

**CALL TO ORDER, ROLL CALL AND PLEDGE**

The November 4, 2014, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Davis, Gamble, Goering, Hanford, Kamp, and Rasmussen.

Staff members present: Brazel, Farrell, Feilberg, Haley, Nelson, Popelka, Quenzer, Smoot, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Davis and recited by attendees.

Mayor Thomas noted prior notice of Councilmember Cudaback's absence; and requested to postpone AB14-147 to the November 18, 2014, Council Meeting, so that Councilmember Cudaback could be present for the discussion. No objections were noted.

**PUBLIC HEARING**

1. AB14-139: First Public Hearing on the 2015 Preliminary Budget

Ms. Dianne Nelson, Finance Director, provided background information on the public hearing; required by state statute.

There were no persons present wishing to address Council regarding the 2015 Preliminary Budget:

Councilmember Goering moved to close the citizen testimony portion of the public hearing; the motion was seconded by Councilmember Kamp.  
On vote,

Motion carried (6-0).

Councilmember Kamp moved to close the public hearing; the motion was seconded by Councilmember Davis. On vote,

Motion carried (6-0).

**COMMENTS FROM CITIZENS**

The following persons spoke regarding the East Monroe Project and AB14-144: Doug Hamar; Sam Wirsching; Steve Jensen; Lowell Anderson; Bill Davisson; Chad McCammon; Brenda Blair; and Erin Angus-Snapka.

**CONSENT AGENDA**

1. Approval of the Minutes; October 28, 2014, Regular Business Meeting
2. Approval of AP Checks and ACH Payments
3. AB14-140: Authorize Mayor to Sign Local Agency Consultant Agreement with Lochner for the Main Street Gateway Project

4. AB14-141: Authorize Application for CDBG Funds to Construct Railroad Crossing Sidewalks (Fryelands Boulevard and 179th Street)
5. AB14-142: Authorize Application for CDBG Funds to Construct Sanitary Sewer (Strawberry Lane Development Area)
6. AB14-143: Authorize Release of Retainage for Elizabeth Street Sidewalk Project

Councilmember Goering moved to approve the consent agenda; the motion was seconded by Councilmember Gamble. On vote,  
Motion carried (6-0).

**UNFINISHED BUSIENSS**

1. AB14-144: Discussion: 10/21/14 Letter from Pastor Minnick re East Monroe

Councilmember Goering opened discussion on the item; stated no action is planned; and there will be a presentation from Pastor Minnick and PACE Engineering, Inc. Mayor Thomas noted the City had just received a Scope of Work from PACE earlier in the evening, and has yet to review.

Pastor Thomas Minnick, Heritage Baptist Fellowship, and Ms. Susan Boyd, PACE Engineering, Inc, presented background information on the East Monroe Project process; and offer for the applicant to pay for PACE's further involvement in order to respond to the Growth Management Hearings Board, and come into compliance with their findings.

General discussion ensued regarding the Scope of Work prepared by PACE; further review to be performed by City Staff; preparation of an estimate of staff/attorney fees and additional costs pertaining to further action on the East Monroe Project; the rezone/comprehensive plan amendment process; compliance action scheduled for the November 18<sup>th</sup> Meeting. Mayor Thomas stated an item will be added to the November 18<sup>th</sup> meeting addressing PACE's Scope of Work; and an estimate of additional City fees/costs.

**NEW BUSINESS**

1. AB14-145: Authorize Mayor to Sign Mobile App Contract

Mr. Brad Feilberg, Public Works Director, provided background information on the proposed Mobile App contract. Mr. Daniel Evans, CityCenter, presented a PowerPoint Presentation on the City of Monroe Official Smartphone App.

Councilmember Goering moved to authorize the Mayor to sign the Mobile App contract; and expressly authorize further minor revisions as deemed necessary, or appropriate; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

2. AB14-146: Draft 2015 Comprehensive Plan Land Use District Map and Policies

Mr. Paul Popelka, Planning and Permitting Manager, provided background information on the draft 2015 Comprehensive Plan land use district map and policies.

General discussion ensued throughout the presentation on the following topics: defined districts; policies to be created pertaining to map concepts; key opportunities/opportunity areas; Comprehensive Plan Update process; and the November 13, 2014, Joint Meeting of the City Council, Planning Commission, Park Board, and Citizen Advisory Committee; a Key Opportunities Workshop.

