

**CITY OF MONROE  
RESOLUTION NO. 010/2021**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
MONROE, WASHINGTON, AMENDING THE CITY OF  
MONROE MASTER FEE SCHEDULE, AND FEES, FINES,  
PENALTIES, INTEREST AND CHARGES FOR 2022

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WHEREAS, the City Council of the City of Monroe has determined that it is in the best interests of the City of Monroe to provide a single, efficient, and convenient listing of all fees, fines, penalties, interest, and charges for permits, licenses, services, applications and filing fees; and

WHEREAS, such a listing better facilitates the updating and uniform review of all such fees, fines, penalties, interest and charges on a periodic basis; and

WHEREAS, previous resolutions provide for fees that require review from time to time; and

WHEREAS, the Master Fee Schedule of Fees, Fines, Penalties, Interest and Charges for 2021 were adopted through Resolution No. 023/2020 and 023A/2020; and

WHEREAS, amendments to the Master Fee Schedule, Schedule A, General Development Permits and Fees, better reflect proposed fees based on the CFS study from July 2020, the 2019 fee study model, actual costs associated with provision of services, and provide consistency with other reinspection fees throughout the City; and

WHEREAS, amendments to the Master Fee Schedule, Schedule D, Penalties, Fines, Late Charges and Interest Rates, are needed in to better reflect actual activity related to animal control efforts; and

WHEREAS, amendments to the Master Fee Schedule, Schedule F, Utility Rates, are needed as the utility rates were adjusted per the adopted annual rate adjustment schedule and to include a stormwater lot inspection fee. Specifically, water rates increased 3% and stormwater rates increased 12.5%. There was no adjustment to sewer rates. Low income senior and low income disabled discounts remain at 40%; and

WHEREAS, amendments to the Master Fee Schedule, Schedule G, Miscellaneous Charges, are needed to remove passport related fees as the City no longer provides these services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MONROE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Amendment of Master Fee Schedule, Schedules A, D, F, and G.  
The City of Monroe Master Fee Schedule, Schedule A – General Development Permits and Fees, Schedule D – Penalties, Fines, Late Charges and Interest Rates, Schedule F

– Utility Rates, and Schedule G – Miscellaneous Charges are hereby amended as attached.


Section 2. Master Fee Schedule, Schedules B, C, E, H, and I. The City of Monroe Master Fee Schedule B – Plumbing and Mechanical Fees, Schedule C – Regulatory Licenses and Permits, Schedule E – Municipal Court Fees, Schedule H – Park Related Services, and Schedule I – Fire District Related Services remain unchanged as attached.

Section 3. Effective Date. The City of Monroe Master Fee Schedule, and fees, fines, penalties, interest, and charges, as amended, will be effective January 1, 2022.

ADOPTED by the City Council of the City of Monroe, at its regular meeting thereof, and APPROVED by the Mayor this 14th day of December, 2021.

Approved: December 14, 2021  
Effective: January 1, 2022

**CITY OF MONROE, WASHINGTON**

  
Geoffrey Thomas (Dec 15, 2021 21:02 HST)

Geoffrey Thomas, Mayor

ATTEST:

  
Jodi Wycoff (Dec 16, 2021 10:39 PST)




Jodi Wycoff, City Clerk

**SCHEDULE A**  
**General Development Permits and Fees**

A mailing-fee of \$75 will be due upon submittal for land use applications, appeals, and SEPA determinations, subject to public notice. A minimum deposit of \$75 will be due upon submittal for Environmental Impact Statements and Annexations; the actual mailing costs will be due when the fee is determined. No mailing fees are charged for Administrative Design Review, Boundary Line Revisions, Forest Practices, and Land Clearing Permits.

A publication fee of \$100 will be due upon submittal for land use applications, appeals, and SEPA determinations subject to public notice. Shoreline Permit Applications will be charged a \$150 publication fee. No publication fees are charged for Administrative Design Review, Boundary Line Revisions, Forest Practices, and Land Clearing Permits.

**Note: Items marked with  subject to a 5% Technology Fee.**

<b> APPEALS</b>	
 Appeal to Hearing Examiner	\$ 1,090.00
 Request for Reconsideration of Hearing Examiner Decision	\$ 900.00

<b>CAPITAL IMPROVEMENT FEES</b>	
Water System Development Charge	\$ 4,111/MCE
Sanitary Sewer System Development Charge	\$ 7,456/MCE

<b>IMPACT FEES</b>		
<b>Park Impact Fees per Unit (per Ordinance No. 019/2017)</b>		
Single Family	\$	2,479
Duplex	\$	2,111
Multi-family 3-4 units/structure	\$	2,111
Multi-family 5+ units/structure	\$	1,928
Mobile/Manufactured Homes	\$	1,020
<b>School Impact Fee Concurrency per Unit</b>		
<b>Monroe (per Ordinance No. 020/2020)</b>		
Single Family	\$	3,803
Multi-family (2+ Bedrooms)	\$	7,638
<b>Snohomish (per Ordinance No. 020/2020)</b>		
Single Family Dwelling/Duplex	\$	6,039
Multi-family 2+ Bedrooms	\$	260
Multi-family 1-Bedroom	\$	0.00
<b>Transportation Impact Fees (per Ordinance No. 012/2019)</b>		
<b>Land Use</b>	<b>Unit of Measure</b>	<b>Impact fee Rate</b>
Single Family (1 or 2 dwellings)	Dwelling Unit	\$3,570
Multi Family (3 or more dwellings)	Dwelling Unit	\$2,035
Senior Housing	Dwelling Unit	\$963
Commercial Services	SF GFA	\$14.20
School	Student	\$463.64
Institutional	SF GFA	\$2.64
Light Industry/Industrial Park	SF GFA	\$3.24
Warehousing/Storage	SF GFA	\$1.60
Restaurant	SF GFA	\$18.03

General Retail	SF GFA	\$8.74
Supermarket	SF GFA	\$21.67
Administrative Office	SF GFA	\$5.31
Medical Office/Dental Clinic	SF GFA	\$12.74
<b>Transportation Concurrency (Number ADT's x amount)</b>		
Woods Creek Road		\$ 194.00
Chain Lake Road		\$ 653.58
164th St./SR522/Tester Road		\$ 202.93
Kelsey & Blueberry St.		\$ 78.91
SR/Old Owen Rd/Main St.		\$ 36.63
Kelsey St. & SR2		\$ 6.74
SR2/SR522 Monroe Bypass		\$ 257.49
SR522/Widening		\$ 283.83

