

CALL TO ORDER, ROLL CALL, AND PLEDGE

The October 22, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback¹, Davis, Gamble², Hanford, Rasmussen, and Scarboro.

Staff members present: Adkisson, Farrell, Feilberg, Hasart, Jolley, Knight, Restall, Swanson, and Warthan; and City Attorney Lell.

Mayor Thomas noted, without objection, the excused absence of Councilmember Kamp. No objections were noted.

The Pledge of Allegiance was led by Councilmember Davis.

ANNOUNCEMENTS/PRESENTATIONS

1. Proclamation: Veteran's Day (November 11, 2019)

Mayor Thomas read a proclamation into the record recognizing November 11, 2019, as Veteran's day; and urging all residents of Monroe to join in thanking our veterans and attending a wreath placing at the Veterans Memorial at Lake Tye Park, Monday, November 11, 2019, at 7:30 a.m. The proclamation was presented to members of the local VFW 7511.

2. Proclamation: Police and Fire Appreciation Week (November 11-16, 2019)

Mayor Thomas read a proclamation into the record recognizing November 11, through, November 16, 2019, as Police and Fire Appreciation Week; and urging all citizens to join in observance of this special week. The proclamation was presented to Police Chief Jeff Jolley and Monroe Police Department members in attendance.

3. Presentation: Monroe Boys and Girls Club Semi-Annual Report

Ms. Marci Volmer, Chief Operating Officer, presented the Monroe Boys and Girls Club Semi-Annual Report including the following topics: Snohomish County clubs; leadership structure; Monroe Club history and statistics; targeted programs; sports; teen programs; upcoming gym makeover; 2021 building expansion; 2019 highlights; community events/meetings/uses; and annual luncheon scheduled for December 6, 2019.

Discussion ensued regarding sports programs offered. Mayor Thomas thanked Ms. Volmer for her presentation and all the Monroe club does for the community.

¹ CLERK'S NOTE: Councilmember Cudaback arrived at approximately 7:33 p.m. during Public Hearing #2.

² CLERK'S NOTE: Councilmember Gamble arrived at approximately 8 p.m. during Staff/Department Reports.

PUBLIC HEARING

1. AB19-208: Ordinance No. 018/2019, Adopting Pre-Annexation Zoning for City of Monroe Urban Growth Area (UGA); Final Public Hearing/Final Reading

Ms. Shana Restall, Principal Planner, provided background information on AB19-208, the proposed ordinance, and required public hearing.

Mayor Thomas opened the public hearing; there were no persons present wishing to speak during the public hearing.

Councilmember Hanford moved to close the public testimony portion of the public hearing; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-0).

Councilmember Scarboro moved to close the public hearing; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (4-0).

Councilmember Hanford moved to adopt Ordinance No. 018/2019, establishing pre-annexation zoning for the entirety of the City of Monroe's Urban Growth Area (UGA) to be consistent with the future land use designations adopted in the 2015 – 2035 Comprehensive Plan, pursuant to RCW 35A.14.330; adopting supportive findings; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (4-0).

2. AB19-209: Ordinance No. 019/2019, Amending MMC 13.08, Sewer System Regulations; Public Hearing and First Reading

Ms. Restall provided background information on AB19-209, the proposed ordinance, and required public hearing.

Mayor Thomas opened the public hearing; there were no persons present wishing to speak during the public hearing. City Attorney Lell noted the legislative record includes all comments previously received on this matter.

Councilmember Rasmussen moved to close the public testimony portion of the public hearing; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (4-0).

Councilmember Scarboro moved to close the public hearing; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (5-0).

Councilmember Rasmussen moved to accept as first reading Ordinance No. 019/2019, amending Chapter 13.08 MMC sewer system regulations; prohibiting the extension of sanitary sewer service beyond the City Limits until the subject property is formally annexed to the City; entering legislative findings; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (5-0).

