

CALL TO ORDER, ROLL CALL AND PLEDGE

The May 1, 2018, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:00 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis¹, Gamble², Hanford, Kamp³, Rasmussen, and Scarboro.

Staff members present: Adkisson, Feilberg, Ginnard, Haley, Knight, Roberts, Rozzano, Swanson, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Mayor Thomas.

ANNOUNCEMENTS/PRESENTATIONS

1. Proclamation: National Day of Prayer (May 3, 2018)

Mayor Thomas read the proclamation into the record recognizing May 3, 2018, as the National Day of Prayer, and encouraging residents of Monroe to join the citizens of our Nation in giving thanks, in accordance with our own faiths and consciences, for our many freedoms and blessings, and in asking for God's continued guidance, mercy, and protection. Mayor Thomas presented the proclamation to Monroe Police Department Chaplain Ron Simmons.

2. Proclamation: National Corrections Officer/Employees Week (May 6-12, 2018)

Mayor Thomas read the proclamation into the record recognizing May 6 through May 12, 2018, as National Corrections Officer/Employees Week, and encouraging the community to join in recognizing and sharing our appreciation and gratitude for the dedicated service provided by corrections officers and employees. Mayor Thomas presented proclamations to Monroe Correctional Complex Superintendents Mike Obenland, Eric Jackson (TRU), and Jack Warner (SOU & IMU), and MCC Correctional Officer of the Year – Christopher Lee.

PUBLIC COMMENTS

The following person spoke regarding AB18-113/Ordinance No. 008/2018 (re WATVs): Mr. John Graham.

CONSENT AGENDA

1. Approval of the Minutes; April 17, 2018 (Business Meeting) & April 24, 2018 (Study Session)
2. Approval of AP Checks and ACH Payments (*Check Nos. 88812 through 88869, ACH, ACH-P-Cards, and EFT Payments, in a total amount of \$505,276.08*)

¹ CLERK'S NOTE: Councilmember Davis arrived at approximately 7:06 p.m. during Proclamation No. 2.

² CLERK'S NOTE: Councilmember Gamble arrived at approximately 7:02 p.m. during Proclamation No. 1.

³ CLERK'S NOTE: Councilmember Kamp arrived at approximately 7:02 p.m. during Proclamation No. 1.

3. AB18-108: Release Retainage - WWTP Emergency Outfall Repair Project
4. AB18-109 Authorize Mayor to Sign Puget Sound Energy Easement Request to Supply Natural Gas Service to 855 Village Way – Public Works Shop
5. AB18-110: Approval of Amendments to City Council Rules of Procedure (Switch Business Meetings/Study Sessions Calendar)
6. AB18-111: Ordinance No. 009/2018, Amending MMC Title 10 regarding Parking, Local Speed Limits, and Compression Brakes; Final Reading
7. AB18-112: Ordinance No. 011/2018, Amending MMC 6.04, Nuisances; Final Reading

Councilmember Hanford pulled Consent Agenda Item No. 5 (AB18-110).

Councilmember Hanford moved to approve Consent Agenda Item Nos. 1 through 4, 6, and 7; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

5. AB18-110: Approval of Amendments to City Council Rules of Procedure (Switch Business Meetings/Study Sessions Calendar)

City Attorney Zach Lell responded to Councilmember Hanford’s inquiry regarding the proposed amendments to the City Council Rules of Procedure.

Councilmember Hanford moved to approve Consent Agenda Item No. 5 (AB18-110); the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

City Clerk Elizabeth Adkisson read the titles of Ordinance Nos. 009 and 011/2018 into the record.

UNFINISHED BUSINESS

1. AB18-113: Ordinance No. 008/2018, Adopting MMC 10.30, Wheeled All-Terrain Vehicles (WATVs); Final Reading

Deputy Police Chief Ken Ginnard provided background information on AB18-113, the proposed ordinance, code regulations for wheeled all-terrain vehicles, and changes made since acceptance of first reading on April 17, 2018.

Councilmember Gamble moved to adopt Ordinance No. 008/2018, amending title 10 MMC by the addition of a new Chapter 10.30 Wheeled All-Terrain Vehicles (WATVS) thereto; authorizing the operation of WATVS on designated city streets; establishing limitations, conditions, requirements and enforcement standards therefore; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Kamp.

General discussion ensued regarding the proposed ordinance/regulations, enforcement, and public input/feedback received on WATVs.

On vote, Motion carried (6-1);
Councilmember Rasmussen opposed.

2. AB18-114: Ordinance No. 010/2018, Amending MMC Title 10 regarding US-2 Speed Limits; Final Reading

Mr. Brad Feilberg, Public Works Director, provided background information on AB18-114, the proposed ordinance code regulations for US-2 speed limits, and changes made since acceptance of first reading on April 17, 2018. Discussion ensued regarding the changes made after first reading and the proposed ordinance and speed limit amendments.

