



MONROE CITY COUNCIL
Finance & Human Resources Committee Meeting
Tuesday, October 8, 2013, 5:45 P.M.
Permit Center, City Hall

MINUTES

I. Call to Order

A regular meeting of the City of Monroe Finance & Human Resource Committee was held on October 8, 2013, in the Permit Center of City Hall. Committee Chairperson Gamble called the meeting to order at 5:57 p.m.

Committee Present: Councilmembers Jason Gamble, Tom Williams, and Jim Kamp
Staff Present: Gene R. Brazel, City Administrator; Elizabeth M. Smoot, City Clerk
Citizens Present: None

II. Approve Minutes

The September 3, 2013, Finance & Human Resources Committee Meeting minutes were approved.

III. Unfinished Business

A. Council Compensation; items discussed:

1. A public hearing on this item is schedule for the October 8, 2013, Council Meeting.
2. An article on this item is in the Snohomish Tribune; no citizen comments have been received.
3. Council would like to look into the preparation of a policy on addressing the regular review of Council Compensation; including a set review period of every five years.
4. For the current amendment to Council Compensation – proposal to amend format from payment per meeting to payment per month; with a suggested monthly salary of \$600.00, based on the review of like local agencies.

IV. New Business

A. Non-Represented Employees Performance Review; items discussed:

1. The current Interim Policy will be adopted in full; including a few updates.
2. Staff will provide a red-lined version of the policy showing changes.
3. The Committee will meet Monday, October 14, 2013, to review the red-lined version, discuss changes and funding levels.

B. Council Committees; items discussed:

1. Committee administration will now be managed by the City Clerk.
2. Beginning in 2014, Committee information will be available on the City webpage, in an effort to increase transparency of this process.

V. Other

A. Reserve Fund; items discussed:

1. Councilmembers would like an update/refresher on the reserves policy and funding.
2. Staff will provide an update/schedule time to discuss this item.

VI. Next Committee Meeting

October 14, 2013, at 5:45pm, City Hall, Permit Center.

VII. Adjournment

The Committee Meeting adjourned at 6:40 P.M.