



**MONROE CITY COUNCIL**  
**Finance & Human Resources Committee Meeting**  
Tuesday, April 5, 2016, 6 P.M.  
Council Conference Room, City Hall

**MINUTES**

**I. Call to Order**

A regular meeting of the City of Monroe Finance & Human Resource Committee was held on April 5, 2016, in the Permit Center Open Space of City Hall. The Meeting was called to order by Councilmember Hanford at 6:09 p.m.

Committee Present: Councilmembers Patsy Cudaback, Jason Gamble<sup>1</sup>, and Kevin Hanford  
Staff Present: Gene Brazel, City Administrator; Dianne Nelson, Finance Director; Brad Feilberg, Public Works Director; and Elizabeth Smoot, City Clerk  
Mayor Present: Geoffrey Thomas  
Citizens Present: None

**II. Approval Minutes** (Meeting of Tuesday, May 5, 2015 and February 2, 2016)

Councilmember Hanford moved to approve the Finance and Human Resources Committee Meeting minutes of Tuesday, May 5, 2015 and February 2, 2016; the motion was seconded by Councilmember Cudaback. Motion carried (2-0).

**III. Unfinished Business**

A. 2016 Committee Work Plan

The Committee discussed items for the 2016 Committee Work Plan, and timeline for discussion; including: the 2017 Budget, Annual Performance Review Update, Mid-Year Performance Reviews Update, Contract Negotiations, Strategic Financial Planning, Municipal Campus Planning, and Finance Director Succession Plan. Discussion ensued regarding the Finance Director succession plan, layout of work plan, campus planning, and strategic financial planning.

**IV. New Business**

A. Strategic Financial Planning

Ms. Dianne Nelson, Finance Director, presented information on strategic financial planning, including: a review of items for Council's consideration, funding sources, and Mayor and Staff recommendations/priorities. General discussion ensued regarding prioritization of items, personnel and CIP requests, and funding sources (property tax, sales tax, and use of banked capacity).

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<sup>1</sup> CLERK'S NOTE: Councilmember Gamble arrived at approximately 6:16 p.m.

**V. Other -- NONE**

**VI. Next Committee Meeting** (May ~~23~~, 2016)

**VII. Adjournment**

The Committee Meeting adjourned at 6:59 p.m. (3-0).