

**CITY OF MONROE
PARK BOARD MINUTES
December 19, 2013**

Call To Order

Chairperson Steve Whalen called the Park Board meeting to order at 7:00pm in the Parks/Public Works Conference Room.

Roll Call

Board Members Present: Steve Whalen, Ralph Yingling, Shawna Chamberlain, Karin Coppernoll, Collette Reams, Bill Kristiansen

Board Members Absent: Lara Ramey

Agenda Revisions – None

Approval of Minutes - Motion was made by Karin Coppernoll and seconded by Ralph Yingling to approve the minutes of the October 17, 2013 meeting. Motion carried unanimously.

Audience Participation –None

Unfinished Business – None

New Business – *Draft Agenda* –January 16, 2014 to include a Monroe School District report, Park Plan update and elections of Park Board Officers.

Non-Discrimination in Community Athletics Program Policy –Director Farrell gave a background on State Senate Bill ESSB 5967, signed into law in 2009 requiring that with respect to community athletic programs, no City, Town, County, District may discriminate against any person on the basis of sex in the operation, conduct, or administration of community athletics, and adopt a non-discrimination policy by January, 2010. While all contract agreements between the City of Monroe and third party facility users include a provision prohibiting “discrimination on the basis of race, color, religion, creed, sex, sexual orientation, age, national origin, marital status, or presence of any sensory, mental, or physical handicap”, Director Farrell proposed to take the additional step of establishing a department policy and procedure to ensure fulfillment of the requirements of ESSB 5967. During discussion of the draft policy, the Board recommended an edit to the policy under **Procedures** 6.: “be included in **all** pertinent City publications that contain information about athletic programs or facilities operated or administered by the City.” The Board supported adoption of the policy with their recommended edit.

Park Impact Fees –Mike Farrell distributed a memo to the Board requesting Board consideration of and recommending a motion to support the staff request to amend the City’s Comprehensive Plan in order to adjust Park Impact Fees. Bill Kristiansen inquired if the amendment request included a lower per-capita value based on any population change. Director Farrell answered that no, the proposed re-computation of the Park Mitigation Fees consists only of removing the Extreme Park project and all completed projects to date utilizing the existing methodology formula. After a brief discussion, motion was made by Bill Kristiansen and seconded by Karin Coppernoll to support the staff request to amend the City’s Comprehensive Plan in order to adjust Park Impact Fees. Motion passed.

Staff Reports/Updates –*Director’s Report*- Director Mike Farrell distributed an update to the Board on Department activities that included park events, music concerts, outdoor movies, roof repairs at the Sky River Park concession/restroom building, several volunteer projects and an update on the Rotary Field restrooms project. He also added that Fred Meyer recently donated spring bulbs to the department with a total estimated donation value of \$1,800. Department staff is busily planting the bulbs in park entryways, City landscapes and downtown.

Budget Update – Mike Farrell informed the Board that the 2014 City budget was approved by the City Council at the December 10 City Council meeting and gave the Board a brief overview of the City budget presentation, pointing out the proposed 2014 budget requests for parks operations, programs, events and capital projects.

Park Plan Update – Mike Farrell reported that the Park Plan Update process is underway with an estimated completion date of June, 2015. The first community vision workshop for the Comprehensive Plan Update is scheduled to take place on Thursday, January 23 from 6:30pm to 8:30pm at Park Place Middle School. The first workshop will be broad-based; additional topic-oriented meetings will take place through fall 2014.

Board Discussion – Karin Coppernoll stated that she received an e-mail from a Monroe School District teacher looking for engineering projects that students can follow and would send on the contact to Director Farrell.

Ralph Yingling extended a thank you to Collette Reams for her service on the Park Board. The entire Park Board and Director Farrell thanked her for her service and wished her well. Collette Reams thanked the Board and stated that she enjoyed serving on the Board and will continue to find other avenues to be of service in our community.

Agency Reports

Planning Commission –Bill Kristiansen reported that the Planning Commission has been busily working on scheduled public hearings on the East Monroe zoning proposal and on changing the School Mitigation Fees. He stated that they went well and will now go before the City Council for action.

Monroe School District – None

Adjournment

Motion by Collette Reams and seconded by Ralph Yingling to adjourn. Motion carried.

Meeting adjourned at 7:48 pm.



Steve Whalen, Chairperson



Shawna Chamberlain, Secretary