



City of Monroe  
806 West Main Street, Monroe, WA 98272  
Phone (360) 794-7400 Fax (360) 794-4007  
[www.monroewa.gov](http://www.monroewa.gov)

## **ENVIRONMENTAL CHECKLIST**

### ***Purpose of checklist:***

The State Environmental Policy Act (SEPA), Chapter 43.21C RCW, requires all governmental agencies to consider the environmental impacts of a proposal before making decisions. An environmental impact statement (EIS) must be prepared for all proposals with probable significant adverse impacts on the quality of the environment. The purpose of this checklist is to provide information to help you and the agency identify impacts from your proposal (and to reduce or avoid impacts from the proposal, if it can be done) and to help the agency decide whether an EIS is required.

### ***Instructions for applicants:***

This environmental checklist asks you to describe some basic information about your proposal. Governmental agencies use this checklist to determine whether the environmental impacts of your proposal are significant, requiring preparation of an EIS. Answer the questions briefly, with the most precise information known, or give the best description you can.

You must answer each question accurately and carefully, to the best of your knowledge. In most cases, you should be able to answer the questions from your own observations or project plans without the need to hire experts. If you really do not know the answer, or if a question does not apply to your proposal, write "do not know" or "does not apply." Complete answers to the questions now may avoid unnecessary delays later.

Some questions ask about governmental regulations, such as zoning, shoreline, and landmark designations. Answer these questions if you can. If you have problems, the governmental agencies can assist you.

The checklist questions apply to all parts of your proposal, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

### ***Use of checklist for nonproject proposals:***

Complete this checklist for nonproject proposals, even though questions may be answered "does not apply." IN ADDITION, complete the SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS (part D).

For nonproject actions, the references in the checklist to the words "project," "applicant," and "property or site" should be read as "proposal," "proposer," and "affected geographic area," respectively.

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**A. BACKGROUND**

1. Name of proposed project, if applicable:

**Adopting the 2012-2017 capital facilities plans for the Monroe and Snohomish School Districts, amending the Capital Facilities Element of the City of Monroe Comprehensive Plan, and amending Chapter 20.07 School Impact Mitigation Fee Program of the Monroe Municipal Code.**

2. Name of applicant:

**City of Monroe**

3. Address and phone number of applicant and contact person:

**806 W Main St  
Monroe, WA 98272**

**Brad Feilberg  
360-453-7229  
bfeilberg@monroewa.gov**

4. Date checklist prepared:

**September 21, 2012**

5. Agency requesting checklist:

**City of Monroe**

6. Proposed timing or schedule (including phasing, if applicable):

**Adoption of related ordinances by the Monroe City Council in December 2012.**

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

**School district capital facilities plans are updated every two years.**

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

**Monroe School District environmental checklist and Determination of Nonsignificance  
Snohomish School District environmental checklist and Determination of Nonsignificance  
City of Monroe Comprehensive Plan  
City of Monroe Comprehensive Plan Supplemental Environmental Impact Statement**

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

**No.**

10. List any government approvals or permits that will be needed for your proposal, if known.

**Passage of ordinances adopting capital facilities plans, amending capital facilities element of the City of Monroe Comprehensive Plan, and amending Chapter 20.07 of the Monroe Municipal Code.**

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

**This is non-project action proposed by the City of Monroe. This proposal involves three steps:**

1. **Amending the Capital Facilities Element of the City of Monroe Comprehensive Plan to remove reference to a 25% discount to calculate school impact fees and related text amendments on how school impact fees are set.**
  2. **Adopting the Monroe School District No. 103 Capital Facilities Plan 2012-2017 and the Snohomish School District No. 201 Capital Facilities Plan 2012-2017 by reference into the Capital Facilities Element of the City of Monroe Comprehensive Plan.**
  3. **Amending Chapter 20.07 School Impact Mitigation Fee Program of the Monroe Municipal Code to establish the method of calculating school impact mitigation fees.**
12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

**The Capital Facilities Element of the City of Monroe Comprehensive Plan and Chapter 20.07 School Impact Mitigation Fee Program of the Monroe Municipal Code are applicable within the City Limits of the City of Monroe.**

**This proposal is a non-project action. Future project actions related to this proposal will undergo individual environmental review in compliance with the State Environmental Policy Act. Therefore, the questions in Section B of the environmental checklist are not applicable.**

**B. ENVIRONMENTAL ELEMENTS**

**1. Earth**

a. General description of the site (check one):

- Flat,  rolling,  hilly,  steep slopes,  mountainous,
- other (list)

N/A

b. What is the steepest slope on the site (approximate percent slope)?

N/A

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them and note any prime farmland.

N/A

d. Are there surface indications or history of unstable soils in the immediate vicinity?

N/A

- yes  no

If so, describe.

N/A

e. Describe the purpose, type, and approximate quantities of any filling or grading proposed. Indicate source of fill.

N/A

f. Could erosion occur as a result of clearing, construction, or use? N/A

- yes  no

If so, generally describe.

N/A

g. About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt, or buildings)?

