



**MONROE CITY COUNCIL**  
**Finance & Human Resources Committee Meeting**  
Tuesday, February 2, 2016, 6 P.M.  
Council Conference Room, City Hall

**MINUTES**

**I. Call to Order**

A regular meeting of the City of Monroe Finance & Human Resource Committee was held on February 2, 2016, in the Permit Center Open Space of City Hall. The Meeting was called to order by Councilmember Gamble at 6:05 p.m.

Committee Present: Councilmembers Patsy Cudaback, Jason Gamble, and Kevin Hanford  
Staff Present: Gene Brazel, City Administrator; Ben Warthan, Human Resources Director  
Mayor Present: Geoffrey Thomas  
Citizens Present: None

**II. Approval Minutes (Meeting of Tuesday, May 5, 2015)**

Discussion ensued regarding whether May 5, 2015, was the last Committee meeting held in 2015. Staff will check and bring this item back to the next Committee meeting for action.

**III. Unfinished Business - NONE**

**IV. New Business**

A. Selection of 2016 Committee Chairperson

Councilmember Cudaback moved to appoint Councilmember Gamble as the 2016 Committee Chairperson; the motion was seconded by Councilmember Hanford. On vote, Motion carried (3-0).

B. Annual Performance Reviews Update

Mr. Ben Warthan, Human Resources Director, reported on the non-exempt employees' annual performance reviews – all reviews are complete, all ratings of threes and fours (as expected), and the program has been running for three years and working well.

C. 2016 Committee Work Plan

The Committee discussed potential items for the 2016 Committee Work Plan, including: the 2017 Budget, Annual Performance Review Update, Mid-Year Performance Reviews Update, Contract Negotiations, Strategic Financial Planning, Municipal Campus Planning, and Finance Director Succession Plan.

**V. Other -- NONE**

**VI. Next Committee Meeting** (March 31, 2016)

**VII. Adjournment**

The Committee Meeting adjourned at 6:35 p.m. (3-0).