

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The February 10, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:01 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering, Kamp<sup>1</sup>, Hanford, and Rasmussen.

Staff members present: Brazel, Feilberg, Nelson, Quenzer, Smoot, and Stark.

Mayor Thomas noted the excused absence of Councilmember Rasmussen without objection; and stated that Councilmember Kamp would be late.

The Pledge of Allegiance was led by Councilmember Gamble.

**ANNOUNCEMENTS/PRESENTATIONS**

1. Presentation: Police Department Awards

Police Chief Tim Quenzer presented 2014 Distinguished Services Awards to: Sally Petty, Sergeant Ryan Irving, Community Service Officer LaDonna Whalen, Administrative Director Debbie Willis and Administrative Manager Sherri Simonson; and provided background information on each individual's service. Chief Quenzer also noted a number of 2014 Police Department awards and accomplishments recognized at a ceremony held earlier in the day.

Councilmember Cudaback inquired into an annual Mayor's award; and Mayor Thomas noted this concept is under consideration.

2. Presentation: Monroe Chamber of Commerce (Downtown Parking)

Ms. Una Wirkebau-Hartt, Executive Director, Monroe Chamber of Commerce presented information on the recent Downtown parking program and feedback gathered, preferred parking regulations of business owners, and potential next steps.

General discussion ensued regarding the parking program and information gathered, downtown parking regulations in nearby cities, enforcement, the 2013 proposed parking plan, and angled versus parallel parking. Councilmember Cudaback provided a report from the Planning/Transportation, Public Works, Parks & Recreation, and Public Safety Committee Meeting held the previous Monday; and their discussion on this topic.

Mayor Thomas noted this topic would be added to the February 17, 2015, Council Meeting Agenda for further discussion.

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<sup>1</sup> CLERK'S NOTE: Councilmember Kamp arrived at approximately 7:15 p.m. during Announcements/Presentations No. 2

**COMMENTS FROM CITIZENS**

There were no persons present wishing to address City Council.

**CONSENT AGENDA**

1. Approval of the Minutes; February 3, 2015, Regular Business Meeting
2. Approval of Payroll Warrants and ACH Payments [*Check Nos. 33945 through 33996 and ACH Payments in a total amount of \$1,004,264.43*]
3. AB15-025: Authorize Mayor to Sign Consultant Agreement with Harmsen & Associates, Inc. for the West Main Street Sewer Separator Project

Councilmember Goering moved to approve the Consent Agenda; the motion was seconded by Councilmember Kamp. On vote,  
Motion carried (6-0).

**UNFINISHED BUSINESS**

1. AB15-026: Discussion: 2015 Comprehensive Plan Update

Mr. Brad Feilberg provided an overview of the 2015 Comprehensive Plan Update topics of discussion, including: a presentation from Fehr & Peers regarding Transportation Levels of Service (LOS) Methods; and a review of the Planning Commission's recommendations regarding Goals One through Eight, and the Policies related to Goal Two.

Ms. Kendra Breiland, Fehr & Peers, presented information on Transportation Levels of Service (LOS) Policy Options; including the following: State and regional guidance, the City's current LOS policy, LOS Policy options, and Recommendations.

General discussion ensued throughout the presentation on the following topics: the current LOS option, definition of and timeframe to address 'failing' projects, the Corridor-Based Standard option, and projects identified under each LOS option. Councilmembers expressed their general preference for the Corridor-Based Standard option.

Councilmember Goering moved to restructure the Level of Service (LOS) Policy to measure corridor performance rather than individual intersections for the 2015 Comprehensive Plan Update; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (6-0).

Discussion continued on the topic of Non-Auto LOS Policies (for Pedestrian/Bicycle/Transit priorities). General support for creation of such policies was expressed by the Mayor and Councilmembers. Mayor Thomas requested additional information on this topic be brought back for Council's consideration at a future Council Meeting.

Mr. Feilberg presented the Planning Commission's recommended list of Goals for the 2015 Comprehensive Plan Update.