<b>LAND USE APPLICATIONS</b>		
<input type="checkbox"/> <b>Accessory Dwelling Units</b> (Not subject to impact fees)	\$	466.00
<input type="checkbox"/> <b>Boundary Line Revision</b>	\$	2,400.00
<input type="checkbox"/> Boundary Line Revision (Lot Adjustment only)	\$	230.00
<input type="checkbox"/> <b>Comprehensive Plan Amendment</b>		
Docketing Fee	\$	2156.00/7,930.00
<b>If docketed</b> , the following fees apply:		
Text amendment	\$	1,100.00
Map amendment	\$	1,100.00
<input type="checkbox"/> <b>Conditional Use Permit</b>	\$	1,090.00+ Hearing Examiner Costs*
Amendment to Conditional Use Permit	\$	620.00
<input type="checkbox"/> <b>Forest Practices/Land Clearing</b>		
Forest Practices Permit (SEPA exempt)	\$	1,650.00
Forest Practices Permit (With SEPA)	\$	1,700.00
Land Clearing	\$	190.00
Request for removal of development moratoria	\$	570.00
Single-family dwelling exception to development moratoria	\$	389.00
Pre-application Meeting (2 or more additional meetings)	\$	150.00
<input type="checkbox"/> <b>Rezone Application</b>	\$	1,570.00
<input type="checkbox"/> <b>Shoreline</b>		
<input type="checkbox"/> <b>Shoreline Conditional Use Permit</b>	\$	5,190.00+ Hearing Examiner Costs*
<input type="checkbox"/> <b>Shoreline Permit Variance</b>	\$	5,370.00+ Hearing Examiner Costs*
<input type="checkbox"/> <b>Shoreline Substantial Development Permit</b>	\$	3,790.00+ Hearing Examiner Costs*
<input type="checkbox"/> <b>Site Plan Review</b>	\$	720.00
Other Minor Site Plan Review	\$	110/100.00 per hour
<input type="checkbox"/> Model Homes	\$	290.00
<input type="checkbox"/> Additional Model Home	\$	570.00
<input type="checkbox"/> <b>Subdivisions</b>		


<b>Binding Site Plan (10+ lots)</b>	\$ 4,600.00
<b>Plat Alterations/Modifications</b>	
Major Modifications to preliminary approved plat (20 lots) (requires public hearing)	\$ 16,900.00+ Hearing Examiner Costs*
Minor Modifications to preliminary approved plat (without public hearing)	\$ 4,460.00
<b>Plats</b>	
Preliminary Plat (10-24 lots, 2 correction cycles)	\$ 16,900.00 base fee
Preliminary Plat (25-49 lots, 2 corrections cycles)	\$ 18,480.00 base fee
Preliminary Plat (50-99 lots, 2 correction cycles)	\$ 23,750.00 base fee
Preliminary Plat (100 + lots, 2 correction cycles)	\$ 34,300.00 base fee
Additional Preliminary Plat (11 <sup>th</sup> to 29 <sup>th</sup> lot)	\$ 110.00 per lot <sup>1</sup>
Additional Preliminary Plat (30 <sup>th</sup> + lot)	\$ 210.00 per lot <sup>1</sup>
Additional Preliminary Plat (3 <sup>rd</sup> + correction cycle)	\$ 1,630.00 per cycle
<sup>1</sup> Fee is in addition to the base preliminary plat base fee	
Annual Plat Review Monitoring	\$ 110.00 <del>90.00</del>
<b>Final Plats</b>	
Final Plat (2 correction cycles, 25 lots)	\$ 5,080.00
Final Plat (2 correction cycles, 50 lots)	\$ 5,080.00
Final Plat (2 correction cycles, 100 lots)	\$ 5,080.00
<b>Short Plats</b>	
Preliminary Short Plat (2 correction cycles, 2 lots)	\$ 7,160.00
Additional Short Plat (3-9 lots)	\$ 210.00
Additional Short Plat corrections cycle(3 <sup>rd</sup> + cycle)	\$ 110.00
<b>Final Short Plat</b>	\$ 3,500.00
<b>Variances</b>	
<b>Variance</b>	\$ 1,090.00+ Hearing Examiner Costs*
<b>Amendment to Variance</b>	\$ 1,090.00
<b>Critical Area Exception/Reasonable Use</b>	\$ 2,470.00+Hearing Examiner Costs*

*\*Hearing Examiner Costs shall be in the form of a deposit made at the time of permit application. When the Hearing Examiner public hearing is completed, the Hearing Examiner invoice shall be paid from the deposit. If the Hearing Examiner costs are less than the deposit, the City will refund the remainder of the money to the party which paid for the deposit. If the Hearing Examiner costs are more than the deposit, the City will request additional money from the party which paid for the deposit to fully cover the Hearing Examiner costs.*

*The following are the Hearing Examiner deposit amounts:*







- A. *Conditional Use Permits, Variances, Critical Areas Reasonable Use, Critical Areas Exceptions, \$1,000.00.*
- B. *Preliminary Plats, Major Amendments, Shoreline Substantial Development Permits, Shoreline Variances, Shoreline Conditional Use Permits: \$2,500.00.*

<b>MISCELLANEOUS FEES</b>	
<b>Public Notice Signs (for Land Use Applications)</b>	\$ 25.00 per sign

<b>Consultant Fees (for critical area, legal, design review, etc.)</b>	Actual cost + 10% admin. fee
A deposit will be required for estimated cost +10% admin. fee <i>(NOTE: Consultant costs shall be in the form of a deposit made at the time of permit application. When the consultant's services are completed, the consultant invoice shall be paid from the deposit. If the costs are less than the deposit, the City will refund the remainder of the money to the party which paid for the deposit. If the costs are more than the deposit, the City will request additional money from the party which paid for the deposit to fully cover the Consultant costs.)</i>	
<b>Zoning Confirmation/Due Diligence Letter (price per letter)</b>	\$ 30.00
<b>Temporary Certificate of Occupancy (First Certificate)</b> Each additional TCO increases by \$100 (i.e., #2 = \$200; #3 = \$300, etc.)	\$ 100.00
<b>Fire Flow Test</b>	
1 Hydrant	\$ 180.00
2 Hydrants	\$ 252.00
3 Hydrants	\$ 324.00
4 Hydrants	\$ 397.00
<b>Reimbursement Agreement</b>	\$ 626.00
 <b>Utility Availability Letter</b>	\$ 104.00

## PERMITS

- Plan review fees, in addition to permit fees, are assessed at a rate of 75 percent of the calculated permit fee and are due at time of application submittal.
- Permit fees are due at time of issuance.
- A state surcharge fee will be added to all permits with the exception of mechanical, plumbing, and fire permits. Staff will apply changes as amended by the State Building Code Council.
- Extension fees are due at the time of request for permit extension.
- Downtown Area Fee Waiver – Notwithstanding the fee waiver authorized under Ordinance No. 009/2019, properties located in the Downtown Area shall be fully subject to the same penalties for regulatory and/or permitting noncompliance and violations as any other property in Monroe city limits. Without limitation of the foregoing, if work requiring a building permit is performed without first obtaining a permit, the applicant shall be charged two times the fee amount established in Table 1-A Building Fee Table and Table 103.4.2(A).

 <b>Accessory Dwelling Unit</b>	Per Table 1-A
 <b>Adult Family Home</b>	\$ 150.00
<b>Change of Use Permit</b>	
< 2,000 square feet	\$ 100.00
> 2,000 square feet	\$ 200.00
<b>Demolitions</b>	
 Fire/Interior Demos	\$ Min 110.00 <del>\$50.00</del> or per valuation listed in Table 1-A
 Garage/Shed	\$ 20.00
 Single Family Residence	\$ 100.00
 Commercial	\$ 200.00

