

CALL TO ORDER, ROLL CALL, AND PLEDGE

The August 27, 2019, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback, Davis, Gamble, Hanford, Rasmussen, and Scarboro.

Staff members present: Baker, Feilberg, Hasart, Irving, Knight, and Swanson; and City Attorney Leil.

The Pledge of Allegiance was led by Councilmember Gamble.

Mayor Thomas noted, without objection, the excused absence of Councilmember Kamp. No objections were noted.

ANNOUNCEMENTS/PRESENTATIONS

1. Proclamation: Monroe Fair Days (August 22 - September 2, 2019)
2. Proclamation: International Overdose Awareness Day (August 31, 2019)
3. Proclamation: Labor Day (September 2, 2019)
4. Proclamation: Swift Night Out (September 7, 2019)
5. Proclamation: National Payroll Week (September 2 - 6, 2019)

Mayor Thomas read proclamations into the record recognizing International Overdose Awareness Day, presented to Mr. Geoffrey Godfrey, and Swift Night Out, presented to Mr. Larry Schwitters and Dr. Frederika Smith. In addition, Mayor Thomas noted he issued proclamations for Monroe Fair Days, Labor Day, and National Payroll Week.

PUBLIC COMMENTS

There were no persons present wishing to speak during Public Comments.

CONSENT AGENDA

Mayor Thomas noted Consent Agenda Item No. 4 pulled was pulled from the agenda and would be addressed separately.

1. Approval of the Minutes: August 13, 2019, Business Meeting & August 20, 2019, Special Meeting/Tour
2. Approval of AP Checks and ACH Payments (*Check Nos. 90293 through 90337, PUD, B&O, and ACH Payments, in a total amount of \$1,207,089.04*)
3. AB19-176: Authorize Mayor Pro Tem to Sign Amendment No. 1 to the Interlocal Agreement with Snohomish County, et. al. Establishing the Snohomish Regional Drug & Gang Task Force
4. AB19-177: Authorize Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for Recreation Gymnasium Improvements (Monroe Boys and Girls Club)

5. AB19-178: Authorize Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for Lake Tye Park Improvements
6. AB19-179: Authorize Public Works Director to Sign Washington State Department of Ecology Water Quality Combined Financial Assistance Agreement for Madison Combined Sewer Separation Project
7. AB19-180: Resolution No. 017/2019, Establishing Parking Restrictions in the City of Monroe; and Authorizing Appropriate Signage (15 Minute Parking Restriction on South Lewis Street)
8. AB19-181: Ordinance No. 017/2019, Amending Various Sections of MMC Title 2; and Adopting MMC Title 4, City of Monroe Boards, Commissions, Committees; Final Reading

Councilmember Rasmussen moved to approve Consent Agenda Item Nos. 1 through 3 (AB19-176) and 5 through 8 (AB19-178 through 19-181); the motion was seconded by Councilmember Hanford. On vote,
Motion carried (6-0).

4. AB19-177: Authorize Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for Recreation Gymnasium Improvements (Monroe Boys and Girls Club)

Mayor Thomas and Councilmember Rasmussen recused themselves from the discussion and vote on Consent Agenda Item No. 4/AB19-177 due to a conflict of interest; and were absent from Council Chambers while this item was addressed.

Councilmember Hanford moved to authorize the Mayor Pro Tem to sign the Interlocal Agreement with Snohomish County for Recreation Gymnasium Improvements; and expressly authorize further minor revisions to the extent deemed necessary or appropriate; the motion was seconded by Councilmember Cudaback. On Vote,
Motion carried (5-0).

Ms. Pam Baker, Executive Assistant, read the title of Ordinance No. 017/2019 approved through the vote on the Consent Agenda into the record.

UNFINISHED BUSINESS

1. AB19-182: Appoint Councilmember to City Council Transportation/Planning, Parks and Recreation, and Public Works Committee

Ms. Deborah Knight, City Administrator, provided background information on AB19-182 and the proposed appointment of a replacement Councilmember to the City Council Transportation/Planning, Parks and Recreation, and Public Works Committee, due to a scheduling conflict of Councilmember Kamp.

