

Approved

**City of Monroe
Board of Ethics Meeting Minutes
February 28, 2013**

1. Call to Order

A regular meeting of the City of Monroe Ethics Board was held on February 28, 2013. Board Chair Katherine Williams called the meeting to order at 5:10 p.m.

Board members present: Williams, Phillips, Vick, Thompson, Donner

Staff member present: Staff Liaison Eadye Martinson

2. Approve Minutes

a. January 31, 2013 Meeting Minutes

The motion was made by Board member Donner and seconded by Board member Vick, to approve the January 31, 2013 meeting minutes. On vote,

Motion carried 4/0.

It was noted that Board member Thompson entered Council Chambers at 5:17 p.m.

3. Comments from Citizens

There were no citizens present at the meeting.

4. Review Draft of Revised Ethics Code

a. Review Ethics Board *Procedural Rules* document to update according to revised Ethics Ordinance #003/2010

Board Chair Williams lead the review of the Procedural Rules to ensure the rules follow the revised code (Ord. #003/2010), starting with *Advisory Opinions #3A*.

After discussion of several sections in the Procedural Rules document, the Board determined that they would start with Section *IV.A* at the next meeting.

b. Review Complaint Procedures Flowchart

No time for review at this meeting.

5. Next Ethics Board Meeting

The next meeting will be on March 28, 2013.

Items on next agenda: Continue review of Procedural Rules; Complaint Procedures Flow Chart (as time allowed).


6. Adjournment

The motion was made by Board member Donner and seconded by Board member Thompson, to adjourn the meeting. On vote,

Motion carried 5.0.

MEETING ADJOURNED: 6:19 P.M.


Eadye Martinson, Recording Secretary


Katherine Williams, Board Chair