<b>Espresso Stands Fees</b> - will be calculated per Table 1-A Building Fee Table	\$ 300.00 Minimum
<b>Grading Permit</b>	
<b>Application/Permit Extension Fee</b>	\$ 120.00
Permit Fee	\$ 96.00
<b>Plan Review Fee - City Review</b>	
51 to 100 cubic yards	\$ 98.00
101 to 1,000 cubic yards	\$ 498.00
1,001 to 10,000 cubic yards	\$ 715.00
10,000 to 100,000 cubic yards	\$ 1,087.00
100,001 cubic yards or more for the first 100,000 cubic yards plus \$176.00 for each additional 10,000 cubic yards or fraction thereof.	\$ 1,087.00
<b>Other Fees:</b> Additional plan review for changes, additions to approved plans	\$ 110.00-120.00 per hour (min. charge ½ hr.)
<b>Outside Consultant Review</b>	Actual costs plus 10% admin. fee
<b>Inspection Fee - City Inspection</b>	
51 to 1,000 cubic yards	\$ 463.00
1,001 to 10,000 cubic yards for the first 1,000 cubic yards plus \$186.00 for each additional 1,000 cubic yards or fraction thereof.	\$ 1,235.00
10,001 cubic yards or more for the first 10,000 cubic yards plus \$463.00 for each additional 10,000 cubic yards or fraction thereof.	\$ 1,235.00
<b>Other Inspections and Fees:</b>	
Inspections outside of normal business hours	\$ 110.00-186.00 per hour (min. charge 1 hour)
Re-inspection penalty fees \$150 first offense, \$300 second offense, \$450 third offense + (Applies each occurrence after the 2 <sup>nd</sup> inspection)	\$ \$150.00, \$300.00, \$450.00-127.00 per hour
<b>Outside Consultant Inspection</b>	Actual costs + 10% admin. fee
<b>Mechanical Permits</b>	Per Table 103.4.2 (A)
<b>Mobile Home Installation</b>	\$ 400.00
<b>Modular Office Installation</b>	\$ 500.00
<b>Permit for Pre move Inspection/Building Relocation</b>	\$ 110.00-50.00/hr.
<b>Plumbing Permits</b>	Per Table 103.4.2 (A)
<b>Re-roofs</b> Commercial/Industrial	Per Table 1-A

<b>Right-of-Way Disturbance Permits</b>	
Application/Extension Fee (Does not apply to fences)	\$ 34.00
Driveway - Residential	\$ 336.00
Driveway - Non-residential	\$ 449.00
Fence(s)	\$ 0.00
Sidewalks	\$ 54.00 plus \$16.00 per 100 lf
Above ground fixtures	\$ 151.00 ea
Underground facilities	\$ 151.00 ea
Working within Right-of-Way	\$ 151.00
Traffic Alteration	\$ 207.00
Sidewalk Use Permit	\$ 0.00
<b>Signs</b>	
Base Application/Permit fee	
Master Sign Site plan review	\$ 100.00
Additional review fees for Master Sign amendments	\$ 50.00
Portable signs	\$ 00.00
Temporary and Special Use	\$ 00.00
Freestanding/pole mounted	\$ 65.00
Wall signs	\$ 40.00
Base fees for signs are applicable only to valuations <del>over</del> under \$1,000.00, additional fees from Table 1-A will be added for valuations in excess of \$1,000.00.	
<b>Special Flood Hazard Area Development Permit</b>	
Without a structure	\$ 55.00
With a structure	\$ 220.00
<b>Swimming Pools</b>	\$ 100.00 or based on Table 1-A, whichever is greater.
<b>Temporary Security Dwelling</b> (during construction only)	\$ 35.00 per month

<b>PETITIONS</b>	
<b>Annexation Petition</b>	\$ 3,150.00
<b>Street Right-of-Way Vacation</b>	\$ 500.00

<b>REVIEW</b>	
<b>Administrative Design Review</b> If consultant design review is required by the city or requested by the applicant, consultant fees will be charged as listed, and the administrative design review fee may not be charged.	
Minor Exterior Remodel (Project does not increase building height or footprint or require SEPA)	\$ 150.00
Major Exterior Remodel (Project increases building height or footprint or requires SEPA)	\$ 150.00
New Construction (Plus \$0.05 per square foot of gross floor area up to \$500.00 total)	\$ 150.00
<b>Environmental Review</b>	




(Environmental consultant fees not waived)	\$ 3,320.00
☐ Amendment to DNS or MDNS	\$ 2,550.00
☐ Environmental Impact Statement (EIS) <sup>1</sup>	Cost of Consultant +100.00 per hr. staff time
Addendum to Environmental Impact Statement (EIS) <sup>1</sup> <i><sup>1</sup>A deposit will be required for estimated cost at time of application.</i>	Cost of Consultant + 10% admin. fee

<b>☐ PUBLIC WORKS CONSTRUCTION</b>	
<b>Sanitary Sewer Improvements</b>	
☐ Plan Review	\$ 595.00+ \$ 1.10 per lf
☐ Inspection	\$ 396.00+ \$ 5.57 per lf
<b>Storm Drainage Improvements</b>	
☐ Plan Review	\$ 595.00+ \$ 1.10 per lf
☐ Inspection	\$ 396.00+ \$ 5.57 per lf
<b>Street Improvements</b>	
☐ Plan Review	\$ 595.00+ \$ 1.10 per lf
☐ Inspection	\$ 396.00 + \$ 5.57 per lf
<b>Water System Improvements</b>	
☐ Plan Review	\$ 595.00+ \$ 1.10 per lf
☐ Inspection	\$ 396.00+ \$ 5.57per lf
<b>Outside Consultant Plan Review and Inspection</b>	Actual costs plus 10% admin. fee

**OTHER INSPECTIONS AND FEES:**

Additional plan review required by changes, additions or revisions to plans	\$ 110.00 <del>50.00</del> per hour (minimum 1 hour)
1. Administrative Fee	\$ 50.00 per hour (minimum ½ hour)
2. Administrative Fee for Impact Fee Deferrals	\$ 50.00
3. Fee for posting “Stop Work Order”/“Unlawful to Occupy Notice”/“Notice of Violation”/“Violation of Notice”	\$ 50.00
4. Inspections for which no fee is specifically indicated	\$ 110.00 <del>400.00</del> per hour (minimum 1 hour)

5. Inspections outside of normal business hours	\$ 110.00 <del>100.00</del> per hour (minimum 1 hour)
6. Investigative fees/ work commencing prior to permit issuance	\$ Dbl. fee is equal to permit and plan review fee Table 1-A and Table 103.4.2(A)
7. Re-inspection penalty fees \$150 first offense, \$300 second offense, \$450 third offense +	\$ \$150.00, \$300.00, \$450.00 <del>150.00</del> per hour (minimum 1 hour)
8. Re-issuance of approved plans or job card that have been altered, edited, mutilated, or lost	
Commercial/Industrial, Commercial Alteration	\$ 100.00
Residential/ Mechanical/Plumbing/Sign (All others)	\$ 50.00
9.  Structural consultant review fees not waived	

**TABLE 1-A BUILDING FEE TABLE**

**Building fees are calculated per the Building Valuation Data Table. Staff shall apply changes to the Building Valuation Data Table as published.**

**Basic Plan**

**\$200.00**

This fee is for plan review only and is applied to each individual plan submittal. This does not include plumbing or mechanical fees. Permit fees will be calculated and applied to each basic plan per this table.

