

CITY OF MONROE
PARK BOARD MINUTES
April 18, 2013

Call To Order

Chairperson Steve Whalen called the Park Board meeting to order at 7:01pm in the Parks/Public Works Conference Room.

Roll Call

Board Members Present: Steve Whalen, Ralph Yingling, Shawna Chamberlain, Karin Coppernoll, Collette Reams

Board Members Absent: Collette Reams, Bill Kristiansen

Agenda Revisions – None

Approval of Minutes - Motion was made by Ralph Yingling and seconded by Shawna Chamberlain to approve the minutes of the March 21, 2013 meeting. Motion carried unanimously.

Audience Participation –None

Unfinished Business – None

New Business – *Draft Agenda* – Continue discussion of Rotary field restrooms status and Park Plan update – RFP process.

Staff Reports/Updates –*Director's Report*- Director Mike Farrell shared information about upcoming events and programs for the season and handed out copies of the 2013 Parks and Recreation brochure that will be mailed out to over 7,000 area addresses and information on the Monroe MusicFest that will occur on Saturday, September 7 at Lake Tye Park.

Rotary Field Restrooms – Director Farrell reported that an amendment to the original agreement between the City and Rotary Club was approved by the City Council at the April 2 meeting. A prefabricated restroom has been ordered and an RFP is being prepared for site work and installation by a contractor. The estimated date for completion of the project is July/August of 2013.

Board Discussion – *Park Plan Update* –The Board discussed the importance of being involved in the Park Plan Update process, including the selection of a consultant, participating in the public workshops, spreading the news to the community and serving to communicate and update the City Council on its progress. It was agreed that this item will continue to be discussed as the Park Plan Update develops.

Agency Reports

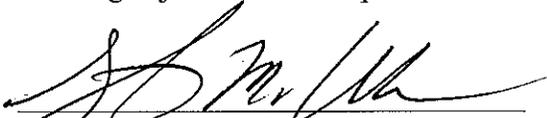
Planning Commission – None.

Monroe School District – None.

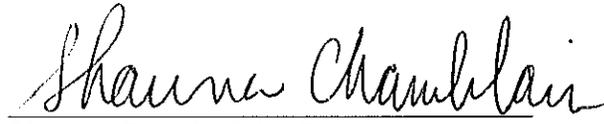
Adjournment

Motion by Karin Coppernoll and seconded by Shawna Chamberlain to adjourn. Motion carried.

Meeting adjourned at 7:23 pm.



Steve Whalen, Chairperson



Shawna Chamberlain, Secretary