N/A

h. Proposed measures to reduce or control erosion, or other impacts to the earth, if any:

N/A

**2. Air**

a. What types of emissions to the air would result from the proposal (i.e., dust, automobile, odors, industrial wood smoke) during construction and when the project is completed? If any, generally describe and give approximate quantities if known.

N/A

b. Are there any off-site sources of emissions or odor that may affect your proposal?

N/A

yes  no

If so, generally describe.

N/A

c. Proposed measures to reduce or control emissions or other impacts to air, if any:

N/A

**3. Water**

a. Surface:

1) Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)?

N/A

yes  no

If yes, describe type and provide names. If appropriate, state what stream or river it flows into

N/A

2) Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? N/A

yes  no

If yes, please describe and attach available plans.

N/A

3) Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.

N/A

4) Will the proposal require surface water withdrawals or diversions? N/A

yes  no

Give general description, purpose, and approximate quantities if known.

N/A

5) Does the proposal lie within a 100-year floodplain? N/A

yes  no

If so, note location on the site plan.

N/A

6) Does the proposal involve any discharges of waste materials to surface waters?

N/A

yes  no

If so, describe the type of waste and anticipated volume of discharge.

N/A

b. Ground:

1) Will ground water be withdrawn, or will water be discharged to ground water?

N/A

yes  no

Give general description, purpose, and approximate quantities if known.

N/A

2) Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (for example, domestic sewage; industrial, containing the following chemicals...; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve

N/A

c. Water runoff (including stormwater):

1) Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.

N/A

2) Could waste materials enter ground or surface waters? N/A

yes  no

If so, generally describe.

N/A

d. Proposed measures to reduce or control surface, ground, and runoff water impacts, if any:

N/A

4. **Plants**

a. Check types of vegetation found on the site: N/A

Deciduous trees: alder, maple, aspen, other (list) N/A

Evergreen trees: fir, cedar, pine, other (list) N/A

Shrubs

Grass

Pasture

Crop or grain

Wet soil plants: cattail, buttercup, bullrush, skunk cabbage,

other (list) N/A

Water plants: water lily, eelgrass, milfoil, other (list)

Other types of vegetation (list) N/A

b. What kind and amount of vegetation will be removed or altered?

N/A

- c. List threatened or endangered species known to be on or near the site.

N/A

- d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any:

N/A

**5. Animals**

- a. Check any birds and animals, which have been observed on or near the site or are known to be on or near the site: N/A

Birds: hawk, heron, eagle, songbirds, other (list) N/A

Mammals: deer, bear, elk, beaver, other (list) N/A

Fish: bass, salmon, trout, herring, shellfish, other (list) N/A

- b. List any threatened or endangered species known to be on or near the site.

N/A

- c. Is the site part of a migration route? N/A

yes  no

If so, explain.

N/A

- d. Proposed measures to preserve or enhance wildlife, if any:

N/A

**6. Energy and Natural Resources**

- a. What kinds of energy ( ) will be used to meet the completed project's energy needs?

N/A

electric, natural gas, oil, wood stove, solar, other (list) N/A

Describe whether it will be used for heating, manufacturing, etc.

N/A

- b. Would your project affect the potential use of solar energy by adjacent properties?

N/A

yes  no

If so, generally describe.

N/A

- c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any:

N/A

**7. Environmental Health**

- a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste that could occur as a result of this proposal? **N/A**

yes  no

If so, describe.

**N/A**

- 1) Describe special emergency services that might be required.

**N/A**

- 2) Proposed measures to reduce or control environmental health hazards, if any:

**N/A**

- b. Noise

- 1) What types of noise exist in the area which may affect your project (for example, traffic, equipment, operation, other)?

**N/A**

- 2) What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example, traffic, construction, operation, other)? Indicate what hours noise would come from the site.

**N/A**

- 3) Proposed measures to reduce or control noise impacts, if any:

**N/A**

**8. Land and Shoreline Use**

- a. What is the current use of the site and adjacent properties?

**N/A**

- b. Has the site been used for agriculture? **N/A**

yes  no

If so, describe.

**N/A**

- c. Describe any structures on the site.

**N/A**

- d. Will any structures be demolished? **N/A**

yes  no

If so, what?

**N/A**

- e. What is the current zoning classification of the site?

**N/A**

- f. What is the current comprehensive plan designation of the site?

N/A

g. If applicable, what is the current shoreline master program designation of the site?

N/A

i. Has any part of the site been classified as an "environmentally sensitive" area?

N/A

yes  no

If so, specify.

N/A

i. Approximately how many people would reside or work in the completed project?

N/A

j. Approximately how many people would the completed project displace?

N/A

k. Proposed measures to avoid or reduce displacement impacts, if any:

N/A

l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any:

N/A

**9. Housing**

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

N/A

b. Approximately how many units, if any, would be eliminated? Indicate: whether high, middle, or low-income housing.

N/A

c. Proposed measures to reduce or control housing impacts, if any:

N/A

**10. Aesthetics**

a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?

N/A

b. What views in the immediate vicinity would be altered or obstructed?

N/A

c. Proposed measures to reduce or control aesthetic impacts, if any:

N/A

**11. Light and Glare**

a. What type of light or glare will the proposal produce? What time of day would it mainly occur?