<b>TOTAL VALUATION</b>	<b>FEE</b>
\$1.00 TO \$500.00	\$25.00
\$501.00 TO \$2,000.00	\$25.00 FOR THE FIRST \$500.00 PLUS \$3.00 FOR EACH ADDITIONAL \$100.00, OR FRACTION THEREOF, TO AND INCLUDING \$2,000.00
\$2,001.00 TO \$25,000.00	\$70.00 FOR THE FIRST \$2,000.00 PLUS \$14.00 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$25,000.00
\$25,001 TO \$50,000.00	\$400.00 FOR THE FIRST \$25,000.00 PLUS \$10.00 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$50,000.00
\$50,001 TO \$100,000.00	\$650.00 FOR THE FIRST \$50,000.00 PLUS \$7.00 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$100,000.00
\$100,001.00 TO \$500,000.00	\$1000.00 THE FIRST \$100,000.00 PLUS \$6.00 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$500,000.00
\$500,001.00 TO \$1,000,000.00	\$3,300.00 FOR THE FIRST \$500,000.00 PLUS \$5.00 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF, TO AND INCLUDING \$1,000,000.00
\$1,000,001.00 AND UP	\$5700.00 FOR THE FIRST \$1,000,000.00 PLUS \$4.00 FOR EACH ADDITIONAL \$1,000.00, OR FRACTION THEREOF

**SCHEDULE B**  
**PLUMBING AND MECHANICAL FEES (PER UNIT) TABLE 103.4.2 (A)**

Commercial plumbing and mechanical permits are required to submit line drawings and will be assessed a plan review fee of 65 percent for plumbing and 25 percent for mechanical at time of permit issuance. All permits are subject to a 5 percent technology fee.

<b>Plumbing</b>	
Backflow Assembly	\$10.00
Base Plumbing Fee	\$30.00
Bath/Shower Combo	\$10.00
Bathtub or soaking tub	\$10.00
Building Main Waste	\$30.00
Clothes Washer	\$10.00
Dishwasher/residential/commercial	\$10.00/20.00
Drinking Fountain	\$10.00
Floor Drains	\$10.00
Floor sink	\$10.00
Grease Interceptor <1000 gal.	\$25.00
Grease Interceptor 1000 gal. or greater	\$100.00
Hose Bibb	\$10.00
Icemaker/Refrigerator	\$10.00
Kitchen Sink & Disposal	\$10.00
Laundry Tray	\$10.00
Lavatory	\$10.00
Med Gas Piping <5 inlets/ outlets	\$60.00
Med Gas Piping >5 inlets/ outlets	\$5.00
<b>Other / Misc.</b>	
Pretreatment Interceptor	\$10.00
Public Works Insp. Fee for backflow	\$34.13
Reinspection Fee (all)	\$50.00
Roof Drains	\$10.00
Side Sewer inspection/ install	\$25.00
Sewer repair	\$25.00
Shower (only)	\$10.00
Sink (bar, service, etc.)	\$10.00
Supplemental Permit Fee (amend existing permit)	\$10.00
Tankless Water Heater	\$10.00
Toilets	\$10.00
Urinal	\$10.00
Water Heater	\$10.00
Water installation and/or repair (includes fire supply lines)	\$25.00

<b>Mechanical</b>	
Additional Plan Review fees	\$50.00
Air Cond. Unit <100Btu/h	\$40.00
Air Cond. Unit >100Btu/h	\$50.00
Air Cond. Unit >500Btu/h	\$52.00
Air Handling Units	\$15.00
Base Mechanical Fee	\$30.00
Boiler <100Btu/h >3hp	\$25.00
Boiler >1 million Btu/h<50hp	\$70.00
Boiler >1.5 million Btu/h<50hp	\$100.00
Boiler >100Btu/h 3-15hp	\$40.00
Boiler >500Btu/h 15-30hp	\$52.00
Comm. Hoods-Type 1	\$50.00
Comm. Hoods-Type 11	\$25.00
Dryer Ducting	\$10.00
Ductwork (drawings req.)	\$20.00
Evaporative Coolers	\$15.00
Exhaust/Ventilation Fans	\$15.00
Fireplace/Insert/Stove	\$20.00
Forced Air Heat <100 Btu/h	\$25.00
Forced Air Heat >100 Btu/h	\$40.00
Gas Clothes Dryer	\$15.00
Gas Fired AC <100 Btu/h	\$25.00
Gas Fired AC >100 Btu/h	\$40.00
Gas Fired AC>500 Btu/h	\$52.00
Gas Piping <5 units	\$10.00
Gas Piping >5 units (per unit)	\$2.00
Heat Exchangers	\$15.00
Heat Pump-Condensing Unit	\$20.00
Hot Water Heat Coils	\$15.00
<b>Other / Misc.</b>	
Pkg. Units<100btu/>100btu	\$50/80
Range/Cook top-Gas Fired	\$15.00
Refrigeration Unit <100Btu/h	\$25.00
Refrigeration Unit >100Btu/h	\$40.00
Refrigeration. Unit >500Btu/h	\$52.00
Reinspection fee (all)	\$50.00
Residential Range Hood	\$10.00
Supplemental Permit Fee (amend existing permit)	\$10.00
Unit Heaters <100 Btu/h	\$25.00
Unit Heaters >100 Btu/h	\$40.00
VAV Boxes	\$10.00
Wall Heaters – Gas Fired	\$25.00
Water Heater-Gas Fired	\$15.00

**SCHEDULE C**  
**REGULATORY LICENSES AND PERMITS**

<b>Adult Arcade Device License</b>	
Original	\$150.00
Renewal	\$150.00
<b>Adult Entertainment</b>	
Original Business License	\$250.00
Original Manager License	\$250.00
Original Performers License	\$100.00
Renewal Fees - Business License	\$150.00
Renewal Fees - Manager License	\$150.00
Renewal Fees - Performers License	\$75.00
Renewal Fees - Process Fee <sup>2</sup>	\$200.00
<sup>2</sup> Change in owner, operator, manager or agent	
<b>Bicycle Registration Fee</b>	\$ 0.00
<b>Business License</b>	
Initial New Annual Business License	\$50.00
Annual Renewals	\$50.00
<b>Cat/Dog License</b>	
Spayed or Neutered lifetime licenses prior to 4/1/09 are grandfathered.	
Spayed or Neutered	15.00/yr
Unaltered	\$30.00/yr
Duplicate for lost license	\$1.00
Late fee for failure to obtain or pay for license	\$5.00
Certification of Registration for Dangerous Dog	\$150.00/yr
Kennel License Fee	\$150.00/yr
<b>Concealed Pistol License (CPL)</b>	
Original	\$49.25
Renewal	\$32.00
Late Renewal	\$42.00
Replacement Lost or Damaged (RCW 9.41.070)	\$10.00
CPL Lamination	\$3.75
<b>Firearms Dealers License</b>	
Pistols	\$125.00
Firearms other than pistols	\$125.00
Ammunition	\$125.00
(Combination of any of the above at time of application)	\$125.00
<b>Live Music or Dancing</b>	\$0.00
<b>Overweight Parking Permit</b>	\$20.00/yr
<b>Overtime Parking Permit</b>	\$7.00/wk
<b>Parades, Demonstrations, Exhibitions</b>	\$0.00
Sponsors of special events may be required to pay for the direct cost of city services.	
<b>Block Party Cleanup Deposit (Refundable)</b>	\$200.00
<b>Parking Lots/Application Fee</b>	\$100.00
<b>Parking Lots (Capacity)</b>	
001 -050 Vehicles	\$100.00
051-100 Vehicles	\$150.00
101-250 Vehicles	\$200.00
251 -500 Vehicles	\$300.00
501-and More Vehicles	\$500.00
<b>Pawnbroker and Second Hand Dealer License Fee</b>	\$50.00/yr

<b>Sign Confiscation in Public Right-of-Way</b>	
First sign	\$20.00
Thereafter	\$40.00/ea
<b>Sign Confiscation on Private Property</b>	
Non-maintenance/unsafe conditions	\$50.00
<b>Taxi Cab Licenses</b>	
Business license Fee	\$50.00
Application Fee (Applicable to license fee if approved)	\$15.00
License for Taxi Cabs	\$50.00/yr
Second and More Cabs	\$10.00/yr
<b>Taxi Cab Stand</b>	\$30.00/yr
<b>Taxi Cab Drivers</b>	
Application Fee (includes Fingerprint Fee)	\$20.00
Taxi Cab Drivers - Renewal Fee	\$5.00/yr

