

CALL TO ORDER, ROLL CALL, AND PLEDGE

The November 13, 2018, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Monroe City Hall, Council Chambers.

Councilmembers present: Cudaback¹, Davis, Hanford, Kamp, and Scarboro.

Staff members present: Adkisson, Feilberg, Hasart, Knight, Swanson, Warthan, and Willis; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Davis.

Mayor Thomas noted, without objection, the excused absence of Councilmembers Gamble and Rasmussen. No objections were noted.

PUBLIC HEARING

1. AB18-228: Resolution No. 022/2018, Approving Amended and Restated Covenants

Ms. Deborah Knight, City Administrator, provided background information on AB18-228, the required public hearing, and the proposed amended and restated restrictive covenant.

Mayor Thomas opened the public hearing. There were no persons present wishing to provide testimony on AB18-228.

Councilmember Hanford moved to close the citizen portion of the public hearing; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (5-0).

Councilmember Hanford moved to close the public hearing; the motion was seconded by Councilmember Scarboro. On vote,
Motion carried (5-0).

Councilmember Hanford moved to approve Resolution No. 022/2018, approving the Amended and Restated Restrictive Covenant with Providence Health and Services-Washington for the North Kelsey Short Plat, and ratifying and confirming any previous City action consistent with this approval; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (5-0).

¹ CLERK'S NOTE: Councilmember Cudaback arrived at approximately 7:01 p.m.

ANNOUNCEMENTS/PRESENTATIONS

1. AB18-229: Confirmation of Police Chief Appointment

Mayor Thomas provided background information on AB18-229 and the recruitment, selection, and appointment process of Mr. Jeff Jolley as the new Monroe Police Chief, effective December 1, 2018. Mr. Jeff Jolley introduced himself to the City Council and commented on the Monroe community and Police Department.

Councilmember Cudaback moved to confirm the appointment of Mr. Jeff Jolley as The City of Monroe Police Chief, effective December 1, 2018; the motion was seconded by Councilmember Scarboro. On vote,
Motion carried (5-0).

Mayor Thomas stated, without objection, a brief recess would be taken to allow for photos. No objections were noted.

The meeting recessed at 7:08 p.m. and reconvened at 7:11 p.m.

2. AB18-230: Confirmation of Economic Development Advisory Board Appointment

Mayor Thomas provided background information on AB18-230 and the application, selection, and appointment process of Economic Development Advisory Board members.

Councilmember Hanford moved to confirm the Mayor's appointment of: Mike Buse, Heather Rousey, Bridgette Tuttle, Allan Dye, Sally King, Katy Woods, and James Stayton to the Economic Development Advisory Board; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (5-0).

3. AB18-231: Downtown Monroe Association (DMA) Quarterly Report

Ms. Sarah Dylan Jensen, Executive Director, provided the third quarter report for the Downtown Monroe Association, including the following topics: mission and identity refocus to a support organization; marketing and collaborative initiatives; swift logo; 'Made in Monroe' and Swift projects; summer and fall 2018 events; and upcoming events.

Mayor Thomas and the City Council thanked the DMA for their work in the community.

PUBLIC COMMENTS

There were no persons present wishing to address Council during the Public Comments portion of the agenda.

SPECIAL ORDERS OF THE DAY

1. AB18-232: Appoint Mayor Pro Tem for the November 13, and November 27, 2018, Council Meetings

Mayor Thomas provided background information on AB18-232, and the need to appoint a Mayor Pro Tem for the November 13, and November 27, 2018, Council Meetings, due to Councilmember Gamble's absence (Mayor Pro Tem for 2018).

Councilmember Kamp moved to appoint Councilmember Ed Davis as Mayor Pro Tem for the November 13, and November 27, 2018, Council Meetings; the motion was seconded by Councilmember Hanford On vote,
Motion carried (5-0).

CONSENT AGENDA

1. Approval of the Minutes: October 23, 2018, Business Meeting
2. Approval of AP Checks and ACH Payments (*Check Nos. 89327 through 89400, ACH, B&O, Unclaimed Property, and PUD payments, in a total amount of \$2,477,297.71*)
3. Approval of Payroll Warrants and ACH Payments (*Check Nos. 35733 through 35756, Direct Deposits, and ACH AP Payments, in a total amount of \$1,165,396.31*)
4. AB18-233: Authorize Mayor Pro Tem to Sign Interlocal Agreement with Snohomish County for Emergency Management Services
5. AB18-234: Authorize Mayor to Sign Interagency Agreement for Traffic Safety Grant/Target Zero Priorities
6. AB18-235: Authorize Mayor to Sign Consultant Agreement for "#Finish522" Video
7. AB18-236: Resolution No. 023/2018, Authorizing the Sale of Certain Real Property to Bruce Anderson (Parcel 2a of the North Kelsey Short Plat)
8. AB18-237: Ordinance No. 026/2018, Approving Eaglemont V Final Plat; First/Final Reading

Councilmember Hanford moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (5-0).