N/A

- b. Could light or glare from the finished project be a safety hazard or interfere with views?

N/A

- c. What existing off-site sources of light or glare may affect your proposal?

N/A

- d. Proposed measures to reduce or control light and glare impacts, if any:

N/A

**12. Recreation**

- a. What designated and informal recreational opportunities are in the immediate vicinity?

N/A

- b. Would the proposed project displace any existing recreational uses? N/A

yes  no

If so, describe.

N/A

- c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

N/A

**13. Historic and Cultural Preservation**

- a. Are there any places or objects listed on, or proposed for, national, state, or local preservation registers known to be on or next to the site? N/A

yes  no

If so, generally describe.

N/A

- b. Generally describe any landmarks or evidence of historic, archaeological, scientific, or cultural importance known to be on or next to the site.

N/A

- c. Proposed measures to reduce or control impacts, if any:

N/A

**14. Transportation**

- a. Identify public streets and highways serving the site, and describe proposed access to the existing street system. Show on site plans, if any.

N/A

- b. Is the site currently served by public transit? N/A

yes  no

If not, what is the approximate distance to the nearest transit stop?

N/A

- c. How many parking spaces would the completed project have? How many would the project eliminate?

N/A

- a. Will the proposal require any new roads or streets, or improvements to existing roads or streets, not including driveways? N/A

yes  no

If so, generally describe (indicate whether public or private).

N/A

- e. Will the project use (or occur in the immediate vicinity of) water, rail, or air transportation? N/A

yes  no

If so, generally describe.

N/A

- f. How many vehicular trips per day would be generated by the completed project? If known, indicate when peak volumes would occur.

N/A

- g. Proposed measures to reduce or control transportation impacts, if any:

N/A

**15. Public Services**

- a. Would the project result in an increased need for public services (for example, fire protection, police protection, health care, schools, other)? N/A

yes  no

If so, generally describe.

N/A

- b. Proposed measures to reduce or control direct impacts on public services, if any.

N/A

**16. Utilities**

- a. Check utilities currently available at the site: N/A

Electricity

Natural gas

Water

Refuse service

Telephone

- Sanitary sewer
- Septic system
- Other (list) **N/A**

b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity, which might be needed.

**N/A**

**C. SIGNATURE**

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

Signature: Brad Feilberg

Date Submitted: **September 21, 2012**

**D. SUPPLEMENTAL SHEET FOR NONPROJECT ACTIONS**

(Do not use this sheet for project actions)

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal or the types of activities likely to result from the proposal, would affect the item at a greater intensity, or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

- 1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

**The proposal is anticipated to stimulate residential development within the City of Monroe, which has the potential to increase stormwater runoff and emissions from heating equipment and vehicular traffic.**

Proposed measures to avoid or reduce such increases are:

**Future development is required to meet the requirements of the Monroe Municipal Code, including, but not limited to, building codes, critical areas regulations, stormwater management regulations, and the payment of impact fees for utilities, schools, traffic, and parks.**

- 2. How would the proposal be likely to affect plants, animals, fish, or marine life?

**The proposal is anticipated to stimulate residential development within the City of Monroe, which has the potential to remove vegetation from building sites, remove habitat and increase stormwater runoff.**

Proposed measures to protect or conserve plants, animals, fish, or marine life are:

**Future development is required to meet the requirements of the Monroe Municipal Code, including, but not limited to, building codes, critical areas regulations, and stormwater management requirements.**

- 3. How would the proposal be likely to deplete energy or natural resources?

**The proposal is anticipated to stimulate residential development within the City of Monroe, which has the potential to require more energy for heating, cooling and other domestic uses, and increase demands on water and sewer utilities.**

Proposed measures to protect or conserve energy and natural resources are:

**Future development is required to meet the requirements of the Monroe Municipal Code, including, but not limited to, building codes, energy codes, and water conservation programs.**

- 4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

**The proposal is anticipated to stimulate residential development within the City of Monroe, which has the potential to encroach on sensitive areas.**

Proposed measures to protect such resources or to avoid or reduce impacts are:

**Future development is required to meet the requirements of the Monroe Municipal Code, including, but not limited to, building codes, critical areas regulations, and flood plain regulations.**

- 5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

**The proposal is anticipated to stimulate residential development within the City of Monroe. However, most residential growth is anticipated to be away from shoreline areas.**

Proposed measures to avoid or reduce shoreline and land use impacts are:

**Future development is required to meet the requirements of the Monroe Municipal Code, including, but not limited to, critical areas regulations, flood plain regulations, and the Shoreline Master Program.**

- 6. How would the proposal be likely to increase demands on transportation or public services and utilities?

**The proposal is anticipated to stimulate residential development within the City of Monroe, which has the potential to increase demands on transportation, public services, and utilities.**

Proposed measures to reduce or respond to such demand(s) are:

**Future development is required to meet the requirements of the Monroe Municipal Code, including, but not limited to, the payment of impact fees for utilities, schools, traffic, and parks. Future significant development proposals will also undergo additional environmental review.**

- 7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

**This proposal is not likely to conflict with local, state, or federal laws or requirements for the protection of the environment.**