**SCHEDULE D**  
**PENALTIES, FINES, LATE CHARGES & INTEREST RATES**

<b>Cat/Dog Impound Fees</b>	
First Impoundment	\$100.00
Second Impoundment (within 12-month period)	\$150.00
Third/Successive Impoundment within 12 months	\$200.00
Owner Surrender	\$235.00
<b>Myownly Shelter Fees</b>	
Dog	\$42.00/day
Cat	\$25.00/day
<b>Unlicensed Dog/Cat</b>	\$100.00
<b>Dog running at large without owner present</b>	\$100.00
<b>Animal left unattended in vehicle when weather conditions not suitable</b>	\$100.00
<b>Fail to remove animal feces</b>	\$50.00
<b>Animal disturbing the peace (noise)</b>	\$100.00
Second violation (within 12-month period)	\$150.00
<b>Animal scattering garbage</b>	\$50.00
<b>Animal displaying threatening behavior</b>	\$150.00
<b>Animal injuring a person</b>	\$250.00
<b>False Alarms (during any twelve-month period)</b>	
First through Third Alarms	\$0.00
Fourth within Six Months	\$50.00
Fifth & More Within Six Months	\$100.00
<b>Impound Motorized Foot Scooter</b>	\$50.00
<b>Failure to appear, respond or pay Notice of Infraction</b>	\$52.00
<b>Penalty on Any NSF Check</b>	\$30.00
<b>Delinquent Account Penalty</b>	10 percent, minimum \$5.00
<b>Lien filing/or removal for unpaid utility bills (Current recording fees at Snohomish County)</b>	
<b>Special Meter Reading</b>	\$30.00
<b>Interest Rate</b>	12 percent



**SCHEDULE E**  
**MUNICIPAL COURT FEES**

<b>Municipal Court Parking Violations</b>	
Parking Violations (except handicap and overweight vehicles)	\$50.00
Handicap Parking Violations	\$250.00
Overweight Vehicle Parking Violations	\$200.00
Parking violations paid within 7 days	Reduced by 50 percent
<b>Municipal Court Administrative Dismissal Fee</b>	
Operating a Motor Vehicle with No Insurance	\$25.00
<b>Municipal Court certified copy- first page</b>	\$5.00
<b>Municipal Court certified copy- each additional page</b>	\$1.00
<b>Municipal Court warrant fee</b>	\$50.00
<b>Municipal Court time payment fee</b>	\$10.00
<b>Municipal Court appeal preparation fee</b>	\$40.00

**SCHEDULE F**  
**UTILITY RATES**

All payments on a combined utility billing shall be applied first to fees or penalties, second to storm drainage, third to sewer, and fourth to water.

<b>Water</b>		
Monthly Water Charges per meter for up to 400 cubic feet	In City	Out of City
3/4"x 5/8" Metered Services	\$26.46	\$39.69
1" Metered Services	\$35.14	\$52.71
1.5 "Metered Services	\$40.41	\$60.61
2" Metered Services	\$49.30	\$73.94
3" Metered Services	\$59.86	\$89.79
4" Metered Services	\$70.15	\$105.22
6" Metered Services	\$289.74	\$434.61
8" Metered Services	\$377.57	\$566.35
Over 400 cubic feet	\$7.53/100 cubic feet	\$11.29/100 cubic feet
Water Stand-by Charge for Fire Protection	In City	Out of City
3/4" Services	\$2.40	\$3.59
1" Services	\$3.19	\$4.79
1.5 " Services	\$3.70	\$5.54
2" Services	\$4.50	\$6.75
3" Services	\$5.46	\$8.19
4" Services	\$6.40	\$9.59
6" Services	\$26.46	\$39.69
8" Services	\$34.48	\$51.72
<b>Hydrant Usage</b>		
First 400 cubic feet		\$26.46
Each additional 100 cubic feet		\$7.53
3/4" meter deposit		\$225.00
3" meter deposit		\$1,900.00
Meter rental		\$20.00/week
<b>Sanitary Sewer</b>		
Monthly Sanitary Sewer Charges	In City	Out of City
Single Residential	\$92.15	\$138.23
Multiple Residential	\$64.51/unit	\$96.76/unit
Nonresidential for up to 500 cubic feet	\$92.15	\$138.23
Nonresidential usage over 500 cubic feet	\$7.94/100 cubic feet	\$11.90/100 cubic feet
Note: Mixed Nonresidential/Residential customers are billed at Nonresidential rates.		
<b>Stormwater</b>		
Monthly Stormwater Charge per Equivalent Residential Unit		\$17.47

Low income senior citizen discount (application form required-restrictions apply)  
Forty percent (40%) off the applicable Water, Sewer, and Stormwater monthly fees.

Low Income Disabled persons discount (application form required–restrictions apply)  
Forty percent (40%) off the applicable Water, Sewer, and Stormwater monthly fees.

### **CHARGES FOR SERVICES**

<b>City Installed Service and Meter</b>				
Meter Size	Inside City Limits		Outside City Limits <sup>1</sup>	
	Short Side	Long Side <sup>2</sup>	Short Side	Long Side <sup>2</sup>
3/4" x 5/8"	\$4,013	\$6,271	\$4,093	\$6,351
1"	\$4,244	\$6,502	\$4,324	\$6,582
1-1/2"	\$7,010	\$9,445	\$7,090	\$9,525
2"	\$7,685	\$10,120	\$7,765	\$10,200
Larger than 2"	Materials and Labor plus 15 percent overhead		Materials, Labor, and County Fees plus 15 percent overhead	
<sup>1</sup> Fee assessed by Snohomish County for all services installed outside city limits.				
<sup>2</sup> A Long Side Service fee will be charged if pavement cutting or boring is required for installation.				
<b>Developer Installed Service City Installed Meter</b>				
Meter Size				
3/4"	\$368.00			
1"	\$431.00			
1-1/2"	\$1,552.00			
2"	\$1,756.00			
Larger than 2"	Materials and Labor plus 15 percent overhead			
Cross Connection Site Survey				\$192.00
Cross Connection Inspection-BAT				\$110.00
Recovery Contract Processing				\$50.00
Water Meter Accuracy Test				\$99.00
<b>Sewer connection charges</b>				
Side sewer Installation Fee				Materials and Labor plus 15 percent overhead
Side sewer Inspection Fee				\$75.00
Re-inspection fee				\$75.00
Water samples				\$20
<b>Stormwater connection charges</b>				
Engineering Lot Inspection – New Single Family Residence (SFR)				\$150.00
Re-inspection fee				\$75.00
Water and Sanitary Sewer and Storm Sewer Fees in Lieu of Assessment for Front Footage Charges				Calculated upon individual application
<b>Utility Shut-off and Turn-on Charges</b>				
Shut-off Processing Fee				\$75.00
Turn-on After Work Hours				\$100.00
Turn-on-Return Trip				\$25.00