PUBLIC COMMENTS

There were no persons present wishing to speak during Public Comments.

CONSENT AGENDA

1. Approval of the Minutes: October 8, 2019, Business Meeting & October 15, 2019, Business Meeting/Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 90479 through 90532, and ACH Payments, in a total amount of \$974,603.09*)
3. AB19-210: Approve Purchase/Authorize Mayor to Sign Right-of-Way Deed, Easements, and Associated Documentation for Parcels 8/9, Chain Lake Road Phase 2a (Non-Motorized Pedestrian Path)
4. AB19-211: Accept Project/Begin Lien Period for Public Works Shop Design Build Project with ET Environmental Corporation
5. AB19-212: Accept Washington State Department of Commerce Grant/Authorize Mayor to Sign Agreement for Monroe Boys & Girls Club ADA Improvements Project
6. AB19-213: Accept Washington State Department of Commerce Grant/Authorize Mayor to Sign Agreement for Monroe Boys & Girls Club Early Childhood Education and Assistance Program
7. AB19-214: Authorize Mayor to Sign Consultant Agreement with EnviroIssues for Public Outreach
8. AB19-215: Authorize Mayor to Sign Addendum No. 2 to State Lobbyist/Public Affairs Representative Contract with Strategies360 for a Term of One Year
9. AB19-216: Resolution No. 020/2019, Supporting Acceptance of Review and Reversal of the Martin v. City of Boise Decision by the United States Supreme Court

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (5-0).

Mayor Thomas noted Consent Agenda Item No. 9 (AB19-216/Resolution No. 020/2019); and thanked the City Council for their approval of this item.

NEW BUSINESS

1. AB19-217: Ordinance No. 020/2019, Setting 2020 Property Tax Levy; First Reading

Ms. Becky Hasart, Finance Director, provided background information on AB19-217, the proposed ordinance, and 2020 Property Tax Levy.

Councilmember Hanford moved to accept for first reading Ordinance No. 020/2019, fixing the amount of taxes to be levied by the City for the Calendar Year 2020; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

2. AB19-218: Ordinance No. 021/2019, Adopting 2020 Budget; First Reading

Ms. Hasart provided background information on AB19-218, the proposed ordinance, public hearings held (October 8, and October 15, 2019) – no comments received, and the proposed 2020 Budget.

Councilmember Cudaback moved to accept for first reading Ordinance No. 021/2019, adopting the Budget for the Fiscal Year Ending December 31, 2020; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (5-0).

3. AB19-219: Ordinance No. 022/2019, Adopting 2020 Capital Facilities Plan; First Reading

Mr. Brad Feilberg, Public Works Director, provided background information on AB19-219, the proposed ordinance, and 2020 Capital Facilities Plan. Discussion ensued regarding the budget and funding sources.

Councilmember Hanford moved to accept for first reading Ordinance No. 022/2019, amending the Capital Facilities Element of the Monroe Comprehensive Plan; adopting a revised and updated Six-Year Capital Improvement Plan for the years 2020 through 2025 concurrently with the City's 2020 Budget; adopting supporting legislative findings; providing for severability; and establishing an effective date.; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (5-0).

4. AB19-220: 2019–2020 Comprehensive Plan Amendment Docket Selection

Ms. Restall provided background information on AB19-220, the items proposed for the 2019-2020 Comprehensive Plan Amendment Docket Selection, applications received, selection process, and timeline – noting a public hearing will be held November 11, 2019, and no action is proposed for the October 22, 2019, Council Meeting.

Discussion ensued regarding the selection process and timeline, public hearing, and action alternatives.

COUNCILMEMBER REPORTS

1. City Council Finance & Human Resources Committee Update

Ms. Hasart reviewed the items discussed at the Tuesday, October 15, 2019, City Council Finance and Human Resources Committee Meeting, including: HB1406/Qualifying Local Tax Alternatives.

