

**CITY COUNCIL  
BUSINESS/STUDY SESSION MINUTES  
June 14, 2011**

The Business/Study Session of the Monroe City Council was held on June 14, 2011, in the Council Chambers at City Hall. Mayor Robert Zimmerman called the meeting to order at 7:00 p.m.

Councilpersons present: Balk, Tuttle, Stima, Williams, Cudaback, and Goering.

Staff present: Brazel, Feilberg, Quenzer, Nelson, Smith, and Martinson.

City Attorney Zach Lell was not present.

The meeting was opened with the Pledge of Allegiance.

**COMMENTS FROM CITIZENS**

Diane Elliott, 15550 174<sup>th</sup> Avenue SE, Monroe, commented on the door-to-door solicitation ordinance. Taking the restriction off will take away her option to tell sales people that they are breaking the law. She is concerned about safety. They had an incident where a man wouldn't leave until her husband gave him money.

Siri Martin 14029 37<sup>th</sup> Avenue NE, Seattle, addressed Council regarding Glass Steagall and HR 1439 And asked Council and attendees to contact Representatives Inslee and Larsen to encourage them to sign on as co-sponsors.

Joseph Fugate, resident of Seattle, works for same committee. He stated that there is a breakdown of our financial system. The Glass Steagall act is what Roosevelt instituted to stabilize the financial system. It's crucial to stop hyperinflation. We need to get unemployed people back to work. He encouraged Council to contact our congressmen.

Wayne Hell, 13204 210<sup>th</sup> Avenue SE, Monroe, is concerned about the Glass Steagall Act, which was overturned in 1999. The result was to deregulate the banks and now there is no accountability. The Glass Steagall formula will enable America to come back to a moral country and will help feed people. He urged Council and citizens to contact Inslee and Larsen to support and sign up.

Lavonne Clark, 303 S. Blakely Street, Monroe, reported that she has trouble with access for wheelchairs in Monroe.

City Administrator Brazel explained that the City Engineer would get back to her on Wednesday.

**BUSINESS & ACTION ITEMS**  
**CONSENT AGENDA**

Consent Agenda item #3 was pulled for discussion.

The motion was made by Councilperson Stima and seconded by Councilperson Cudaback to approve Consent Agenda Items #1, #2, & #4. On vote,

Motion carried 6/0.

Item approved: 1) Resolution Authorizing Mayor to Sign Interlocal Agreement for Purchasing Co-op with the University of Washington; 2) Award Bid and Authorize Mayor to Sign Construction Contract for the W. Main St. & Kelsey St. Signal Project; 4) Authorize Mayor to Sign for Minor Changes to the 2011/2012 Interlocal Agreement for the Snohomish Regional Drug & Gang Task Force.

**Consent Agenda #3): Ordinance Repealing Ban on Door-to-Door Solicitation /1st & Final Reading**

Councilperson Williams was concerned about not having anything in place for door-to-door solicitation and would like it discussed further. It was stated that this item was already on the agenda for next week.

The motion was made by Councilperson Williams and seconded by Councilperson Goering, to approve Consent Agenda item #3. On vote,

Motion carried 6.0.

**FINAL ACTION**

**Ordinance Approving Revenue Bonds for Utility Capital Improvements/2nd and Final Reading**

Finance Director Nelson explained that the Bond sale was that morning and invited Dave Tregeser to podium to provide details.

Mr. Tregeser explained about the bond sale and the companies that purchased them. He summarized and explained the true interest cost of 4.018 and the yields. They will deposit \$15.26 million, with reserves of \$1.98 million. The debt service schedule included a \$1.16 million first interest payment next year. The ordinance is the only action item left to finalize the transaction for closing on June 28, 2011.

The motion was made by Councilperson Goering and seconded by Councilperson Balk, to accept as second and final reading Ordinance #015/2011 authorizing the issuance and sale of Water and Sewer Revenue Bonds of the City in the aggregate principal amount of \$15,260,000 to provide funds to make improvements to the water, sewer and stormwater Management system of the City; providing the terms and covenants of the bonds; and combining the City's water and sewer system and the stormwater utility for financing purposes. On vote,

Motion carried 6/0.

### **Interviews to Fill Council Vacancy**

Mayor Zimmerman explained the interview and selection process for filling the Council position vacated by Margie Rodriguez.

#### **Jim Kamp**

Mr. Kamp and his family have been residents of for 14 years. He hoped to be more involved with the community. He was appointed to Planning Commission last year and began attending Council meetings then. He gave his background and talked about his ability to manage people. His education gives him the ability to ask intelligent questions. He has a desire to serve and wants to know what people want and then work with Council to implement.

After questions from and responses to Council, Mr. Kamp was excused from Council Chambers.

#### **Kevin Hanford**

Mr. Hanford has been in the area for 16 years and loves this city. His father is chaplain at the Police Department. He has worked alongside him and helped with the prayer rallies and others events. His heart is for the City and he cares deeply. He has been in automotive management for 16 years and has dealt with gross profit and bottom line decisions. He has volunteered for his neighborhood association and has experience working with people and making decisions. He was also auction chair at school for fundraisers to benefit the school and scholarships. He is running for Council in the fall and hopes to be here serving with them.

After questions from and responses to Council, Mr. Hanford was excused from Council Chambers.

#### **Jill Ruth**

Ms. Ruth has lived in Monroe for nearly 20 years. She works, lives, and shops in Monroe. She is the current Rotary President, and is honest, creative thinker, critical thinker, and doesn't make snap decision. She has a strong moral compass and feels that she is the most logical, rational extension of Margie Rodriguez. She has received awards for community leadership and has no hidden agenda. She is not running for Council in the fall; but is very involved, knows budgets, and stays up on community happenings. Police and public safety are big concerns. She is familiar with land sales and is a community leader a long-time business owner and is working towards a degree in business.