**SCHEDULE G**  
**MISCELLANEOUS CHARGES**

Copies*	
Copies - customized service charge**	actual costs
Copies - digital storage media/device (e.g. cd/dvd/flash drive)	actual costs
Copies - electronic (files/attachments)	\$0.05/four files
Copies - electronic (gigabyte)	\$0.10/gigabyte
Copies - mailing container/envelope	actual costs
Copies - outside vendor fees***	vendor fees
Copies - paper (black and white)	\$0.15/page
Copies - postage/delivery charges	actual costs
Copies - scanning	\$0.10/page
Credit Card Telephone Payment	\$0.00
Escrow Fees	\$30.00
Extraordinary Bills	\$20.00
Fingerprinting (fee covers first 2 cards)	
Criminal Justice Agency	\$0.00
City of Monroe Residents	\$10.00
Monroe School District Personnel (contractual agreement)	\$0.00
City Hall/Fire Dept Employment	\$0.00
Military Personnel (currently enlisted)	\$0.00
LID Account Segregation	\$250.00
Segregation Per Parcel	\$100.00
Police Related Services****	
Visa/Clearance Letter	\$7.50
Copy of Collision Report (min/first 5 pages)	\$1.50
Copy of Collision Report - Additional pages	\$0.15/page
Staff redaction time for body-worn camera footage*****	\$0.79/minute

*Fee Schedule Notes:*

*\*The fees for copying may be combined to the extent more than one applies to a particular request. The City may enter into alternative fee agreements with requestors as provided in RCW 42.56.120(4). Fees for copies will be as provided above if the total amount due (inclusive of multiple installments) is more than \$1.50; any charges where the total amount due is under \$1.50 will be waived. The City will also waive any fees for copies of case reports when the requestor is the victim of a crime documented in the requested report.*

*\*\*The City may charge actual costs of obtaining specialized information technology expertise should a request require the use of these services to prepare data compilations or provide customized electronic access services (when not used for other City purposes) pursuant to RCW 42.56.120(3).*

*\*\*\*The City will provide copies of paper records up to 11" X 17" at the fees listed above; for any copies of paper records requested at a size larger than 11" X 17", copies of records in a format that the City is not able to produce in-house, or copies that can be made more efficiently and/or less expensively at an outside vendor, records may be sent to a secure outside vendor for scanning/copying/reproducing through arrangement with the City, and the requestor shall arrange payment directly with the vendor for these services.*

*\*\*\*\*The City will assess fees for copies of police records in accordance with the general fee schedule for copies except as noted above.*

**SCHEDULE G**  
**MISCELLANEOUS CHARGES**

*\*\*\*\*The City will charge all requestors requesting body-worn camera footage except those listed in RCW 42.56.240(e)(i) for the time it takes the City to redact the footage, See RCW 42.56.240(14)(f)(1). These charges are based on the average per-minute salaries of the City employees responsible for video redaction. For the purposes of providing requestors estimated costs of a request under RCW 42.56.120(2)(f), the City estimates that redaction takes ten minutes of staff time per minute of raw footage for targeted video redaction (with or without audio redaction); five minutes of staff time per minute of raw footage for targeted audio redaction alone; and one minute total per video for complete screen blur and audio removal.*

**SCHEDULE H  
PARK RELATED SERVICES**

	<b>Residents</b>	
	<b>In City</b>	<b>Out</b>
<b>League Policy Administrative Fees</b>		
All groups scheduling under 75 games/practices	\$66.00	\$77.00
All groups scheduling 76-200 games/practices	\$132.00	\$143.00
All groups scheduling over 201 games/practices	\$193.00	\$204.00
<b>Grass Field Use Fees</b>		
Softball/Baseball		
Adult League Play - per game	\$31.00	\$36.00
Youth League Play - per game	\$17.00	\$22.00
Adult Practice - per hour	\$12.00	\$18.00
Youth Practice - per hour	\$8.00	\$13.00
Soccer		
Adult League Play - per game	\$31.00	\$36.00
Youth League Play - per game	\$17.00	\$22.00
Adult Practice - per hour	\$12.00	\$18.00
Youth Practice - per hour	\$8.00	\$13.00
<b>Artificial Turf Field Fees</b>		
League/Tournament/Baseball/Soccer		
Adult League Play - per game	\$39.00	\$44.00
Youth League Play - per game	\$24.00	\$30.00
Adult Practice - per hour	\$20.00	\$25.00
Youth Practice - per hour	\$15.00	\$21.00
<b>Miscellaneous Field/Court Use</b>		
Adult Practice - per hour	\$12.00	\$18.00
Youth Practice - per hour	\$8.00	\$13.00
<b>Tournament Policy Fees</b>		
Reservation Fee	\$132.00	\$143.00
<b>Field Use Fees</b>		
Softball/Baseball		
Adult Tournament Play - per game	\$31.00	\$36.00
Youth Tournament Play - per game	\$17.00	\$22.00
Soccer		
Adult Tournament Play - per game	\$31.00	\$36.00
Youth Tournament Play - per game	\$17.00	\$22.00
<b>Lighting Fees</b>		
Youth/Adult Lighting Fees - per hour	\$20.00	\$20.00
<b>Picnic Shelter</b>		
Weekdays - per four hours	\$47.00	\$53.00
Weekends - per four hours	\$58.00	\$64.00
<b>Recreation Vehicle (RV)</b>		
Overnight Parking Fee <sup>5</sup> (per night)	\$11.00	\$17.00
<b>Lake Tye Beach/Lake Reservation Fee<sup>6</sup></b>		
Weekdays	\$44.00	\$50.00
Weekends - per four hours	\$55.00	\$61.00
<b>Camp-Riley Meeting Room</b>		
Hourly Fee	\$20.00	\$20.00
Refundable Damage/Cleaning Deposit	\$50.00	\$50.00
<b>Special Event Permit</b>		
Administrative Fee	\$55.00	\$55.00

<b>Mobile Stage Rental Fees</b>		
Reservation Fee	\$100.00	\$100.00
Stage Rental Fee (non-commercial)	\$550.00/day	\$550.00/day
Stage Rental Fee (commercial)	\$950.00/day	\$950.00/day
Clean-up & Damage Deposit	\$500.00	\$500.00
Mileage Fee	\$3.00/mile	\$3.00/mile
Call Back Fee (deducted from deposit)	\$50.00/visit	\$50.00/visit
6,500 Watt Generator	\$100.00/day	\$100.00/day
Show Lights	\$80.00/day	\$80.00/day
Portable 4' x 8' Stage Sections	\$75.00/day	\$75.00/day
<sup>5</sup> Per conditions of MMC 9.28.140		
<sup>6</sup> In conjunction with a Special Event Permit		
Cancellations must be made at least 30 days prior to event. The cost will be refunded minus a \$20.00 administration cost. No refund will be given if cancellation is less than 30 days. A \$30.00 fee is charged for all returned checks. In accordance with State law, applicable sales tax shall be charged.		

**SCHEDULE I  
FIRE DISTRICT RELATED SERVICE**

**FIRE DISTRICT FEES**

Unless otherwise specified, all fees are comprehensive for Permit, Plan Review & Inspection Services.

