



2022 CITY OF MONROE ARP FUNDS EVALUATION CRITERIA

Criteria	Potential Points	Comments	Points Awarded
Project Evaluation (each bullet point up to 4 points) <ul style="list-style-type: none"> • Applicant is qualified and has the capacity to produce this project • The description of the project is exceptionally clear and provides detailed information • The project aligns with at least one of the City of Monroe project categories and United States Department of the Treasury expenditure categories • The goals of the project are clearly stated and align with described need • Project description has strong evidence of careful planning, thought, and research 	20		
Demonstration of Need <ul style="list-style-type: none"> • Is this project included in an adopted City or County plan, or any other documented community needs? • Description depicts the need for the project well and clearly describes current status. 	20		
Community Support and Partnerships <ul style="list-style-type: none"> • Applicant has secured partners within the Monroe community to achieve the project goals • Project includes participation and support of community and/or business partners <ul style="list-style-type: none"> ○ 1 or more business partners = 5 points ○ Local partners/vendors = 10 points 	15		
Financial Support <ul style="list-style-type: none"> • Demonstrates significant financial support from other funding sources without city funding <ul style="list-style-type: none"> ○ City funding is <25% of budget = 15 points ○ City funding is 25-75% of budget = 10 points ○ City funding is >75% of budget = 5 points 	15		
Project Budget (each bullet point up to 5 points) <ul style="list-style-type: none"> • Project Budget and Budget Narrative sections are completed • Project Budget is clear and well defined • Budget Narrative outlines in detail how City funds will be spent • Budget Narrative details why the Project Budget is appropriate and cost effective • Budget Narrative details the long-term stability of the Project • Project can be accomplished with partial funding? 	30		
Funding Prioritization <ul style="list-style-type: none"> • Do you believe this project should be a priority? Do you believe the organization can carry out its proposed work, and that they are in need and would benefit from these funds? 	Y/N		