After questions from and responses to Council, Ms. Ruth, interviews for the Council vacancy concluded.

Mayor Zimmerman explained the that there was a need to go into executive session for approximately 15 minutes for purposes of g reviewing qualifications and interviews, in accordance with RCW 42.30.110(1) (h). He stated that, following executive session, council would take a vote to select a new Councilmember.

MEETING RECESSED INTO EXECUTIVE SESSION: 8:10 p.m.  
MEETING RECONVENED INTO REGULAR SESSION: 8:25 p.m.

Mayor Zimmerman explained that the purpose of the discussion was regarding the candidates' qualifications. He explained the voting process and that the majority rules and that a second vote would take place if there wasn't a clear winner. A 3/3 tie would be broken by the Mayor.

After comments from Councilmembers, the vote was as follows:

Councilperson Stima voted for Mr. Kamp  
Councilperson Balk voted for Ms. Ruth  
Councilperson Tuttle voted for Mr. Kamp  
Councilperson Williams voted for Mr. Kamp  
Councilperson Cudaback voted for Mr. Kamp  
Councilperson Goering voted for Mr. Kamp.

Mayor Zimmerman congratulated Mr. Kamp on his appointment and thanked Mr. Hanford and Ms. Ruth for their willingness to serve the community.

Mayor Zimmerman gave the *Oath of Office*, and newly appointed Councilperson Kamp took his seat.

Mayor Zimmerman explained that he would like to take a five-minute break to obtain Mr. Kamp's signature on the *Oath of Office* document.

MEETING RECESSED FOR A FIVE-MINUTE BREAK: 8:38 p.m.  
MEETING RECONVENED INTO STUDY SESSION: 8:45 p.m.

### **STUDY SESSION ITEMS**

#### **Discussion: Filling City Clerk Position**

Human Resources Manager Teri Smith explained that this would be a two-role position; public records officer and city clerk. The role of public records officer would centralize the City's records management and retention system, which would take two years. The best way to get it done is to have someone skilled in that area. The current staff member covering records requests is burned out. The city clerk position would help cut down on some attorney fees. There are still questions after staff pours over records. That position would also reclaim duties that have been parceled out to other departments in the absence of a full-time city clerk. In comparable cities, this is a management position with a base salary of \$5700/month to \$7400 per month. There isn't a funding source, other than revenue stabilization. However, they could back-fill from utilities, due to North Kelsey public records going out.

Mayor Zimmerman stated that it's hard to bring this without a revenue source. The costs incurred so far this year and action taken against other cities has become a trend. The

potential exists where people could take advantage of cities' records management system. The only action is to help take care of the City. Budget discussions would be on how to cover this role.

City Administrator Brazel stated that the city clerk position is required. Public Works Director Feilberg explained that the back-up position is the revenue stabilization; then, they would look at the percent of time spent on North Kelsey or the Wastewater Treatment Plant and pay out of that.

After discussion, it was determined that staff would return with further information on this item.

**Discussion: Hill Street Property**

City Administrator Brazel explained that this is the burned out structure from a fire a year ago. The fence was taken down; then, it was put back up. Citizens have been complaining. Staff had discussed the issue and sent a certified letter to the owner. A contractor is submitting an application to have the building removed. There are concerns about abatement of asbestos. The owner had received funds to have the building removed.

The building site will be monitored weekly for progress.

**Department Reports**

Director Nelson stated that legislative changes will cause the City to lose \$11,000 to the General Fund. With the changed rules on REET funds, she will find out the legalities on what they can spend it on. Maintenance may be a possibility for those funds.

After a request for a Web site update, City Administrator Brazel explained that an RFP went out several weeks ago. They reviewed the responses and will interview four companies that best fit the criteria. Interviews will be next week.

After a question about the economic manager and planning manager positions, City Administrator Brazel explained that they are reviewing the process.

Councilperson Cudaback stated that a Citizen had commented about letters needing name and address, just as it is for people who speak at a meeting. Councilperson Balk suggested that they check with the city attorney and see if it's required for a public meeting.

**Draft Agenda/June 21, 2011 Council Meeting**

City Administrator Brazel presented the draft agenda for the June 21, 2011 Council meeting.

Since Mr. Kamp already took the *Oath of Office*, that item on the agenda for June 21<sup>st</sup> will be removed.

Councilperson Cudaback will be out of town next week and would like the term limits agenda item moved out for her return.

City Administrator Brazel stated that it would be moved to July 19<sup>th</sup>, when the city attorney is in attendance.

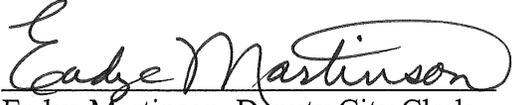
Chief Quenzer requested that they add the swearing in of two officers to replace one officer who left and one who retired.

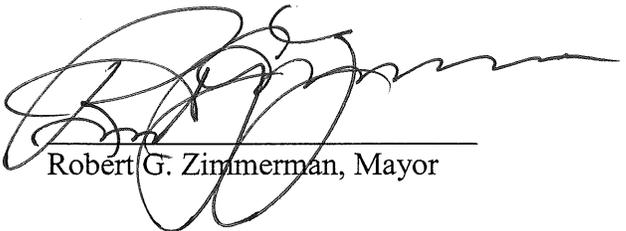
The motion was made by Councilperson Stima and seconded by Councilperson Cudaback, to adjourn the meeting. On vote,

Motion carried 6/1.

Councilperson Balk was opposed.

MEETING ADJOURNED: 9:46 p.m.

  
Eadye Martinson, Deputy City Clerk

  
Robert G. Zimmerman, Mayor