Discussion ensued regarding term of service and the Public Safety Committee.

Councilmember Rasmussen moved to appoint Councilmember Cudaback to the 2019 Transportation/ Planning, Parks and Recreation, and Public Works Committee; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (6-0).

NEW BUSINESS

1. AB19-183: Authorize Building Inspector FTE

Mr. Ben Swanson, Community Development Director, provided background information on AB19-183, the proposed position, succession planning, and training opportunities.

Councilmember Cudaback moved to approve the addition of one fulltime employee (FTE) in the Community Development Department for a period not to exceed January 1, 2020; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (6-0).

2. AB19-184: Authorize Mayor to Sign Professional Services Agreement with Strategies360 for Park Bond Services

Ms. Becky Hasart, Finance Director, provided background information on AB19-184 and the proposed professional services agreement with Strategies360 for park bond services including digital content for education purposes.

General discussion ensued regarding cost and scope of work.

Councilmember Cudaback motioned to approve the Mayor to sign Professional Service Agreement with Strategies360 to provide parks bond services in an amount not to exceed \$10,000; and expressly authorize further minor revisions as deemed necessary or appropriate; the motion was seconded by Councilmember Hanford. On vote,

Motion carried (6-0).

COUNCILMEMBER REPORTS

1. City Council Legislative Affairs Committee Update

No report was given at the time of the meeting.

2. City Council Finance & Human Resources Committee Update

Councilmember Gamble reviewed the items discussed at the August 20, 2019, City Council Finance & Human Resources Committee Meeting, including: half-yearly reviews completed, HB1406, and budget revenues and assumptions.

3. Individual Councilmember Reports

Councilmember Rasmussen commented on the Fair Days Parade, Sky River Park Ribbon Cutting, and the Council tour of development sites around Monroe.

Councilmember Hanford commented on the Council tour of development sites around Monroe and Fair Days Parade.

Councilmember Scarboro thanked Speedway Chevrolet for the use of their vehicles for the Fair Days Parade.

Councilmember Gamble commented on the Fair Days Parade.

STAFF/DEPARTMENT REPORTS

1. Clerk/Records Update

Mayor Thomas noted the report included in the meeting materials.

2. Community Development Update

Mr. Swanson commented on the Blakely Street house clean-up project.

3. Economic Development Update

Ms. Knight noted the report included in the meeting materials and provided an update on the following topics: economic development indicators, revenue and building permits, Snohomish County wages and employment, employment areas for residents in Monroe, income by location, market analysis, retail leakage, conclusions based on indicators, and home-based business.

4. Finance Update

Ms. Hasart noted the report included in the meeting materials and provided an update on the following topics: upcoming financial inverted yield curve and auditors on-site.

5. Public Works Update

Mr. Brad Feilberg, Public Works Director, commented on the upcoming closure and detour of Blueberry Lane and North Street.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight reported on the following items: Fair Days Parade and involvement of Monroe Police and Public Works departments, East County Parks and Recreation District bond measure, Tarragon purchase agreement, request for proposals issued for wayfinding

signage and an IT Strategic Plan, City Hall facility assessment, and Washington State Department of Transportation funding for U.S. 2 safety improvements.

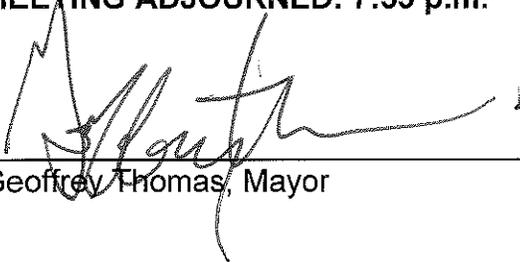
2. Mayor's Update/Monroe This Week (*August 23, 2019, Edition No. 29*)

Mayor Thomas noted the Monroe This Week included in the meeting materials; and reported on the following items: Fair Days Parade and Lodging Tax Advisory Committee meeting.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Davis to adjourn the meeting. On vote,
Motion carried (6-0).

MEETING ADJOURNED: 7:55 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of September 10, 2019.