General discussion ensued regarding the recommended Goals One through Eight; and the creation of a specific goal for 'Downtown.'

Councilmember Goering moved to move forward at this time with the Planning Commission recommendations for Goals listed in column four<sup>2</sup>; the motion was seconded by Councilmember Gamble.

Councilmember Cudaback inquired regarding the creation of a specific goal for the 'Downtown.' No amendments to the recommended Goals as presented were noted.

On vote, Motion carried (5-1);  
Councilmember Cudaback opposed.

Mr. Feilberg presented the Planning Commission's recommended list of Policies for Goal Two. The Mayor and Councilmembers provided specific feedback, and requested amendments to the following items presented and reviewed: P004, P102, P014, P148, P092, P154, P111, and proposed new items (to be developed).

Mr. Feilberg noted that the Planning Commission's recommendations for the Policies for Goal Six will be presented to Council for review and discussion at the February 17, 2015, Meeting.

**NEW BUSINESS**

1. AB15-027: Resolution No. 005/2015, Amending 2015 Fees Schedule, Schedule C, Regulatory Licenses and Permits

Councilmember Gamble moved to approve Resolution No. 005/2015, amending the City of Monroe Master Fee Schedule, and fees, fines, penalties, interest and charges for 2015; the motion was seconded by Councilmember Davis.

General discussion ensued regarding the definition of Single-Family and Multi-Family in the Monroe Municipal Code, and how these terms are utilized in the determination of fees; and whether any amendments should be made to the fees schedule in this regard. Councilmembers Gamble and Goering requested staff look into this topic further. Mayor Thomas noted staff will research, and schedule for discussion at an upcoming Council Meeting.

On vote, Motion carried (6-0).

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<sup>2</sup> CLERK'S NOTE: "Column four" is a reference to AB15-026, Attachment 2; and the Planning Commission's Recommended Goals, numbered "1" through "8," listed in the fourth column of the document.

**FINAL ACTION**

1. AB15-028: Approval of 2015 Monroe Legislative Priorities

Councilmember Hanford moved to approve the 2015 Monroe Legislative Priorities; the motion was seconded by Councilmember Kamp.

Discussion ensued regarding the description of the 'Connection of 191<sup>st</sup> Avenue SE to Galaxy Way' item, and typographical errors thereto. Staff confirmed they will remedy the errors prior to finalization for distribution.

On vote,

Motion carried (6-0).

**COUNCILMEMBER REPORTS**

1. Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee

Councilmember Cudaback reviewed the items on the February 9, 2015, Committee Meeting Agenda, including: Snohomish County Fairgrounds Master Plan, Downtown Parking, and the 2015 Committee Work Plan; and noted that Councilmember Rasmussen was selected as the 2015 Committee Chairperson.

**STAFF/DEPARTMENT REPORTS**

Ms. Elizabeth Smoot, City Clerk, introduced Ms. Gretchen Stark, Administrative Clerk, and described her job duties within the City Clerk's Office.

1. Public Works Department, Planning & Permitting Division February 2015 Update

**MAYOR/ADMINISTRATIVE REPORTS**

Mr. Brazel commented on the upcoming AWC City Actions Days, and a recent meeting with a potential developer regarding City-owned property.

Mayor Thomas commented on the Monroe Chamber of Commerce luncheon held in the previous week, and discussion on the City 'Mobile App' thereat; as well as the 'Artis Gras' event being held the forthcoming weekend.

1. Draft Agendas for the February 17, 2015, Regular Business Meeting

Administrator Brazel reviewed the draft agenda for the February 17, 2015, Regular Business Meeting; and the extended agenda. General discussion ensued regarding agenda items; and discussion on the definition of Single-Family and Multi-Family was added to the March 3, 2015, Meeting.

**ADJOURNMENT**

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Kamp to adjourn the meeting. On vote,  
Motion carried (6-0).

**MEETING ADJOURNED: 9:42 p.m.**

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of February 17, 2015.*