STAFF/DEPARTMENT REPORTS

1. Clerk/Records Update

Ms. Elizabeth Adkisson, City Clerk, noted the report included in the meeting materials and provided an update on the following topics: records management (public disclosure); public defense (grant received and administration); and boards, commissions, and committees.

2. Community Development Update

Mr. Ben Swanson, Community Development Director, noted the report included in the meeting materials and provided an update on the following topics: 2018-2019 Comprehensive Plan Docket; temporary encampment regulations; and affordable housing code and grant opportunities. Discussion ensued regarding the 2018-2019 Comprehensive Plan Docket and recent pre-application meetings.

3. Economic Development Update

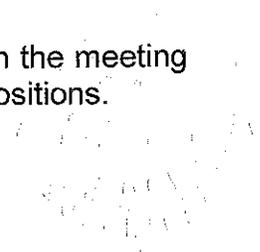
Ms. Deborah Knight, City Administrator, provided an update on the following topics: Economic Development Advisory Board (EDAB); annual business survey; Downtown Monroe Association meeting; ribbon cutting ceremony for a new business (Milkwood); and demolition plans for the Eastside Masonry building.

4. Finance Update

Ms. Hasart noted the report included in the meeting materials and provided an update on the following topics: general fund revenues and expenditures; and the completed 2018 Audit – exit conference scheduled for the November 12, 2019, Council Meeting.

5. Human Resources/Information Technology Update

Mr. Ben Warthan, Human Resources Director, noted the report included in the meeting materials and provided an update on the following topics: open and filled positions.



MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight reported on the following topics: community court discussions; Municipal Court Assessment RFP; Information Technology Assessment RFP; and upcoming Everett Community College East Campus fundraiser; and reviewed items on the extended agenda. Discussion ensued regarding the upcoming study session with the Monroe School District.

2. Mayor's Update/Monroe This Week (*October 18, 2019, Edition No. 37*)

Mayor Thomas noted the Monroe This Week included in the meeting materials; and reported on the following items: homelessness in Monroe; tree planting event at Al Borlin Park; Homelessness Policy Advisory Committee (HPAC); correspondence received regarding a nuisance property; and flooding. Discussion ensued regarding the nuisance property and flooding.

EXECUTIVE SESSION

1. Property Acquisition [RCW 42.30.110(1)(b)] – 10 minutes
2. Review the Performance of a Public Employee [RCW 42.30.110(1)(g)] - 10 minutes
3. Collective Bargaining [RCW 42.30.140(4)(a)] - 10 minutes
4. Potential Litigation [RCW 42.30.110(1)(i)] – 10 minutes
5. Potential Litigation [RCW 42.30.110(1)(i)] – 10 minutes -- **added at the time of the meeting**

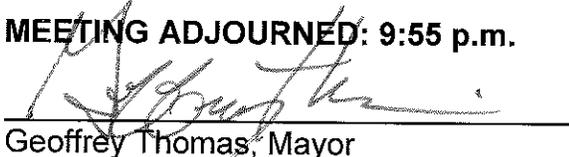
Mayor Thomas noted the need for an executive session for approximately twenty minutes total to discuss the following items: Review the Performance of a Public Employee [RCW 42.30.110(1)(g)], Collective Bargaining [RCW 42.30.140(4)(a)], and two items related to Potential Litigation [RCW 42.30.110(1)(i)]; and read the appropriate citations into the record.

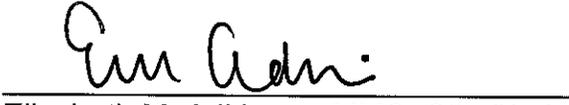
The meeting recessed into executive session at 8:18 p.m.; was extended for an additional seventy-six minutes; and reconvened at 9:55 p.m.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Hanford to adjourn the meeting. On vote,
Motion carried (6-0).

MEETING ADJOURNED: 9:55 p.m.


Geoffrey Thomas, Mayor


Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of October 22, 2019.