City Clerk Elizabeth Adkisson read the title of Ordinance No. 026/2018 into the record.

UNFINISHED BUSINESS

1. AB18-238: Ordinance No. 024/2018, Setting 2019 Property Tax Levy; Final Reading

Ms. Becky Hasart, Finance Director, provided background information on AB18-238 and the proposed ordinance setting the 2019 property tax levy.

Councilmember Hanford moved to adopt Ordinance No. 024/2018, fixing the amount of taxes to be levied by the City for the Calendar Year 2019; the motion was seconded by Councilmember Scarboro.

Councilmember Cudaback thanked Ms. Hasart for her work on this matter and noted her support.

On vote, Motion carried (5-0).

2. AB18-239: Ordinance No. 025/2018, Establishing Sewer Utility Tax; Final Reading

Ms. Hasart provided background information on AB18-239 and the proposed ordinance establishing a sewer utility tax.

Councilmember Hanford moved to adopt Ordinance No. 025/2018, relating to taxation of wastewater/sewer utility providers, establishing a ten percent utility tax on wastewater/sewer providers, providing for severability, and establishing an effective date; the motion was seconded by Councilmember Cudaback.

General discussion ensued regarding the proposed ordinance, generational equity, taxation of operations, and low income discounts.

On vote, Motion carried (5-0).

NEW BUSINESS

1. AB18-240: Authorize the Mayor to Sign Amended and Restated Property Use and License Agreement for the Food Bank Garden

Ms. Knight provided background information on AB18-240 and the proposed amended and restated property use and license agreement; and clarified the name and signage for the garden will not be changed.

Councilmember Hanford moved to authorize the Mayor to sign the Amended and Restated Property Use and License Agreement for the Food Bank Garden; and expressly authorize further minor revisions deemed necessary or appropriate; the motion was seconded by Councilmember Davis.

On vote, Motion carried (5-0).

2. AB18-241: Ordinance No. 027/2018, Adopting 2019 Budget; First Reading

Ms. Hasart provided background information on AB18-241, the budget process, and the proposed 2019 Budget. Councilmember Hanford noted the item had been vetted through the City Council Finance and Human Resources Committee.

Councilmember Hanford moved to accept as first reading Ordinance No. 027/2018, adopting the Budget for the Fiscal Year Ending December 31, 2019; the motion was seconded by Councilmember Scarboro. On vote,

Motion carried (5-0).

3. AB18-242: Ordinance No. 028/2018, Adopting 2019 Capital Facilities Plan; First Reading

Mr. Ben Swanson, Community Development Director, provided background information on AB18-242, the proposed 2019 Capital Facilities Plan, and process for determination and adoption.

General discussion ensued regarding the proposed 2019 Capital Facilities Plan and projects listed.

Councilmember Hanford moved to accept as first reading Ordinance No. 028/2018, amending the Capital Facilities Element and the Transportation Element of the Monroe Comprehensive Plan; adopting a revised and updated Six-Year Capital Improvement Plan for the years 2019 through 2024 concurrently with the City's 2019 Budget; adopting supporting legislative findings; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

4. AB18-243: Authorize the Reclassification of Two Public Works Positions

Mr. Ben Warthan, Human Resources Director, provided background information on AB18-243 and the proposed reclassification of two public works positions. Councilmember Hanford noted the item had been vetted through the City Council Finance and Human Resources Committee.

Councilmember Hanford moved to authorize the reclassification of two positions in Public Works, from Administrative Specialists to Administrative Assistants; the motion was seconded by Councilmember Cudaback.

General discussion ensued regarding potential cost savings related to the reclassification.

On vote,

Motion carried (5-0).

5. AB18-244: Resolution No. 024/2018, Setting Public Hearing Date for Proposed Street Vacation

Mr. Brad Feilberg, Public Works Director, provided background information on AB18-244, the proposed street vacation and process thereto, and setting a date for a required public hearing on the matter.