Councilmember Cudaback moved to adopt Ordinance No. 010/2018, amending Monroe Municipal Code (MMC) Title 10, Vehicles and traffic, amending local speed limits on us 2, providing for severability; and establishing an effective date; the motion was seconded by Councilmember Rasmussen. On vote,

Motion carried (6-1);
Councilmember Hanford opposed.

3. AB18-115: Authorize 2018 Municipal Court Room/City Council Chambers Remodel Project in an Amount Not to Exceed \$154,000

Mr. Jakeh Roberts, Public Works Operations & Maintenance Manager, provided background information on AB18-115 and the proposed Municipal Court Room/City Council Chambers remodel project. Discussion ensued regarding the proposed remodel, benefits, estimated costs/timeline, and facilities study planned for 2019.

Councilmember Cudaback moved to authorize the 2018 Municipal Court Room/City Council Chambers remodel project in an amount not to exceed \$154,000; and include the project in the 2018 Budget Amendment; the motion was seconded by Councilmember Scarboro.

Discussion continued regarding the remodel and potential room layouts.

On vote, Motion carried (7-0).

NEW BUSINESS

1. AB18-116: Authorize Purchase of Public Disclosure Request (PDR) Tracking Program

Ms. Adkisson provided background information on AB18-116 and the proposed purchase of Public Disclosure Request (PDR) Tracking Program. Discussion ensued regarding the proposed program, vendor selection, contract term, and retention functionality.

Councilmember Kamp moved to authorize the purchase of the NextRequest Platform for Managing Records Requests; authorize the Mayor, or his designee, to sign the associated Service Agreement and expressly authorize further minor revisions as deemed necessary or appropriate; and include the project in the 2018 Budget Amendment; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

COUNCILMEMBER REPORTS

1. City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety (P4) Committee Update [Minutes]

Councilmember Rasmussen noted the draft minutes of the April 24, 2018, City Council P4 Committee Meeting included in the meeting materials; including discussion on the 6-Year Transportation Improvement Program.

2. Individual Councilmember Reports

Councilmember Gamble commented on the upcoming Monroe High School Musical.

Councilmember Kamp inquired regarding the upcoming Clean-Up Day; staff will send an email reminder to Council in this regard.

Councilmembers Rasmussen and Hanford wished all an anticipatory 'Happy Mother's Day.'

STAFF/DEPARTMENT REPORTS

1. Human Resources/Information Technology Update

Mr. Ben Warthan, Human Resources Director, noted the update included in the meeting materials and reported on open positions and applications received.

2. Police Update

Deputy Chief Ken Ginnard noted the update included in the meeting materials and reported on the following topics: Community Outreach and Enforcement Team; Animal Abuse Search Warrant/Charges; Smoke Shop Robbery; Personnel updates; Crime Statistics; and Community Events.

3. Individual Departments Reports

Monroe Municipal Court Judge Mara Rozzano commented on search warrants issued.

Mr. Roberts commented on upcoming Clean-Up Day advertisement.

Mr. Ben Swanson, Community Development Director, reported on attendance at the RevitalizeWA 2018 Preservation and Main Street Conference.

Mr. Feilberg reported on the PW Shop Project.

MAYOR/ADMINISTRATIVE REPORTS

1. City Administrator Update

Ms. Deborah Knight, City Administrator, noted the upcoming Association of Washington Cities (AWC) conference; and reviewed the draft Agenda for the Tuesday, May 8, 2018, Study Session, and the extended City Council Agenda.

2. City Attorney/Case Law Update

City Attorney Zach Lell provided an update on recent case law related to the use of social media by elected officials and reviewed the City's Social Media Policy. General discussion ensued regarding social media usage.

3. Snohomish Fire District No. 7 Update

Ms. Knight noted the update included in the meeting materials regarding calls for service in Monroe.

2. Mayor's Update/Monroe This Week (April 27, 2018, Edition No. 17)

Mayor Thomas noted the inclusion of Monroe This Week, Volume IV, Edition No. 17, in the agenda packet; and reported on meetings and events attended.

ADJOURNMENT

There being no further business, the motion was made by Councilmember Rasmussen and seconded by Councilmember Kamp to adjourn the meeting. On vote,
Motion carried (7-0).

MEETING ADJOURNED: 8:21 p.m.



Geoffrey Thomas, Mayor

Jason Gamble
Mayor Pro Tem
for



Elizabeth M. Adkisson, MMC, City Clerk

Minutes approved at the Regular Business Meeting of May 15, 2018.