

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The October 13, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback<sup>1</sup>, Davis, Gamble, Hanford, and Kamp.

Staff members present: Brazel, Farrell, Feilberg, Nelson, Osaki, Roberts, Quenzer, Smoot, and Warthan.

The Pledge of Allegiance was led by Councilmember Davis.

Mayor Thomas noted, without objection, the excused absences of Councilmembers Goering and Rasmussen. No objections were noted.

**ANNOUNCEMENTS/PRESENTATIONS**

1. AB15-171: Confirmation of Salary Commission Appointment

Mayor Thomas noted that the proposed appointee was unable to attend the meeting, and without objection, the confirmation would be moved out to a future meeting. No objections were noted.

**COMMENTS FROM CITIZENS**

The following person spoke regarding a proposed resolution supporting State funding of SR522 projects and funding: Mr. Fred Walser.

The following persons spoke regarding AB15179, Discussion: Stops Signs at Blakley/Fremont: Ms. Kim Reed Olszewski, Mr. Ken Olszewski, and Mr. Andrew Martin.

**CONSENT AGENDA**

1. Approval of the Minutes; September 22, 2015, Regular Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 862398 through 86289, and ACH Payments, in a total amount of \$550,932.38*)
3. Approval of Payroll Warrant and ACH Payments (*Check Nos. 34345 through 34410, and ACH Payments, in a total amount of \$1,094,792.54*)

Councilmember Kamp moved to approve the Consent Agenda; the motion was seconded by Councilmember Gamble. On vote,  
Motion carried (4-0).

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<sup>1</sup> CLERK'S NOTE: Councilmember Cudaback arrived at approximately 7:22 p.m. during discussion on AB15-179.

**UNFINISHED BUSINESS**

1. AB15-173: Discussion: 2015 Comprehensive Plan Update

Mr. Dave Osaki, Community Development Director, provided an update on the 2015 Comprehensive Plan process and timeline; and noted: the Planning Commission will consider final approval of the Plan on October 19, 2015, and then present the recommended Plan to the City Council. The current version of the Plan is available online, and a draft of Planning Commission findings was included in the agenda packet materials for this meeting.

2. AB15-179: Discussion: Stop Signs at Blakley/Fremont

Mr. Brad Feilberg, Public Works Director, provided background information on the stop signs at Blakley and Fremont streets, recent removal, and Manual for Uniform Traffic Control Devices (MUTCD) information.

General discussion ensued regarding line of sight, crosswalks, traffic volumes/accidents/average speeds, MUTC requirements, cost to reinstall stop signs, the Downtown Master Plan, and citizen comments received.

Councilmember Gamble moved to request the stop signs be put back at Blakley and Fremont Streets; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

**NEW BUSINESS**

1. AB15-174: Approval of Right-of-Way Purchase for 179th Street Sidewalk Project; Authorize Mayor Pro Tem to Sign Associated Documents Thereto

Mayor Thomas noted a conflict of interest and exited the Council Chamber for the discussion and vote on AB15-174.

Mr. Brad Feilberg provided background information on AB15-174, the right-of-way for purchase for the 179<sup>th</sup> Street Sidewalk Project, and noted the motion for approval should be in an amount not to exceed \$30,000.

Councilmember Gamble moved to authorize the City to acquire the necessary right-of-way from the property listed above, in an amount not to exceed \$30,000; and authorize the Mayor Pro-Tem to sign the associated documents thereto and expressly authorize further minor revisions deemed necessary and appropriate; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (5-0).

2. AB15-176: Discussion: East Monroe Project Update/Timeline

Mr. Osaki provided background information on the East Monroe Project and a proposed/tentative timeline. Mr. Osaki responded to Council inquiry regarding the Growth Management Hearings Board's review process.

3. AB15-177: Authorize Mayor to Sign Jail Services Contract with Sunnyside

Police Chief Tim Quenzer provided background information on AB15-177, a jail services contract with the City of Sunnyside.

Councilmember Kamp moved to authorize the Mayor to sign the Interlocal Agreement with the City of Sunnyside for the Housing of Inmates, and expressly authorize further minor revisions deemed necessary and appropriate; the motion was seconded by Councilmember Davis. On vote,  
Motion carried (5-0).

4. AB15-180: Presentation of 2016 General Fund and Internal Service Funds Budget

Ms. Dianne Nelson, Finance Director, presented the 2016 General Fund and Internal Service Funds Budget; reviewing revenues and expenditures. Department directors provided additional information on their department's budget, 2015 accomplishments, and 2016 goals.

General discussion ensued throughout the presentation regarding tax revenues, ending fund balance, contingency fund budget items, a proposed new timekeeping system, ACA changes, field resurfacing, VPN limited release planned for 2016, and the Police fleet.

The Mayor and Councilmembers thanked staff for their work on the budget thus far.

5. AB15-181: Authorize Mayor to Sign Phase I Cooperation Agreement with Kerdahl, Inc. Regarding Sykes Springs Reserve Municipal Water Rights

Mr. Jakeh Roberts, Public Works Operations and Maintenance Division Manager, provided background information on AB15-181, the Sykes Springs Reserve Municipal Water rights, and the proposed cooperation agreement. Mr. Roberts responded to Council inquiry confirming the City Attorney has reviewed the proposed agreement.