<b>Table A -- COMMERCIAL PLAN REVIEW</b>		
New or Tenant Improvement Building Permits – Applies to all Occupancies except Groups R-3 & U, and IRC Structures		
Plan Review & Inspection Fees		
Construction Valuation		Fee:
From:	To:	Fee paid @ time of building permit and includes review of civils associated with building reviews.
\$0	\$1,000	\$25
\$1,001	\$5,000	\$100
\$5,001	\$10,000	\$150
\$10,001	\$20,000	\$200
\$20,001	\$45,000	\$225
\$45,001	\$100,000	\$275
\$100,001	\$250,000	\$400
\$250,001	\$500,000	\$500
\$500,001	\$1,000,000	\$700
\$1,000,001	\$1,500,000	\$900
\$1,500,001	\$2,000,000	\$1100
>\$2 million		\$1100 plus \$100 per \$500,000 over \$2 million
Plats, Subdivision & PRD		
Preliminary Plat		\$175
Final Plat		\$175
Short Plat		\$150

<b>Table B -- SPECIAL ASSEMBLY PERMITS (IFC 105.7.12)</b>	
Temporary Membrane Structures, Tents & Canopies (See IFC 105.7.12 & IFC 24)	
Duration / Commercial Use	Fee:
< 3 days	No Fee
4 to 180 days	\$50
Temporary Assembly	
For <99 people	\$50
For >100 people	\$100



<b>Table C – EXPLOSIVES (105.6.15)</b>	
Retail Fireworks Stand	
Retail Sales - Wood Stand	\$95
Retail Sales - Tent Must meet requirements of Table B, but no additional fees required.	\$95
Public Display	
Licensed Pyrotechnic Operators Only	\$100
Temporary Storage	\$150

<b>Table D -- NFPA 72 FIRE ALARM SYSTEMS (105.7.3)</b>		
Comprehensive Fees for Permit, Review & Inspection		
Tenant Improvement or System Modification		
Number of Devices <sup>7</sup> From:                      To:		Fee:
1	2	\$100
3	5	\$125
6	10	\$175
11	20	\$225
21	40	\$300
41	100	\$375
101	200	\$475
	>200	\$500 plus \$50 per 100 additional devices (prorated)
New System		
Number of Devices <sup>7</sup> From:                      To:		Fee:
1	100	\$350
101	200	\$475
	>200	\$500 plus \$50 per 100 additional devices (prorated)
In addition to device <sup>7</sup> fees shown, the following fees also apply:		
FACP and/or Transmitter		
Replaced		\$125
New		\$200
Note: All Central Station Monitoring must be UL or FM listed.		
<sup>7</sup> Devices include separate individual portions of a Fire Alarm System such as: Initiating Devices, Notification Appliances, Flow Switches, Supervisory Switches, Magnetic Door Hold-Open devices, Remote Enunciators', Pull Stations, Beam Detectors (each piece is one device), and other such devices.		

<b>Table E – FIRE SPRINKLER SYSTEMS (105.7.1, 105.7.11, 105.7.4)</b>		
<b>Tenant Improvement or System Modification (NFPA 13 / 13R)</b>		
<b>Number of Sprinklers or Devices<sup>8</sup></b>		
<b>From:</b>	<b>To:</b>	<b>Fee:</b>
1	2	\$100
3	5	\$125
6	10	\$175
11	20	\$225
21	40	\$300
41	100	\$400
101	200	\$475
201	300	\$575
	>300	\$600 plus \$50 per 100 additional devices (prorated)
<b>New System (NFPA 13 / 13R)</b>		
<b>Number of Sprinklers or Devices<sup>8</sup></b>		
<b>From:</b>	<b>To:</b>	<b>Fee:</b>
1	100	\$375
101	200	\$475
201	300	\$600
	>300	\$625 plus \$50 per 100 additional devices (prorated)
<b>NFPA 13-D (RESIDENTIAL)</b>		
<b>Number of Sprinklers:</b>		<b>Fee<sup>9</sup>:</b>
	1 to 10	\$175
	11 to 25	\$225
	26+	\$275
<sup>9</sup> Non-required NFPA 13-D Systems Fee 50% of listed fees		
<b>Hood Suppression Systems</b>		
<b>Type of System:</b>		<b>Fee:</b>
Pre-Engineered		\$200
Custom Engineered		\$275
<b>Standpipe Systems</b>		
Class I, II or III new or existing		\$150
Fire Pump (each)		\$300 each, maximum \$500

**PHASED INSTALLATION**

Additional Hydrostatic Pressure Tests (1 test included with permit) - \$150 each  
 Additional Cover Inspections (1 cover inspection included with permit) - \$75 each

<sup>8</sup>Devices include separate individual portions of a Fire Sprinkler System such as: Sprinklers, Risers, Valves, Pull Stations, Beam Detectors (each piece is one device) and other such devices.

<b>Table F -- HAZARDOUS MATERIALS FACILITY CONSTRUCTION (105.7.6)</b>	
Hazardous Materials Installation, Repair, Abandonment, Removal, Closure or Substantial Improvement	
Permits in addition to Annual Operational Permit	
Permits required when quantity exceeds permit amounts in Table 105.6.21.	
QUANTITY	FEE
1-2 Materials in Excess of Permit Amount	\$100.00
3-5 Materials in Excess of Permit Amount	\$200.00
>5 Materials in Excess of Permit Amount	\$400.00

<b>Table G --COMPRESSED GASES (105.7.2) AND FLAMMABLE &amp; COMBUSTIBLE LIQUIDS (105.7.5) AND LP-GAS (105.7.8)</b>	
Compressed Gas Installation, Repair, Abandonment, Closure or Substantial Modification to a Compressed Gas System when the Compressed Gases used or Stored exceed the amounts listed in Table 105.6.9.	
Modification or repair of a flammable or combustible liquids pipeline. Installation or construction or Alteration of those items listed in 105.7.5	
For installation of or modification to an LP-gas system.	
Compressed Gas System	\$175
Flammable & Combustible Liquids	
< 500 Gallons	\$100
>/= 500 Gallons	\$200
>/= 1000 Gallons	\$500
LP-Gas System	\$75

<b>Table H -- SPRAY BOOTHS (105.7.10) AND INDUSTRIAL OVENS (105.7.7)</b>	
<b>Note: Separate Sprinkler Permit Required under Table E</b>	
NOT SUBJECT TO TABLE A FEES	
SPRAY BOOTHS	SPRAY BOOTHS
Type:	Fee:
Pre-Engineered w/ documents	\$150
Site-Built or used w/o documents	\$250
INDUSTRIAL OVENS	\$250

<b>Table I -- MISCELLANEOUS FEES</b>	
Work Begun or Completed before Permit Issuance	Permit Fees Triple / No inspections until paid
After Hours Inspection (Regular Inspection Hours: 7:30am to 3:30pm weekdays)	\$150 per hour / 1 hour minimum
Firefighter Fire Watch or Standby	\$85 per hour / per firefighter 2-hour minimum per firefighter
Fire Flow Determination	Contact Engineering Department
Re-Inspection Fee (for uncorrected violations at time of re-inspection)	\$50
Fee for Inspection Requests before System is ready for Testing or Inspection –For Systems under Chapter 9, in accordance with IFC 901.2.1 - \$150.00	
All fees may be reduced by the fire code official for small or short duration projects.	
Note: \$25 of each fire permit issued is retained by the permit department as an administrative fee, and 5% of the total permit fee is deposited in the technology fund. The remainder of the fees listed is remitted to the Fire Department.	
Plan review in excess of 3 reviews required by changes, additions or revisions to plans \$85.00 per hour."	
Outside Consultant Review: Instead of utilizing Table A-G, the fees for permits for which an outside consultant has been contracted shall be the actual costs of consultant review plus 20% (Fire Marshal Review Fee), plus 50% of fee in appropriate table (A-G) as inspection fee.	
Arson Investigation: Fire cause and determination investigation for fires and explosions determined to be arson shall be billed to the convicted party at \$100 per hour per investigator for investigation, report preparation, and courtroom preparation and testimony.	

