First Reading

Ms. Nelson provided background information regarding AB16-169, the proposed ordinance, and amendments to the 2016 Budget.

Councilmember Kamp moved to accept as first reading Ordinance No. 025/2016, amending the Budget for Fiscal Year 2016 to Account for New Revenues and Expenditures; Providing for Severability; and Establishing an Effective Date; the motion was seconded by Councilmember Davis.

General discussion ensued regarding the issuance of bonds and the 2016 Contingency Fund end balance.

On vote,

Motion carried (5-0).

3. AB16-170: Ordinance No. 026/2016, Adopting MMC 6.05, Chronic Nuisance Properties; First Reading

Police Chief Tim Quenzer provided background information on AB16-170 and the proposed ordinance adopting Monroe Municipal Code Chapter 6.05, Chronic Nuisance Properties.

General discussion ensued regarding the proposed amendments, penalties, and enforcement.

Councilmember Rasmussen moved to accept as first reading Ordinance No. 026/2016, amending Title 6 Monroe Municipal Code by the addition of a new chapter 6.05, Chronic Nuisance Properties thereto; designating properties with a documented, persistent history of legal noncompliance as chronic nuisances subject to enforcement and abatement; adopting standards and procedures therefore; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

4. AB16-171: Ordinance No. 027/2016, Amending MMC 2.44.030, City Administrator - Appointment; First Reading

Mayor Thomas provided background information on AB16-171 and the proposed ordinance amending MMC 2.44.030, City Administrator – Appointment. City Attorney Lell provided additional information regarding applicable State Law.

Councilmember Kamp moved to accept as first reading Ordinance No. 027/2016, amending Monroe Municipal Code Chapter 2.44, City Administrator; clarifying the respective roles of the Mayor and City Council, respectively, concerning said office; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Davis.

General discussion ensued regarding applicable State regulations and contract provisions.

On vote,

Motion carried (5-0).

FINAL ACTION

1. AB16-172: Award RFP and Authorize Mayor to Sign Contract for Interim/Permanent City Administrator Search Services

Mayor Thomas provided background information on AB16-172, the RFP and interview process, the proposed contract, and next steps.

General discussion ensued regarding costs and scope of work for the interim City Administrator and for the permanent City Administrator search services, proposed timeline, recruitment/hiring market, internal interim option, and next steps in the search process.

Councilmember Rasmussen moved to award the Executive Search Services RFP to Prothman; and authorize the Mayor to sign the Contract with Prothman to provide Interim City Administrator services and City Administrator recruitment services for the City of Monroe, and expressly

authorize further minor revisions to the contract as deemed necessary or appropriate; the motion was seconded by Councilmember Davis. On vote,
Motion carried (5-0).

2. AB16-173: Resolution No. 020/2016, Approving Klier-Parmenter Preliminary Plat/Planned Residential Development

City Attorney Zach Lell reviewed the Appearance of Fairness Doctrine and queried City Council regarding any conflicts of interest/ex parte contact/etc. No affirmative responses were made. Mr. Dave Osaki, Community Development Director, provided background information on AB16-173 and the Klier-Parmenter Preliminary Plat/Planned Residential Development.

General discussion ensued regarding landscaping barriers included in the conditions of approval.

Councilmember Kamp moved to approve Resolution No. 020/2016, adopting the Hearing Examiner's Findings of Fact, Conclusions of Law, Recommendations, and Conditions of Approval for Preliminary Plat/Planned Residential Development (16-PLPR-0001) - Klier-Parmenter; the motion was seconded by Councilmember Davis. On vote,
Motion carried (5-0).

3. AB16-174: Authorize Mayor to Sign Addendum No. 1 to Lobbyist Agreement

Mr. Brazel provided background information on AB16-174 and the proposed addendum extending the Lobbyist Agreement for one year.

Councilmember Cudaback moved to authorize the Mayor to Sign Addendum No. 1 to the Consultant Agreement with Green Light Strategies, Inc. for State Lobbyist/Public Affairs Representative Services; and expressly authorize any further minor revisions deemed necessary or appropriate; the motion was seconded by Councilmember Kamp.

City Attorney Lell responded to an inquiry regarding a potential conflict of interest.

On vote, Motion carried (4-1);
Councilmember Scarboro opposed.