General discussion ensued regarding the street location and surrounding area, nearby property owners and street access, street vacation process, and road maintenance.

Councilmember Davis moved to approve Resolution No. 024/2018, setting a public hearing date at which to consider the vacation of a portion of right-of-way of 171st Avenue; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (5-0).

6. AB18-245: Resolution No. 025/2018, Recognizing World Pancreatic Cancer Awareness Day

Mr. Swanson provided background information on AB18-245, the proposed resolution, request received regarding decorating Downtown Monroe for World Pancreatic Cancer Awareness Day, and process for Council approval thereto.

General discussion ensued regarding the request received, scope of decorations, potential conflict with Downtown Businesses signage/decorations for holiday events, coordination between groups, and limiting the timeframe of display.

Councilmember Hanford moved to approve Resolution No. 025/2018, recognizing World Pancreatic Cancer Awareness Day; and authorizing purple ribbons on City-owned streetlights and street trees in recognition thereto; and setting a timeframe for removal of the same on November 20, 2018; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (5-0).

COUNCILMEMBER REPORTS

1. Individual Councilmember Updates

Councilmember Scarboro commented on Veteran's Day and events attended.

Councilmember Cudaback commented on Veteran's Day and noted attendance at The Tulalip Tribes Tulalip Cares Raising Hands dinner.

Councilmember Hanford commented on Veteran's Day and Police and Fire Appreciation Week.

Councilmember Davis commented on Veteran's Day.

Councilmember Kamp commented on Veteran's Day.

STAFF/DEPARTMENT REPORTS

1. Parks & Recreation Update

Ms. Knight noted the report included in the meeting materials and provided an update on the following topics: Wiggly Field fencing upgrade project; City Parks unmarked trails inspections; and tree-limbing and landscape pruning program.

2. Police Update

Ms. Debbie Willis, Monroe Police Department Administrative Director, noted the report included in the meeting materials and provided an update on the following topics: Community Outreach Team; Railway Safety Emphasis (October 17th); Evidence Team; ProAct Team; department statistics; and community events.

3. Public Works Update

Mr. Feilberg, noted the report included in the meeting materials and provided an update on the following topics: projects list; construction/design wrapping up for the year; and Public Works Shop update. General discussion ensued regarding vacant houses within City Limits.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight noted events attended in the previous week and upcoming meetings scheduled; noted the cancellation of the November 20, 2018, City Council Study Session; and reviewed the Tuesday, November 27, 2018, Monroe City Council Regular Business Meeting and Extended Agendas.

2. Mayor's Update/Monroe This Week (November 9, 2018, Edition No.42)

Mayor Thomas noted the inclusion of Monroe This Week, Volume IV, Edition No. 42, in the agenda packet; and provided an update on the following topics: Finish SR522; Snohomish County Homelessness Policy Task Force; creation of an advisory board to address homelessness in the community; and meetings and events attended in the previous week.

EXECUTIVE SESSION

1. Property Acquisition [RCW 42.30.110(1)(b)] - 10 minutes

Mayor Thomas stated the Council would recess into executive session for approximately five minutes total to discuss Property Acquisition [RCW 42.30.110(1)(b)] and read the appropriate citation into the record.

The meeting recessed into executive session at 8:38 p.m.; was extended for an additional ten minutes; and the meeting reconvened at 8:57 p.m.

Councilmember Hanford moved to amend the agenda to add an item regarding appraisals for the East Monroe Property; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (4-0)².

² CLERK'S NOTE: Councilmember Scarboro was absent from the Council Chambers during the vote on the motion to amend the agenda.

Councilmember Hanford moved to authorize the Mayor to negotiate and execute an agreement with Forterra to commission an appraisal and a review appraisal of the East Monroe Property; the motion was seconded by Councilmember Davis.

General discussion ensued regarding the appraisal and potential costs of property acquisition.

On vote,

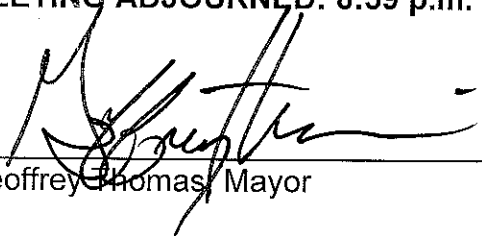
Motion carried (4-1);
Councilmember Cudaback opposed.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Kamp and seconded by Councilmember Davis to adjourn the meeting. On vote,

Motion carried (5-0).

MEETING ADJOURNED: 8:59 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of November 27, 2018.