<b>TABLE J -- OPERATIONAL PERMITS</b>
An Operational Fire Permit constitutes permission to store, or handle hazardous materials, or to operate processes that may produce conditions hazardous to life or property.
An Operational Fire Permit is required prior to engagement in the activities, operations, practices, or functions described in IFC 105.6 AND, if an ongoing operation, is required to be renewed annually before expiration.
Unless otherwise indicated, Operational Permit Fees are \$100 each. Request for waivers of fees for non-profit events, in accordance with Title 9.28.135, shall be made in writing to the Fire Marshal no less than 7 days before the event.

<b>Permit Type:</b>	<b>Required for:</b>
Aerosol Products	Level 2 or 3 in excess of 500 lbs
Amusement buildings	Operation of a special amusement building
Aviation Facilities	Using a Group H or Group S occupancy for aircraft servicing or aircraft fuel-servicing vehicles
Carnivals & Fairs	Conducting a carnival or fair
Battery Systems	Installing or using lead-acid battery systems w/ a liquid capacity > 50 gallons
Cellulose Nitrate film	Storing, handling or using cellulose nitrate film in a Group A occupancy
Combustible Dust	Operation of a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing combustible dusts as defined in Chapter 2 of the IFC
Combustible Fibers	Storage and handling of combustible fibers in excess of 100 cubic feet (Agricultural storage exempt)
Compressed Gases	Storage, use or handling at normal temperature and pressure of compressed gases in excess of quantities listed in IFC T105.6.9 (compressed gas-fueled vehicles exempt)
Covered Mall Buildings	1. Placement of retail fixtures or displays, concession equipment, displays of highly combustible goods and similar items in the mall 2. Display of liquid- or gas- fired equipment in the mall. 3. The use of open-flame or flame-producing equipment in the mall.
Cryogenic Fluids	Production, storage, transport on site, using, handling or dispensing cryogenic fluids in excess of the amounts listed in Table 105.6.11. Exception: Permits are not required for vehicles equipped for and using cryogenic fluids as a fuel for propelling the vehicle or for refrigerating the lading.
Cutting and Welding	Cutting or welding operations within the jurisdiction
Dry Cleaning Plants	Engaging in the business of dry cleaning or to change to a more hazardous cleaning solvent used in existing dry cleaning equipment
Exhibits and Trade Shows	Operating an exhibit or trade show
Explosives	The manufacture, storage, handling, sale or use of any quantity of explosive, explosive material, fireworks, or pyrotechnic special effects within the scope of IFC 33

<b>Permit Type:</b>	<b>Required for:</b>
Flammable and Combustible Liquids <ul style="list-style-type: none"> <li>• Storage, use, handling in excess of exempt quantity</li> <li>• &gt; 500 gallons inside a building</li> <li>• &gt;1000 gallons inside a building</li> <li>• Retail Sales of Flammable or Combustible Liquids</li> <li>• Per <u>each</u> flammable / combustible liquid storage room, warehouse or H-2 occupancy</li> </ul>	See WAC 51-54-0100, 105.6.17 <ul style="list-style-type: none"> <li>• \$100</li> <li>• \$200</li> <li>• \$300</li> <li>• \$100</li> <li>• \$300</li> <li>• \$1000 maximum per occupancy (single address)</li> </ul>
Floor Finishing	Floor finishing or surfacing operations exceeding 350 square feet (33 m <sup>2</sup> ) using Class I or Class II liquids
Fruit and Crop Ripening	Operating a fruit-, or crop-ripening facility or conducting a fruit-ripening process using ethylene gas.
Fumigation and Thermal Insecticidal Fogging	Operating a business of fumigation or thermal insecticidal fogging and to maintaining a room, vault or chamber in which a toxic or flammable fumigant is used.
Hazardous Materials	Storage or Use in excess of quantities shown in Table 105.6.21.
High-piled Storage	Using a building or portion thereof as a high-piled storage area exceeding 500 square feet (46 m <sup>2</sup> )
Hot Work Operations	Hot work including, but not limited to: 1. Public exhibitions and demonstrations where hot work is conducted. 2. Use of portable hot work equipment inside a structure. Exception: Work that is conducted under a construction permit. 3. Fixed-site hot work equipment such as welding booths. 4. Hot work conducted within a hazardous fire area. 5. Application of roof coverings with the use of an open-flame device. 6. When approved, the fire code official shall issue a permit to carry out a Hot Work Program. This program allows approved personnel to regulate their facility's hot work operations. The approved personnel shall be trained in the fire safety aspects denoted in this chapter and shall be responsible for issuing permits requiring compliance with the requirements found in Chapter 26. These permits shall be issued only to their employees or hot work operations under their supervision.
<b>Permit Type:</b>	<b>Required for:</b>

Industrial Ovens	Operation of industrial ovens regulated by IFC 21
Lumberyards and Woodworking Plants	Storage or processing of lumber exceeding 100,000 board feet (8,333 ft <sup>3</sup> ) (236 m <sup>3</sup> )
Liquid- or gas-fueled vehicles or equipment in assembly buildings	Display, operation or demonstration of liquid- or gas-fueled vehicles or equipment in assembly buildings
LP Gas	1. Storage and use of LP-gas Exception: A permit is not required for individual containers with a 500-gallon (1893 L) water capacity or less serving occupancies in Group R-3. 2. Operation of cargo tankers that transport LP-gas.
Magnesium	Melting, casting, heat treating or grinding more than 10 pounds (4.54 kg) of magnesium
Miscellaneous Combustible Storage	Storing in any building or upon any premises in excess of 2,500 cubic feet (71m <sup>3</sup> ) gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork or similar combustible material
Open Burning	Contact Fire District Directly at 360.794.7666
Open Flames and Torches	Removing paint with a torch; or using a torch or open-flame device in a hazardous fire area
Open Flames and Candles	Using open flames or candles in connection with assembly areas, dining areas of restaurants or drinking establishments
Organic Coatings	Any organic-coating manufacturing operation producing more than 1 gallon (4 L) of an organic coating in one day
Places of Assembly	Operating a place of assembly
Pyrotechnic special effects material	Use and handling of pyrotechnic special effects material
Pyroxylin Plastics	Storage or handling of more than 25 pounds (11 kg) of cellulose nitrate (pyroxylin) plastics and for the assembly or manufacture of articles involving pyroxylin plastics
Refrigeration Equipment	Operation of a mechanical refrigeration unit or system regulated by IFC 6
Repair garages and motor fuel-dispensing facilities.	Operation of repair garages and automotive, marine and fleet motor fuel-dispensing facilities
Rooftop Heliport	Operation of a rooftop heliport
Spraying and Dipping	Conducting a spraying or dipping operation utilizing flammable or combustible liquids or the application of combustible powders regulated by IFC 15

<b>Permit Type:</b>	<b>Required for:</b>
Storage of scrap tires and tire byproducts	Establishing, conducting or maintaining storage of scrap tires and tire byproducts that exceeds 2,500 cubic feet (71m <sup>3</sup> ) of total volume of scrap tires and for indoor storage of tires and tire byproducts
Temporary Membrane Structures, Tents & Canopies	The fees for this permit are in Table B. An operational permit is not required – but a construction permit is required under Table B.
Tire-rebuilding Plants	Operation and maintenance of a tire-rebuilding plant
Waste Handling	Operation of wrecking yards, junk yards and waste material-handling facilities
Wood products	Storing chips, hogged material, lumber or plywood in excess of 200 cubic feet (6 m <sup>3</sup> )











# RES 010 2021 Amending Master Fee Schedule for 2022 clean for signature

Final Audit Report

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