

CALL TO ORDER, ROLL CALL, AND PLEDGE

The July 24, 2018, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:01 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis¹, Gamble, Kamp, Rasmussen, and Scarboro.

Staff members present: Adkisson, Feilberg, Hasart, Irving, Knight, Roberts, Swanson, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Cudaback.

Mayor Thomas noted, without objection, the excused absence of Councilmember Hanford. No objections were noted.

ANNOUNCEMENTS/PRESENTATIONS

1. AB18-155: Presentation - Distinguished Service Award

Interim Deputy Police Chief Ryan Irving provided background information on AB18-155 and presented a Distinguished Service Award to Officer Nate Erdmann. The Mayor and City Council offered their congratulations; and Officer Erdmann noted his family in attendance at the meeting.

2. Presentation: Monroe Chamber of Commerce - Quarterly Report

Ms. Yvonne Gallardo-Van Ornam, Executive Director, presented the Monroe Chamber of Commerce quarterly report, including partnerships developed and Chamber events (coffee events, Chamber luncheons, community coordination meetings, business workshops, Shakespeare in the Park, Music in the Park, farmer's market, Movies Under the Moon, Corks and Kegs, and wakeboard events).

PUBLIC COMMENTS

The following person spoke regarding local businesses and wheeled all-terrain vehicles (WATVs): Ms. Heather Rousey.

CONSENT AGENDA

Councilmember Rasmussen noted a potential conflict of interest with Consent Agenda Item No. 3/AB18-156, as he is employed by the Monroe Boys and Girls Club. City Attorney Zach Lell verified there was no direct conflict of interest with the agreement itself; and no objections were made regarding Councilmember Rasmussen's participation in the vote on the Consent Agenda.

¹ CLERK'S NOTE: Councilmember Davis arrived at approximately 7:16 p.m. during Public Comments.

1. Approval of the Minutes; July 10, 2018, Business Meeting; & July 17, 2018, Study Session
2. Approval of AP Checks and ACH Payments (*Check Nos. 89009 through 89085, ACH, ACH- P-Cards, and EFT Payments, in a total amount of \$1,459,265.41*)
3. AB18-156: Authorize Mayor Pro Tem to Sign Small Capital Projects Partnership Project Agreement with Snohomish County for the Sky River Park Outdoor Exercise Equipment Project
4. AB18-157 Authorize Mayor Pro Tem to Sign 2018 Traffic Control Services Agreement (Evergreen State Fair)
5. AB18-158: Resolution No. 014/2018, Amending Master Fee Schedule for 2018 re Transportation Impact Fees
6. AB18-159: Resolution Nos. 015/2018 and 016/2018, Providing the Housing Authority of Everett the Authority to Exercise Its Powers within Monroe City Limits in Accordance with RCW 35.82.070(13)
7. AB18-160: Ordinance No. 018/2018, Amending MMC 18.02 and 18.10, re Temporary Dwellings – Security Guard; Final Reading

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Gamble. On vote,
Motion carried (6-0).

City Clerk Elizabeth Adkisson read the title of Ordinance No. 018/2018 into the record.

FINAL ACTION

1. AB18-161: Lobbyist Selection

Ms. Deborah Knight, City Administrator, provided background information on AB18-161 and the selection of a public relations representative; including: the requests for proposals process, proposals received, review/interview process, current budget, expansion of scope of work, quotes from Strategies360 and SDS Consulting, and potential for joint federal representation with local agencies.

Discussion ensued regarding federal representation; review/interview process and past practice; local transportation legislative priorities; coalition building scope of work; meetings with the US2 Safety Coalition; and timeline for selection. Per Council's request, Mayor Thomas noted interviews will be scheduled with Strategies360 and SDS Consulting for a future Council meeting.

2. AB18-162: Appointment of Elected Official Representative to the Snohomish County Tomorrow (SCT) Steering Committee

Mayor Thomas provided background information on AB18-162 and the appointment of an elected official SCT representative. Councilmember Cudaback noted her willingness to serve in this position if there were no other Councilmembers interested.

Councilmember Kamp moved to appoint Councilmember Cudaback as the City of Monroe's elected official (voting) representative to the Snohomish County Tomorrow Steering Committee.; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (6-0).

