



# COMMUNITY DEVELOPMENT

806 West Main Street, Monroe, WA 98272  
 Phone (360) 794-7400 Fax (360) 794-4007  
[www.monroewa.gov](http://www.monroewa.gov)

FOR OFFICE USE ONLY  
 PERMIT #(s) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## COMBINED PERMIT APPLICATION

### PERMIT SUBMITTAL HOURS

**MONDAY – FRIDAY 8:00 – 12:00 / 1:00 – 5:00**

Building	Operations	Fire	Land Use
<input type="checkbox"/> Commercial T/I	<input type="checkbox"/> Engineering Review	<input type="checkbox"/> Fire Alarm	<input type="checkbox"/> Accessory Dwelling Unit
<input type="checkbox"/> Demolition	<input type="checkbox"/> Fencing	<input type="checkbox"/> Fire Sprinkler	<input type="checkbox"/> Boundary Line Adjustment /Lot Consolidation
<input type="checkbox"/> Garage/Carport	<input type="checkbox"/> Grading	<input type="checkbox"/> High Piled Storage	<input type="checkbox"/> Conditional/Special Use
<input type="checkbox"/> Mechanical	<input type="checkbox"/> Retaining wall	<input type="checkbox"/> Hood Suppression	<input type="checkbox"/> Land Clearing/Forest Practices
<input type="checkbox"/> New Construction (Commercial/Residential)	<input type="checkbox"/> Rockery	<input type="checkbox"/> Operational	<input type="checkbox"/> Planned Residential Development
<input type="checkbox"/> Plumbing	<input type="checkbox"/> Right-of-Way Disturbance	<input type="checkbox"/> Spray Booth	<input type="checkbox"/> Shoreline Permit
<input type="checkbox"/> Racking	<input type="checkbox"/> Special Flood Hazard Area	<input type="checkbox"/> Tents & Canopies	<input type="checkbox"/> Subdivision/Plat
<input type="checkbox"/> Residential Remodel	<input type="checkbox"/> Utility Service	<input type="checkbox"/> Other _____	<input checked="" type="checkbox"/> Short Plat
<input type="checkbox"/> Sign	<input type="checkbox"/> Other _____		<input type="checkbox"/> Variance
<input type="checkbox"/> Other _____			<input type="checkbox"/> Other _____

NOTE: All required Electrical Permits will be issued by the Dept. of Labor & Industries.

**THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT COMPLETED SUBMITTAL REQUIREMENTS**

Site Address or Property Location: North Lewis Street (west side - between BN-SF RR and Stretch Street)

Size of site (acre/square feet): 2.518 Acres / 109,673 S.F.

Assessor's Tax Parcel Number (14 digits): 270601-001-06800

Applicant: Genesee Monroe, LLC, Steve Clark, Member Phone # ( 206 ) 227-7200

\*Signature: *Steve Clark member* Printed Name: Steve Clark

Mailing Address: 3616 S. Genesee Street Fax # (      ) \_\_\_\_\_

City Seattle State WA Zip 98118 E-mail steve@geneseeheat.com

Property Owner: Genesee Monroe, LLC, Steve Clark, Member Phone # ( 206 ) 227-7200

\*\*Signature: *Steve Clark member* Printed Name: Steve Clark

Mailing Address: 3616 S. Genesee Street Fax # (      ) \_\_\_\_\_

City Seattle State WA Zip 98118 E-mail steve@geneseeheat.com

Attach a separate sheet for additional property owners/additional addresses

\*Applicant: By your signature above, you hereby certify that the information submitted is true and correct and that you are authorized by the property owner(s) to act on their behalf.

\*\*Property Owners: by your signature above, you hereby certify that you have authorized the above applicant to make application on your behalf for this application.

**City of Monroe  
Land Use Permit Application- Page 2**



Give a detailed description below of the proposal / work. Provide details specific to your application e.g., current and proposed lot sizes, number of lots, description of driveway, description of proposed business including hours of operation, number of employees, existing and proposed parking spaces.

**Forest Tax Reporting Account Number** (if harvesting timber call the Department of Revenue at (800) 548-8829 for tax reporting information or to receive a tax number):

**Detailed Description of work:**

See attached Narrative

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Planning Application Fee: _____	Publication Fee: _____
Fire Plan Check Fee: _____	Mailing Fee: _____
SEPA Fee: _____	Technology Fee: _____
<b>TOTAL FEES:</b> _____	

Genesee Monroe, LLC  
City of Monroe Short Plat SP 2016-02

Project Narrative

This application seeks to subdivide a tract of land on the West side of North Lewis Street, lying North of the Burlington-Northern Santa Fe Railroad and South of Stretch Street, into two lots and one tract.

Proposed Lot 1 was formerly used for product storage for Dell's Farm Supply. The area is now a vacant gravel lot. The proposed use for this lot has not yet been determined. Access will be by way of a private easement over what is known as Stretch Street.

Proposed Lot 2 was and will continue to be used for bulk propane storage and distribution. Access will be by way of a private easement over what is known as Stretch Street.

Tract 999 is comprised of wetland area and will remain undeveloped.

This application does not propose any immediate improvements to either Lots 1 or 2. It is anticipated that Lot 2 will require no future improvements to continue with its present use of propane storage and distribution.

It is anticipated that following final short plat approval and recording, development plans for Lot 1 will be submitted by the future owner of this lot. Such plans will be in accordance with City of Monroe zoning regulations.

North Lewis Street has been fully improved with curb, gutter, sidewalk, street trees and lighting. No further street improvements will be proposed for North Lewis Street.

Stretch Street is a private easement serving Lots 1 through 4 in City of Monroe Short Plat 87-02. Capps Investment Group, owner of tax parcel 270601-001-12400, has granted easement rights to Genesee Monroe, LLC over the portion of Stretch Street within their ownership. Stretch Street is fully paved. No further improvements are proposed as part of this Short Plat application.