Councilmember Hanford moved to authorize the Mayor to sign the phase one cooperation agreement with Kerdahl, Inc. regarding Sykes Springs reserve municipal water supply, and expressly authorize further minor revisions deemed necessary and appropriate; the motion was seconded by Councilmember Cudaback. On vote,  
Motion carried (5-0).

**FINAL ACTION**

1. AB15-178: Resolution No. 18/2015, 2015 Comprehensive Plan Update Estimated Completion Date

Mr. Osaki provided background information on the proposed resolution, setting November 24, 2015, as the estimated date for completion of the 2015 Comprehensive Plan.

General discussion ensued regarding the possible cancellation of the November 24th Council Meeting; and moving out the estimated completion date to December 1, 2015.

Councilmember Gamble moved to Resolution No. 018/2015, setting forth an updated timeline and schedule for City Council review and adoption of the Comprehensive Plan, with the amendment to strike the estimated completion date of 'November 24, 2015,' and insert 'December 1, 2015;' the motion was seconded by Councilmember Hanford. On vote,

Motion carried (5-0).

2. AB15-182: Resolution No. 019/2015, Naming Alleyway

Mr. Feilberg provided background information on AB15-182, the request received to name the alleyway 'Marketplace Alley,' and action options.

General discussion ensued regarding the request, input from other business owners on the alleyway, the change of name resulting in the change of addresses, process and criteria for naming alleyways in the past, and seeking additional public input. Staff will follow-up with the Monroe Downtown Association, Monroe Chamber of Commerce, and downtown businesses to select an appropriate name and bring back the proposal to Council for action at a future meeting.

**COUNCILMEMBER REPORTS**

1. City Council Legislative Affairs Committee Report

Councilmember Davis reported on the items discussed at the October 13, 2015, City Council Legislative Affairs Committee Meeting, including: the draft 2016 Legislative Priorities, and the Lobbyist RFP. The Committee will hold a Special Meeting on Tuesday, October 27, 2015, to review the scoring of the proposals; and the top two proposals will be scheduled for interviews with the full Council in November.

Councilmember Gamble commented on his absence from recent Council Meetings, and thanked the Police Department for their assistance with a family matter.

**STAFF/DEPARTMENT REPORTS<sup>2</sup>**

## 2. Parks and Recreation Update

Mr. Mike Farrell, Parks and Recreation Director, noted the report included in the agenda packet for this meeting, and upcoming events: Sky Performing Arts production of 'The Pajama Game' at Wagner Performing Arts Center, and the Farm-to-Table Farmer's Market Harvest Festival event at Lake Tye Park.

## 1. Finance – Report of Estimated Revenues for 2015

Ms. Nelson noted the report in the agenda packet for this meeting on 2015 revenues, and reported on the initiation of the solid waste customer survey.

## 3. Public Works – 30 Minutes Parking Space Request Update

Mr. Feilberg reported on the following topics: water main break on E Rivmont, parking spot request, and proposed wayfinding signs – a Monroe Chamber of Commerce project. The parking spot request will be scheduled for Council action at a future meeting (approval of a 15 minutes spot designation); and discussion ensued regarding the proposed wayfinding signs, with general consensus of design approval from the Council.

**MAYOR/ADMINISTRATIVE REPORTS**1. Monroe This Week (*October 9, 2015, Edition No. 17*)

Mayor Thomas reported on meetings held and events attended the previous week, noted upcoming events, and reported on a draft resolution supporting State SR522 projects and funding. General discussion ensued regarding the draft resolution and projects included.

Councilmember Hanford moved to approve Resolution No. 020/2015, requesting the State of Washington appropriate sufficient funding to finish State Route 522, specifically the projects: SR522 – Paradise Lake Road to Snohomish River Widening and SR522 – Paradise Lake Road Interchange; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (5-0).

Mr. Gene Brazel, City Administrator, noted the upcoming selection of a Board of Health Representative for the coming year, and Snohomish Mayor Guzak's proposed selection. Mayor Thomas noted the item will be scheduled for action in November.

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<sup>2</sup> CLERK'S NOTE: Items addressed out of order at the time of the meeting.

- 2. Draft Agenda for October 20, 2015, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the October 20, 2015, Regular Business Meeting, the extended agenda, and additions thereto.

**EXECUTIVE SESSION** *(item added at the time of the meeting)*

- 1. Review Performance of a Public Employee [RCW 42.30.110(1)(g)] *(5 minutes)*

Mayor Thomas stated that the Council would recess into Executive Session to Review the Performance of a Public Employee [RCW 42.30.110(1)(g)] for approximately five minutes and read the appropriate citation into the record.


*The meeting recessed into executive session at 9:34 p.m. and reconvened at 9:40 p.m.*

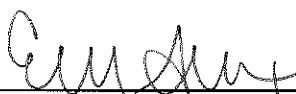
**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Gamble to adjourn the meeting. On vote,

Motion carried (5-0).

**MEETING ADJOURNED: 9:40 p.m.**

  
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 Geoffrey Thomas, Mayor

  
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 Elizabeth M. Smoot, MMC, City Clerk

*Minutes approved at the Regular Business Meeting of October 20, 2015.*