

**CITY OF MONROE  
PARK BOARD MINUTES  
March 15, 2018**

**Call To Order**

Chairperson Devlin Piplic called the Park Board meeting to order at 7:03pm in the City Hall Council Chambers.

**Roll Call**

Board Members Present: Devlin Piplic, Shawna Fischer, Steve Whalen, Tami Kinney, Michael Stanger

Board Members Absent: Karin Coppernoll, James Yap

**Agenda Revisions** – None

**Approval of Minutes** - Motion was made by Michael Stanger and seconded by Tami Kinney to approve the minutes of the February 1, 2018 meeting. Motion carried 5-0.

**Audience Participation** – None.

**Unfinished Business** – *Election of Officers* – Chairperson – Motion made by Michael Stanger and seconded by Steve Whalen to nominate Tami Kinney as Chairperson. Motion passed 5-0. Motion made by Steve Whalen and seconded by Michael Stanger to nominate Devlin Piplic as Vice Chairperson. Motion passed 5-0. Motion made by Steve Whalen and seconded by Michael Stanger to nominate Shawna Fischer as Secretary. Motion passed 5-0.

**New Business** – *April 2018 Agenda/Review Work Plan* – Items to be added per work plan if ready include Skykomish River Park Playground Project Update, State RCO Grant Update, Downtown Art Project, Heritage Tree Program, Living Christmas Tree Program, Park Review – Rainier View Park.

*Park Review – Park Meadows Park* – Shawna Fischer asked if public access to the park would need to be addressed during any road construction of the HOA-owned private road. Director Farrell answered that he would look into it and have an answer for the Board.

*Downtown Art Sculpture Selection committee Representative* – Motion made by Shawna Fischer to select Steve Whalen to serve as a Park Board representative on the Art Sculpture Selection Committee, seconded by Michael Stanger. Motion passed 5-0. Motion made by Steve Whalen to select Tami Kinney to serve as a Park Board alternate representative on the Art Sculpture Selection Committee, seconded by Devlin Piplic. Motion passed 5-0.

**Staff Reports/Updates** – Director Farrell distributed copies of the department updates for activities and park events.

*Sky River Park Playground Replacement Update* – Director Mike Farrell gave an update that the new playground structure has been approved by the City Council, has been ordered and a groundbreaking ceremony is scheduled for Thursday, April 5 at 4pm at the park.

*Mobile Stage Policy – Update* – Director Farrell gave an update to the Board that approval of a draft use policy for the mobile stage is scheduled for the March 20 City Council meeting. The City Council had approved user fees for use of the mobile stage in December of 2017 and directed staff to create a use policy for commercial and non-commercial use of the stage in the community during periods when the

stage is not being used for City programs and events. The draft policy addresses intent and purpose, rules and regulations, cancellation and liability policies and has been reviewed by both the City's insurance carrier and City Attorney.

**Board Discussion** – *Heritage Tree Program* - Board Member Tami Kinney continued the update and discussion on the progress that has been made to combine the announcement of the Heritage Tree program and living Christmas Tree donation program with an Earth Day/Arbor Day event, where students from Fryelands Elementary School will assist Mayor Geoffrey Thomas and other Monroe Officials in the ceremonial planting of an Arbor Day tree at Lake Tye Park on Friday, April 27. This Arbor Day tree planting event will become an annual event. In the lead-up to the Arbor Day event, a Proclamation will be read at the start of the Monroe City Council meeting on Tuesday, April 17, where Park Board members will be invited to attend.

It was agreed that nomination forms for the Heritage Tree contest will be available this fall with a deadline of Dec. 31 to allow the Park Board to review the nominations, select a winner or winners and make the award announcement the following April to commemorate Earth Day and Arbor Day. To kick off the Heritage Tree contest, the Board agreed to select the 55-foot high Coast Redwood, estimated to be over 45 years old, is located at Highway 2 and East Main in Traveler's Park for Heritage status for its size and rarity in the area. It served as the community Christmas Tree last year for Monroe's annual tree lighting and will be used again for the 2018 event.

The City is also launching a Living Christmas Tree replanting program. Starting this year, Monroe residents who use living Christmas trees may donate suitable trees to the city for planting in our parks and open spaces after the holidays.

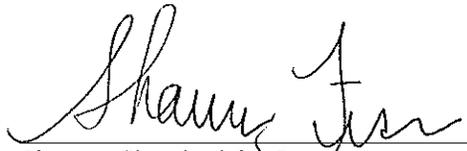
**Agency Reports- Planning Commission** –No Report

*School District* – Devlin Piplic shared that the Park Place Middle School project is progressing well, the Frank Wagner Elementary School construction has begun, there will be moves to be made in August, and that they are working on the design phase for Hidden River Elementary School..

**Adjournment**

Motion by Steve Whalen and seconded by Tami Kinney to adjourn. Motion carried. Meeting adjourned at 8:17 pm.

  
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Tami Kinney, Chairperson

  
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Shawna Chamberlain, Secretary  
Fischer