COUNCILMEMBER REPORTS

1. City Council Legislative Affairs Committee Update/DRAFT Minutes

Councilmember Scarboro reviewed the items discussed at the July 17, 2018, City Council Legislative Affairs Committee Meeting; including: Lobbyist Selection and trip to Washington, DC.

2. Individual Councilmember Reports

Councilmember Gamble commented on graffiti observed on a downtown business.

Councilmember Kamp commented on membership to "SaveYour.Town."

Councilmember Davis commented on garbage services.

Councilmember Rasmussen commented on garbage services.

Councilmember Cudaback commented on branches impeding the sidewalk on Chain Lake Road.

Councilmember Scarboro commented on garbage services, upcoming wakeboard event at Lake Tye Park, and thanked the Police Department for patrolling Oaks Street.

STAFF/DEPARTMENT REPORTS

1. City Clerk/Records Update

Ms. Adkisson noted the update included in the meeting materials and reported on board and commission vacancies, Washington State Archives grant application, NextRequest public records portal, JLARC Reporting, and Indigent Defense RFP issuance.

2. Economic Development Update

Ms. Knight noted the update included in the meeting materials and reported on business recruitment/retention/expansion efforts, list of available commercial properties, and business survey.

3. Finance Update

Ms. Becky Hasart, Finance Director, noted the update included in the meeting materials and reported on garbage services, bond debt, revenues, and upcoming 2017 Fiscal Year Audit of the City of Monroe and Monroe Transportation Benefit District.

4. Human Resources/Information Technology Update

Mr. Ben Warthan, Human Resources Director, noted the update included in the meeting materials and reported on semi-monthly payroll and a new spam filter.

5. Individual Staff Updates

Mr. Ben Swanson, Community Development Director, noted graffiti on a downtown business was reported and cleaned up over the weekend; reported on the upcoming Monroe-Duvall Shuttle; and noted citizen concerned received regarding a development adjacent to Columbia Crossing. General discussion ensued regarding public notice and education.

Mr. Jakeh Roberts, Public Works Operations and Maintenance Manager, noted the branches impeding on the Chain Lake Road sidewalks are being addressed.

Interim Deputy Police Chief Irving reported on a recent Police Academy graduate, upcoming National Night Out Against Crime event, Evergreen State fair traffic/parade agreement, and upcoming Citizen's Academy.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Knight reviewed the draft Agenda for the Tuesday, July 31, 2018, Retreat/Workshop; and the extended City Council Agenda.

2. Mayor's Update/Monroe This Week

Mayor Thomas reported on upcoming meetings, potential dates for Police Chief Candidate interviews/meet and greet, and garbage services.

EXECUTIVE SESSION

1. Potential Litigation [RCW 42.30.110(1)(i)] - 10 minutes

Mayor Thomas stated the Council would recess into executive session for approximately ten minutes total to discuss two items of Potential Litigation [RCW 42.30.110(1)(i)] and read the appropriate citation into the record.

The meeting recessed into executive session at 8:23 p.m.; was extended for an additional fifteen minutes; and the meeting reconvened at 8:48 p.m.

Councilmember Gamble moved to amend the agenda to add an item - separation agreement for personnel for final action; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (6-0).

Councilmember Gamble moved to authorize the Mayor to negotiate and execute on the City's behalf an employee separation agreement with Ms. Marcy Burrows, in substantially the form presented to Council, together with such final revisions as the Mayor may deem necessary or appropriate²; the motion was seconded by Councilmember Kamp. On vote,

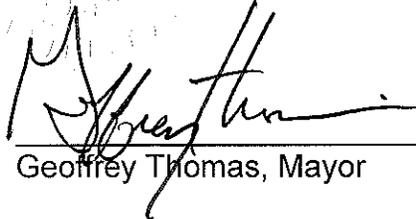
Motion carried (6-0).

ADJOURNMENT

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Davis to adjourn the meeting. On vote,

Motion carried (6-0).

MEETING ADJOURNED: 8:51 p.m.



Geoffrey Thomas, Mayor



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of August 14, 2018.

² CLERK'S NOTE: Through discussion, the original motion "to approve a settlement agreement" was amended by striking the original language and inserting the language as written in the minutes.