



# CITY OF MONROE

Community Development Department  
 806 West Main Street  
 Monroe, WA 98272  
 Phone: (360) 794-7400  
 Fax: (360) 794-4007

## Citizen-Initiated Comprehensive Plan Amendment Application and Requirements

Date Received: <u>7/31/2018</u>	<b>OFFICE USE ONLY</b>	#5132 (CPA2018-01) COMP. PLAN
Received By: <u>Kim Shaw</u>	Application Number: #5133 (RZ2018-01) REZONE	
Fee Paid (date/time): <u>\$2998.75/2:30</u>	Complete Application Date: <u>7/31/2018</u>	
Zoning of Adjacent Property: (North) <u>MR6000</u> (South) <u>MR6000/UR6000</u>	Zoning of Site: <u>POS</u>	
(East) <u>POS</u> (West) <u>MR6000</u>		
Comp Plan Designation: <u>Institutional</u>	Comp Plan Adjacent Property: (North) <u>Multifamily</u>	
(South) <u>Multifamily/High Density SFR</u> (East) <u>Multifamily</u> (West) <u>High Density SFR</u>		

### REQUIRED MATERIALS FOR A COMPLETE APPLICATION ARE:

- 1 Original plus 4 copies of the completed application (Pages 1, 2, & 3)
- Appendices (See Page 4)
  - Appendix I – Describe proposal; one (1) original plus 4 copies.
  - Appendix II – Answer Parts A & B; one (1) original plus 4 copies.
  - Appendix III – Environmental (SEPA) checklist with supporting reports as required, one (1) original plus 4 copies, if applicable.
  - Appendix IV – Legal description/proof of ownership. Provide a current title report; one (1) copy dated within 30 days of application, if applicable.
- 1 copy of Vicinity and Site Plan Maps (*Only required for site specific proposals*)
- Fees – Refer to the latest fees resolution to determine cost of application.

<b>OFFICE USE ONLY</b>			
Planning Application Fee:	<u>\$ 1650.00/275.00</u>	Publication Fee:	<u>\$ 200.00</u>
Fire Plan Check Fee:	<u>\$ 0</u>	Mailing Fee:	<u>\$ 150.00+\$50.00 Signs</u>
SEPA Fee:	<u>\$550.00</u>	Technology Fee:	<u>\$123.75</u>
		<b>TOTAL FEES:</b>	<u>\$ 2998.75</u>

## Citizen-Initiated Comprehensive Plan Amendment Application

### Type of Application (Check all that apply.)

- Change of goals, policies & implementation measures
- Change to future land use map
- Change of Urban Growth Boundary (in conjunction with request to Snohomish County).
- Change to an element of the Comprehensive Plan (*Transportation, Parks, Land Use, etc.*)
- Technical Corrections (*Terminology, References, etc.*)

### 1. Application Information

A. Name of Applicant: Brent Planning Solutions, LLC, Attn: Laura S. Brent, AICP

Signature: 

Home Address: P.O. Box 1586

City and Zip Code: Mukilteo, WA 98275

Email address: lbrent@brentplanningsolutions.com Phone: 425.971.6409

Mailing Address (if different): \_\_\_\_\_

City and Zip Code: \_\_\_\_\_

B. Name of Owner (if different): Monroe School District #103, Owner Project Contact: John Mannix, Assistant Superintendent, Operations

Signature: 

Home Address, City and Zip Code: \_\_\_\_\_ Email: mannixj@monroe.wednet.edu

200 E. Fremont Street, Monroe, WA 98272 360.804.2579  
(Phone #) \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

City and Zip Code: \_\_\_\_\_

**NOTE:** A PROPERTY OWNER is any person, corporation or financial institution that has ownership of all, a portion of, or percentage of, a property shown on the title certificate for said property. If additional property ownership is involved, attach additional names, addresses and signatures to this page.

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2. **Location of Property** *(If applicable)*

A. Section 01 Township 27 N Range 06 E

3. **Legal Description(s) - Property Information** *(If applicable)*

A. Tax Account Number(s): 27060100100400, 27060100205100, and 27060100404500

B. Size of **entire** site (acres/square feet): Three parcels totalling 12.41+/- acres

C. Comprehensive Plan Designation: The site is designated as "Institutional"

D. Current Use of Property: Informal Ballfield

E. Describe physical characteristics: \_\_\_\_\_

The site is known as Marshall Field & Memorial Stadium. A detailed project and site description are included with the full application submittal.

F. Sensitive Areas (wetlands, steep slopes, etc.): \_\_\_\_\_

None. A detailed site description is included with the full application submittal.

Applications will be accepted Monday through Friday  
8:00 am – 12:00 pm & 1:00 pm – 5:00 pm