4. AB16-175: AB16-175: 2017 Lodging Tax Advisory Committee Grant Awards

Mayor Thomas provided background information on AB16-175, the proposed 2017 Lodging Tax Advisory Committee Grant Awards, and proposed process changes for the coming year (two application and award periods).

Councilmember Rasmussen noted a potential conflict of interest as a volunteer with the Tri-Monroe event. No objections were noted.

Councilmember Rasmussen moved to approve the Lodging Tax Advisory Committee recommendations for 2017 Lodging Tax grants, as presented; the motion was seconded by Councilmember Davis. On vote,
Motion carried (5-0).

COUNCILMEMBER REPORTS

1. ~~City Council Finance & Human Resources Committee (Councilmember Gamble)~~ **CANCELLED**
2. Community Transit – Board of Directors Meeting

Councilmember Cudaback reported she was not needed at the meeting, as alternate.

3. Individual Reports

Councilmember Kamp commented on Light-Up Monroe; the cancellation of the December 13, 2016, City Council Legislative Affairs Committee Meeting; and Pearl Harbor Remembrance Day (December 7, 2016).

Councilmember Davis commented on Light-Up Monroe and downtown lighting.

Councilmember Rasmussen commented on the passing of Monroe School District Boardmember Jim Scott, Leadership Snohomish County, and Light-Up Monroe.

Councilmember Cudaback commented on Light-Up Monroe and upcoming absences from the December 20, 2016, and January 10, 2017, Council Meetings.

Councilmember Scarboro commented on improvements on Oak Street and the memorial for Monroe School District Boardmember Scott.

STAFF/DEPARTMENT REPORTS

Mr. Mike Farrell, Parks and Recreation Director, reported on the “Re-Run” 5K/10K/Half Marathon to be held at Lake Tye Park and upcoming flag lowering events.

Mr. Osaki reported on the potential opening of Carl’s Jr. Monroe within the next week.

Chief Quenzer noted the upcoming memorial service for Tacoma Police Officer Reginald Gutierrez.

MAYOR/ADMINISTRATIVE REPORTS

1. Monroe This Week (*December 2, 2016, Edition No. 45*)

Mayor Thomas noted the inclusion of Monroe This Week, Edition No. 45, in the agenda packet, and reported on the following items: recruitment firm and Finance Director candidate interviews, and meetings with local legislators regarding SR522.

- 2. Draft Agenda for December 13, 2016, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the December 13, 2016, Monroe City Council Regular Business Meeting, the extended agenda, and additions/edits thereto.

EXECUTIVE SESSION

- 1. Potential Litigation [RCW 42.30.110(1)(i)]
- 2. Land Acquisition [RCW 42.30.110(1)(b)]

Mayor Thomas stated the Council would recess into executive session for approximately fifteen minutes in total to discuss Potential Litigation [RCW 42.30.110(1)(i)] and Land Acquisition [RCW 42.30.110(1)(b)]; and read the appropriate citations into the record.

The meeting recessed into executive session at 9:45 p.m. and reconvened at 9:59 p.m.

Councilmember Scarboro moved to extend the meeting past 10:00 p.m.; the motion was seconded by Councilmember Rasmussen. On vote,
 Motions carried (4-1);
 Councilmember Kamp opposed.

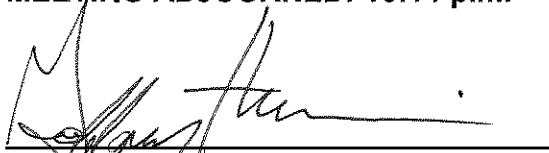
Mayor Thomas stated the executive session would be extended for an additional ten minutes to continue discussions on the previously cited topics.

The meeting recessed into executive session at 9:59 p.m. and reconvened at 10:14 p.m.

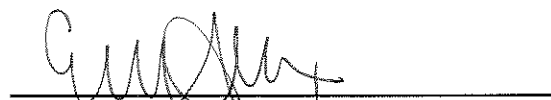
ADJOURNMENT

There being no further business, the motion was made by Councilmember Scarboro and seconded by Councilmember Rasmussen to adjourn the meeting. On vote,
 Motion carried (5-0).

MEETING ADJOURNED: 10:14 p.m.



 Geoffrey Thomas, Mayor



 Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of December 13, 2016.