**FINAL ACTION**

The Mayor stated that, without objection, AB14-150 would be addressed next on the agenda. No objections were noted.

2. AB14-150: Ordinance No. 015/2014 Approving Chain Lake Estates (PL2013-01) Final Plat/PRD; First/Final Reading

Mr. Popelka provided background information on the proposed ordinance; the final plat and planned residential development; and request for first and final reading.

Councilmember Kamp moved to waive Council Rules of Procedure requiring a second reading of an ordinance; the motion was seconded by Councilmember Goering. On vote,

Motion carried (6-0).

Councilmember Kamp moved to adopt Ordinance No. 015/2014, approving the final plat and final planned residential development (PRD) for the subdivision known as Chain Lake Estates (PL2013-01); setting forth supportive findings; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Goering. On vote,

Motion carried (6-0).

**NEW BUSINESS (*continued*)**

3. AB14-147: Discussion: Elected and Appointed Official Term Limits

*AB14-147 was postponed to November 18, 2014.*

4. AB14-148: Discussion: Elected and Appointed Official Compensation

City Administrator Gene Brazel provided background information on elected and appointed official compensation; review by the Finance and Human Resources Committee; and recommendation to establish a salary commission for elected officials.

General discussion ensued regarding the establishment of a salary commission for elected officials. City Attorney Zach Lell confirmed that appointed officials compensation falls under different state statutes.

**FINAL ACTION**

1. AB14-149: Ordinance No. 014/2014 Establishing a Municipal Court; Final Reading

Ms. Pam Haley, Court Administrator, provided background information on the proposed ordinance; establishment of the Monroe Municipal Court starting January 1, 2015; and timeline for adoption of ordinance and confirmation of the Judge.

Councilmember Hanford moved to adopt Ordinance No. 014/2014, adopting Monroe Municipal Code chapter 2.80, establishing the Monroe Municipal Court; amending the provisions of MMC 10.22.010 to designate the court as the traffic violations bureau of the City; repealing and reenacting the provisions of MMC 9.02.080, Violation — Penalty, to conform to RCW 3.50.440; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-0).

**COUNCILMEMBER REPORTS**

1. Finance/HR Committee

Councilmember Kamp reviewed the items on the November 4<sup>th</sup> Finance and Human Resources committee agenda (elected/appointed official compensation).

Councilmember Goering commented on Monroe High School Fall Sports.

Councilmember Rasmussen commented on a recent visit to Frank Wagner Elementary to present financial planning information to students.

**STAFF/DEPARTMENT REPORTS**

Ms. Haley reported on the continued set-up of the Monroe Municipal Court.

Mr. Popelka reminded Council of the November 13<sup>th</sup> Joint Meeting; Walmart construction; H30; and Bear Mountain Estates.

Mr. Mike Farrell, Parks and recreation Director, reported on recent repairs to Sky River Park and the Main Street Roundabout due to vehicular damages.

**MAYOR/ADMINISTRATIVE REPORTS**

Administrator Brazel reported on correspondence to citizens on issues recently reviewed at Council (handicap ramps on Main Street; and Foothills traffic safety).

1. Draft Agenda for November 18, 2014, Regular Business Meeting

City Administrator Brazel reviewed the draft agenda for November 18, 2014, Regular Business Meeting, noting the addition of the new East Monroe item; and reviewed the extended agenda, including contemplation of cancelling the November 25<sup>th</sup> Meeting.

Mayor Thomas and Councilmember Goering and Kamp confirmed their attendance at the November 13<sup>th</sup> Joint Meeting.

Councilmember Gamble moved to cancel the November 25, 2014, Regular Business Meeting; the motion was seconded by Councilmember Kamp. On vote,

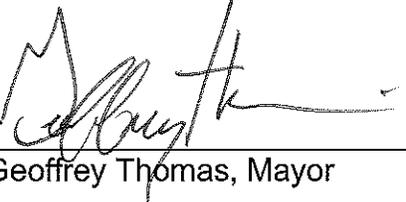
Motion carried (6-0).

### ADJOURNMENT

There being no further business, the motion was made by Councilmember Hanford and seconded by Councilmember Kamp to adjourn the meeting. On vote,

Motion carried (6-0).

**MEETING ADJOURNED:** 9:41 p.m.

  
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Geoffrey Thomas, Mayor

  
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Elizabeth M. Smoot, CMC, City Clerk

*Minutes approved at the Regular Business Meeting of November 18, 2014.*