

CITY OF MONROE
PARK BOARD MINUTES
January 17, 2013

Call To Order

Chairperson Ralph Yingling called the Park Board meeting to order at 7:00pm in the Parks/Public Works Conference Room.

Roll Call

Board Members Present: Ralph Yingling, Jeff Rasmussen, Steve Whalen, Shawna Chamberlain, Collette Reams

Board Members Absent: Karin Coppernoll, Bill Kristiansen

Agenda Revisions – None

Approval of Minutes - Motion was made by Steve Whalen and seconded by Jeff Rasmussen to approve the minutes of the December 20, 2012 meeting. Motion carried unanimously.

Audience Participation – None

Unfinished Business –

New Business – *Draft Agenda* – Update on the skate park project as any new developments occur; place ‘Park Plan Update - RFQ Review’ on March agenda.

Election of Board Officers- Shawna Chamberlain nominated Steve Whalen for Secretary and Jeff Rasmussen as Chairperson; Jeff Rasmussen nominated Ralph Yingling as Vice-Chairperson. Motion made by Collette Reams, seconded by Shawna Chamberlain to approve. Motion carried.

Approve Letter of Support – The Board approved by unanimous consent to send the letter of support for the concept of improvements to the skate park at Lake Tye Park to the City Council as drafted by Steve Whalen.

Staff Reports/Updates –*Director’s Report*- Director Mike Farrell shared goals that he plans to present to the City Council at their January 22 meeting. He stated that, with the new year and an update to the Park Plan budgeted for this year, there are several exciting returning and new programs, events, planning and project improvements to look forward to. He described three goals that have been long-standing desires of the community that he believe have unique opportunities for both short-term and long-term success in implementation. He is seeking the City Council’s support to take the next steps to achieve them.

- *Park Plan Update* - Budgeted in 2013 CIP at \$45,000.
- *Music Event* – Seek budget authority to utilize opportunity fund to a maximum \$50,000 with an expectation of return through vendor fees; utilize any additional revenue from event to establish a music festival fund to support future music events.

- *Skate Park Renovation* project estimate of \$210,500 is considered a capital improvement project, to be incorporated into the Park Plan update, with funding support from fundraising and volunteers.
- *Cadman Site Master Planning* to be incorporated in budgeted Park Plan update.

The Board gave general support to the items as described by the Director.

Board Discussion – *Discuss future joint meeting with City Council* – Board discussed importance of a Board Member attending the January 22 City Council meeting when the Board’s letter of support for the concept of a skate park improvement at Lake Tye Park is presented to the Council. Steve Whalen volunteered that he would make time to attend the meeting. The Board also discussed the importance of being involved in the Park Plan Update and serving to communicate and update the Council on its progress.

Collette Reams reported that the School boosters are planning on hosting a car show this year and are considering Lake Tye Park as the location for the event.

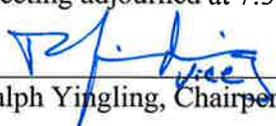
Agency Reports

Planning Commission – No report.

Monroe School District – No Report.

Adjournment

Motion by Shawna Chamberlain and seconded by Jeff Rasmussen to adjourn. Motion carried.
Meeting adjourned at 7:39 pm.



Ralph Yingling, Chairperson



Steve Whalen, Secretary